

SEELEY COUNTY WATER DISTRICT
1898 West Main Street (P.O. Box 161) Seeley, CA 92273
Telephone: 760.352.6612 Facsimile: 760.352.0589



PRESIDENT: Keith Baird
VICE PRESIDENT: Leslie Hill
BOARD OF DIRECTORS: Jason Grima, Esteban Jaramillo, Donald Murphy

NOTICE OF REGULAR MEETING

Date: FEBRUARY 11, 2018, MONDAY Regular Meeting
Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273
Time: 6:45 PM

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE GENERAL MANAGER AT, (760) 425-0041. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SCWD TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. QUORUM – ROLL CALL
- D. DISCUSSION OF AGENDA
 - 1. Items to be pulled from the Action Calendar.
 - 2. Items to be pulled from the Discussion Calendar.
 - 3. Emergency Items to be added.
 - 4. Approval of the agenda.

E. PUBLIC APPEARANCES

1. Matters not appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item within the BOARD'S jurisdiction, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the BOARD OF DIRECTORS in writing.

2. Matters appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item appearing on the agenda, please raise your hand and be acknowledged by

the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes.

F.	REPORTS
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1. President and Vice President/or Board Member comments
2. Engineer's Report: CDBG Water Pipeline Improvement Project
3. Administrative General Manager and Secretary Report
4. Chief Operators Report – Water & Wastewater Treatment Plant Reports
 5. Violations
 6. Monthly Expenditures
 7. Laboratory Results
 8. Dumper Station

G.	CONSENT AGENDA
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All items appearing under the "Consent Agenda" will be acted upon by the Board by one motion without discussion. Should a Board member or other person request that any item be considered separately, that item will then be taken up at the time as determined by the Board President. Consideration separately.

1. Demands (Accounts Payable)
2. Approval of Minutes: REGULAR MEETING: JANUARY 14, 2019
 SPECIAL MEETING: JANUARY 30, 2019
3. Authorize 4 Administrative days for the President of the Board for the month of FEBRUARY 2019.
4. Approval of the purchase of Sodium Hypochlorite for Water Treatment Plant from Brenntag Co. for a total cost not to exceed in the amount of \$1,145.12 (tax and freight included).
5. Authorize the CPO to purchase parts for the WWTP Generator to replace block heater, radiator cap and batteries from EmpireCAT. Total including tax not to exceed \$895.43

H.**PUBLIC HEARING****H.-1. PUBLIC HEARING: (DISCUSSION/ACTION)**

1. SUBJECT: Public Hearing/Discussion/Action: DEVELOPMENT PROCESSING FEES
2. APPROVAL OF RESOLUTION NO. 2019-01, APPROVING THE ESTABLISHMENT OF DEVELOPMENT PROCESSING FEES

I.**PRESENTATIONS**

I-1. SUBJECT: PRESENTATION – THE KAHLEN GROUP, / SPATIAL WAVE, INC. – Greg Kahlen, Meade Maliki, Richard Jew

J.**DISCUSSION/ACTION**

J-1. SUBJECT: DISCUSSION/DIRECTION: **KAHLEN GROUP, / SPATIAL WAVE, INC. CONSULTANTS – PROPOSED SERVICES ARE FOR PLANNING AND DESIGN \$500,000 AND CONSTRUCTION GRANT PROJECTS \$5 MILLION FOR EITHER WATER OR SEWER.** Planning grants can be used to pay for the following:

1. Sewer system evaluations/surveys
2. Feasibility studies/project reports
3. Environmental documents
4. Financial analysis

J-2. SUBJECT: DISCUSSION/DIRECTION: **HAZEN AND SAWYER PROPOSAL TO ASSIST SCWD WITH A WATERSMART GRANT FUNDING APPLICATION - DUE APRIL 24, 2019.**

1. THE FUNDING AMOUNT IS UP TO \$75,000 WITH MATCHING FUNDS FROM THE DISTRICT OR A PROJECT TOTAL UP TO \$150,000 MAXIMUM.
2. THE DISTRICT MAY USE (DAC) GRANT FUNDING (\$206,800) AS MATCH.
3. THE BOARD TO GIVE GENERAL MANAGER DIRECTION/APPROVAL TO REQUEST PROPOSAL FROM DISTRICT CONSULTANT HAZEN & SAWYER AND TO INCLUDE FISCAL IMPACT ANALYSIS AT THE NEXT REGULAR BOARD MEETING MARCH 11TH OF 2019.

J-3. SUBJECT: DISCUSSION/DIRECTION: **IMPERIAL COUNTY DEPARTMENT OF PUBLIC WORKS – PROPOSED SIDEWALKS, CURB, GUTTER AND BICYCLE LANE PROJECT (RIO VISTA AVENUE AND VARIED OTHER LOCATIONS)**

J-4. SUBJECT: DISCUSSION/ACTION/DIRECTION: **CONSIDERATION BY THE BOARD TO REVISIT THE RATE STRUCTURE FOR THE WATER AND WASTEWATER UTILITIES.**

1. GENERAL MANAGER IS SEEKING DIRECTION/APPROVAL FROM THE BOARD TO REQUEST ASSISTANCE FROM (RCAC) RURAL COMMUNITY ASSISTANCE CORPORATION FOR A COMPREHENSIVE RATE ANALYSIS PROPOSAL

- J-5. SUBJECT: DISCUSSION/ACTION: **FY 2017-18 AUDITED FINANCIAL STATEMENTS**
1. ACCEPT AND FILE THE INDEPENDENT AUDITOR'S REPORT IN REFERENCE TO THE FISCAL YEAR 2017-18 FINANCIAL STATEMENTS – GEORGE J. WOO, CPA

- J-6. SUBJECT: DISCUSSION/ACTION: **CONSIDERATION FROM THE BOARD TO FORM AN AD-HOC COMMITTEE FOR THE REVIEW OF DEVELOPMENT FEES AND RELATING MATTERS.**

1. APPROVE THE FORMATION OF AN AD-HOC COMMITTEE OF ONE OR TWO BOARD MEMBERS TO REVIEW DEVELOPMENT FEES AND MEET WITH MR. COYNE AND JURG HEUBERGER. MEETING DATE TBD.

K. CLOSED SESSION:

This is a CLOSED SESSION in which the Board of Directors discuss matters in closed session as opposed to open session. Only those matters authorized by the Brown Act as permissible CLOSED SESSION subjects will be discussed. They are as follows:

- K-1. CONFERENCE WITH LABOR NEGOTIATORS (Code Section: §54957.6)
Agency designated representatives: Ad-Hoc Committee, Directors Hill and Grima
Employee organization: Teamsters Union Local 542
- K-2. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION
Pursuant to paragraph (4) of subdivision (d) of Gov (Code Section § 54956.9)
(one potential cases)

L. ANNOUNCEMENTS:

- L. 1. Board of Supervisors meets Tuesday on February 20th at 9:30 am
(open session) at 940 W. Main St.
2. CSDA Newsletter: www.csda.net

NEXT BOARD MEMBER REGULAR MEETING: MONDAY, March 11, 2018 at 6:45 P.M.

NOTE: Any documents produced by the SCWD and distributed to a majority of the SCWD Board regarding any item on this agenda will made available at the front counter at Seeley County Water District, located at 1898 W. Main Street, Seeley CA 92273, during normal business hours.