

SEELEY COUNTY WATER DISTRICT
1898 West Main Street (P.O. Box 161) Seeley, CA 92273
Telephone: 760.352.6612 Facsimile: 760.352.0589



PRESIDENT: Keith Baird VICE PRESIDENT: Leslie Hill
BOARD OF DIRECTORS: Jason Grima, Esteban Jaramillo, Donald Murphy

NOTICE OF REGULAR MEETING

Date: APRIL 8, 2019, MONDAY
Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273
Time: 6:45 PM

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE GENERAL MANAGER AT, (760) 425-0041. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SCWD TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

- A. CALL TO ORDER
 - PLEDGE OF ALLEGIANCE
 - QUORUM – ROLL CALL
- B. DISCUSSION OF AGENDA
 - 1. Items to be pulled from the Action Calendar.
 - 2. Items to be pulled from the Discussion Calendar.
 - 3. Emergency Items to be added.
 - 4. Approval of the agenda.

C. PUBLIC APPEARANCES

1. Matters not appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item within the BOARD'S jurisdiction, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the BOARD OF DIRECTORS in writing.

2. Matters appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item appearing on the agenda, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes.

D.**REPORTS**

1. President and Vice President/Or Board Member report/comments
2. Administrative General Manager and Secretary report
3. Chief Operators Report – Water & Wastewater Treatment Plant Reports
 4. Violations
 5. Monthly Expenditures
 6. Laboratory Results
 7. Dumper Station

E.**CONSENT AGENDA**

All items appearing under the "Consent Agenda" will be acted upon by the Board by one motion without discussion. Should a Board member or other person request that any item be considered separately, that item will then be taken up at the time as determined by the Board President. Consideration separately.

1. Demands (Accounts Payable)
2. Approval of Minutes: A. REGULAR MEETING: MARCH 11, 2019
B. SPECIAL MEETING: MARCH 25, 2019
3. Authorize 4 Administrative days for the President of the Board for the month of APRIL 2019.
4. Approval of the purchase of Sodium Hypochlorite for Water Treatment Plant from Brenntag Co. for a total cost not to exceed in the amount of \$1,300 (tax and freight included).
5. Authorize the CPO to purchase ONE OmniBeacon device for use at WWTP influent lift station. Purchase includes device, cellular radio hookup, and 1-year wireless services. Purchase from CEC not to exceed \$1,184 (cost includes shipping and taxes)
6. Authorize the CPO to purchase \$300 of supplies and tools for use in facility landscaping and other general maintenance work.
7. Authorize the CPO to purchase one Shutoff Tool for *copper tubing* and *one holding clamp* for use in the distribution system service line repairs. This kit includes socket, ratchet, clamp, and toolbox. Purchase from USA Blue Book not to exceed \$346.18 (cost includes est. shipping and est. tax)

F.**PUBLIC HEARING**

F.-1. PUBLIC HEARING: (DISCUSSION/ACTION) SUBJECT: Public Hearing/Discussion/Action: DEVELOPMENT PROCESSING FEES

1. APPROVAL OF RESOLUTION NO. 040819-01, APPROVING THE ESTABLISHMENT OF DEVELOPMENT PROCESSING FEES.

G.**DISCUSSION/ACTION**

G-1. SUBJECT: DISCUSSION/ACTION: AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN SCWD AND CONSULTANT MR. SCOTT ROGERS, P.E HAZEN AND SAWYER, INC – FOR THE WATERSMART FUNDING APPLICATION AND ALL SERVICES UNDER SCOPE OF WORK.

1. AUTHORIZE THE GENERAL MANAGER TO UTILIZE CAPITAL IMPROVEMENT FUNDS. ' FUNDS WILL BE EARMARKED FOR THE WATERSMART FUNDING APPLICATION/SCOPE OF WORK FOR THE WATER METER IMPROVEMENT PROJECT.
2. AUTHORIZE PRESIDENT AND GENERAL MANAGER TO SIGN AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN SCWD AND HAZEN AND SAWYER
3. APPROVE WATERSMART FUNDING APPLICATION AND ALL SERVICES UNDER THE SCOPE OF WORK (pgs. 6-10) NOT TO EXCEED IN THE AMOUNT OF \$18,952

G-2. SUBJECT: DISCUSSION/ACTION: CONSIDERATION FROM THE BOARD TO FORM AN AD-HOC COMMITTEE.

1. APPROVE THE FORMATION OF AN AD-HOC COMMITTEE OF ONE OR TWO BOARD MEMBERS FOR THE COUNTY OF IMPERIAL CSDA CHAPTER EXPLORATORY LUNCHEON APRIL 11TH FROM 11:30 – 1 PM

G-3. SUBJECT: DISCUSSION/ACTION: REIMBURSEMENT TO STAFF FOR THE PURCHASE OF WORKBOOTS

1. AUTHORIZE REIMBURSEMENT OF PAYMENT OF \$100 TO JONAN MEDRANO FOR FISCAL PERIOD 2019-19. PER SCWD/MOU POLICY ARTICLE XIX.

G-4. SUBJECT: DISCUSSION/ACTION: REIMBURSEMENT TO STAFF FOR LICENSING RENEWAL FEES

1. APPROVE REIMBURSEMENT TO AMADO RAMIREZ FOR SWRCB LICENCE RENEWAL (T2 #33175) FEE NOT TO EXCEED IN THE AMOUNT OF \$60.00

G-5. SUBJECT: DISCUSSION/ACTION: FUNDING AGREEMENT FOR THE WATER METER PILOT PROJECT FUNDED BY THE (DAC) DISADVANTAGE COMMUNITY THROUGH OUR PROJECT SPONSOR THE IMPERIAL COUNTY ECONOMIC DEVELOPMENT.

1. AUTHORIZE PRESIDENT AND GENERAL MANAGER TO SIGN FUNDING AGREEMENT BETWEEN SCWD AND IMPERIAL COUNTY ECONOMIC DEVELOPMENT
2. APPROVE AGREEMENT WITH RECOMMENDED AMENDMENTS TO SECTION 3.2.2 – If the SCWD is responsible for any and all cost overages, the SCWD must have an active role in approving change orders that effect the project and impact cost. This will ensure that the SCWD has some control over project costs that we are expected to pay.
3. THE GRANT FUNDS AWARDED TO SCWD ARE IN THE AMOUNT OF \$206,800

G-6. SUBJECT: DISCUSSION/ACTION: FUNDING AGREEMENT FOR THE WATER PIPELINE IMPROVEMENT PROJECT FUNDED BY THE (CDBG) COMMUNITY DEVELOPMENT BLOCK GRANT THROUGH OUR PROJECT SPONSOR THE IMPERIAL COUNTY ECONOMIC DEVELOPMENT.

1. AUTHORIZE PRESIDENT AND GENERAL MANAGER TO SIGN FUNDING AGREEMENT BETWEEN SCWD AND IMPERIAL COUNTY ECONOMIC DEVELOPMENT
2. APPROVE AGREEMENT WITH RECOMMENDED AMENDMENTS TO SECTION 3.2.2 – If the SCWD is responsible for any and all cost overages, the SCWD must have an active role in approving change orders that effect the project and impact cost. This will ensure that the SCWD has some control over project costs that we are expected to pay.
3. THE GRANT FUND ALLOCATED TO SCWD IS IN THE AMOUNT OF \$1,209,302
4. APPROVAL TO PAY \$1000 IN EXCESS OF GRANT ALLOCATION AMOUNT – AND ANY OTHER ADDITIONAL COSTS TO BE BORNE TO THE DISTRICT.

H. CLOSED SESSION:

This is a CLOSED SESSION in which the Board of Directors discuss matters in closed session as opposed to open session. Only those matters authorized by the Brown Act as permissible CLOSED SESSION subjects will be discussed. They are as follows:

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Section: §54956.8)
Property: 1826 W. Park Street, and Parcel Number 051-192-001
Agency Negotiator: District Legal Counsel
Negotiating Parties: County of Imperial, Mr. Tony Rouhoutas, and CEO.
Under Negotiation: Price and Terms of Lapsed Lease Agreement and the related issue
2. CONFERENCE WITH LABOR NEGOTIATORS (Section: §54957.6)
Agency designated representatives: Ad-Hoc Committee, Directors Hill and Grima
Employee organization: Teamsters Union Local 542
3. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION
Pursuant to paragraph (4) of subdivision (d) of Government Code Section § 54956.9 (one potential cases)

I. ANNOUNCEMENTS:

1. Board of Supervisors Public Meetings: Tuesdays on April 9th, 16th, and 23rd at 9:30 AM (open session) at 940 W. Main St.
2. CSDA Newsletter: www.csda.net

NEXT BOARD MEMBER REGULAR MEETING: MONDAY, May 13, 2019 at 6:45 P.M.

NOTE: Any documents produced by the SCWD and distributed to a majority of the SCWD Board regarding any item on this agenda will made available at the front counter at Seeley County Water District, located at 1898 W. Main Street, Seeley CA 92273, during normal business hours.