

SEELEY COUNTY WATER DISTRICT  
1898 West Main Street (P.O. Box 161) Seeley, CA 92273  
Telephone: 760.352.6612 Facsimile: 760.352.0589



**PRESIDENT:** Leslie Hill    **VICE PRESIDENT:** Donald Murphy  
**BOARD OF DIRECTORS:** Jason Grima, Esteban Jaramillo, Bianca Vasquez

### **NOTICE OF REGULAR MEETING**

Date: March 20, 2023  
Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273  
Time: 6:00PM

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE GENERAL MANAGER AT, (760) 425-0041. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SCWD TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

#### A. CALL TO ORDER

PLEDGE OF ALLEGIANCE

QUORUM – ROLL CALL

#### B. DISCUSSION OF AGENDA

1. Items to be pulled from the Action Calendar.
2. Items to be pulled from the Discussion Calendar.
3. Emergency Items to be added.
4. Approval of the agenda.

<b>C. PUBLIC APPEARANCES</b>
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1. Matters not appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item within the BOARD'S jurisdiction, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the BOARD OF DIRECTORS in writing.

2. Matters appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item appearing on the agenda, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes.

## REPORTS

1. President and Vice President/or Board Member comments
2. Administrative General Manager and Secretary Report
3. Operations Report

## CONSENT AGENDA

All items appearing under the "Consent Agenda" will be acted upon by the Board by one motion without discussion. Should a Board member or other person request that any item be considered separately that item will then be taken up at the time as determined by the Board President.

1. Accounts Payable - Demands March
2. Approval of Minutes: REGULAR MEETING: February 21, 2023
3. Authorize up to 4 Administrative days for the President of the Board for the month of March 2023.

**F. PRESENTATION PROPERTY OWNER/DEVELOPER WATER & SEWER PROJECT**

- F-1. SUBJECT: DISCUSSION/ACTION/DIRECTION: **PROPERTY OWNER/DEVELOPER SEEKING WATER SERVICES TO UNDEVELOPED PARCEL APN NO. 051-430-009-000; 1915 NEW RIVER BLVD**
1. PROPOSED WATER AND SEWER LINES AND ESTIMATED COST AND FEES
- F-2. SUBJECT: DISCUSSION/ACTION/DIRECTION: **ENGINEERING SERVICES FOR REVIEW OF WATER AND SEWER PROJECT SCOPE PROPOSAL FOR APN NO. 051-430-009-000**
1. APPROVAL OF ENGINEERING SERVICES TO BEGIN WORK CONTINGENT UPON INITIAL DEPOSIT BY PROPERTY OWNER

## DISCUSSION/ACTION

- G-1. SUBJECT: ACTION/DISCUSSION: **RESOLUTION NO. 032023-01 OF THE BOARD OF DIRECTORS OF THE SEELEY COUNTY WATER DISTRICT APPROVING ADOPTION OF CALPERS SUPPLEMENTAL INCOME 457B PLAN**
2. APPROVE RESOLUTION NO 022023-01, THE AGREEMENT, AND ANY ATTACHMENTS THERETO

G-2. SUBJECT: ACTION/DISCUSSION: **RESOLUTION NO. 032023-01 OF THE BOARD OF DIRECTORS OF THE SEELEY COUNTY WATER DISTRICT AUTHORIZING AGREEMENT WITH UMPQUA BANK COMMERCIAL CREDIT CARD AND REBATE PROGRAM**

1. APPROVE AGREEMENT BETWEEN SEELEY COUNTY WATER DISTRICT AND UMPQUA BANK
2. APPROVE RESOLUTION NO. 032023-01
3. APPROVE POLICY AND PROCEDURES FOR CREDIT CARD
4. APPROVE STANDARD OF PROCEDURES FOR USING CREDIT CARDS
5. APPROVE CANCELLATION AND CLOSURE OF THE UNION BANK CREDIT CARD

G-3. SUBJECT: DISCUSSION/ACTION: **RESOLUTION NO. 032023-03 AUTHORIZING THE ADMINISTRATIVE GENERAL MANAGER TO COMMITTING MATCHING FUNDS FOR THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) – RURAL DEVELOPMENT GRANT APPLICATION FOR COMPUTER AND EQUIPMENT**

1. APPROVE RESOLUTION NO. 032023-03 AND LETTER COMMITTING MATCHING FUNDS
2. APPROVE AND AUTHORIZE THE ADMINISTRATIVE GENERAL MANAGER TO ACT ON BEHALF OF SEELEY COUNTY WATER DISTRICT TO OBTAIN AND EXECUTE ALL CONTRACTS AND SUPPORTING FORMS FOR THE GRANT APPLICATION WITH USDA, GRANT FUNDS ARE TO BE EARMARKED FOR COMPUTER AND RELATED EQUIPMENT

G-4. SUBJECT: DISCUSSION/ACTION/DIRECTION: **OPENING AN INTEREST-BEARING ACCOUNT WITH FIRST FOUNDATION BANK**

1. APPROVE OPENING A SEPARATE CHECKING ACCOUNT FOR DEPOSIT OF ADVANCE GRANT FUNDS AND SPEND ANY INTEREST EARNED ON THE PROJECT.
2. AUTHORIZE AND DIRECT THE ADMINISTRATIVE GENERAL MANAGER, TO PROCEED WITH THE APPLICATION FPROCESS WITH FIRST FOUNDATION BANK

G-5. SUBJECT: DISCUSSION/ACTION/DIRECTION: **SEELEY COUNTY WATER DISTRICT CUSTOMER LOBBY**

1. APPROVE AND AUTHORIZE THE ADMINISTRATIVE GENERAL MANAGER TO ACT ON BEHALF OF SEELEY COUNTY WATER DISTRICT TO CONDUCT AND MAINTAIN THE ADMINISTRATIVE OFFICES DOORS CLOSED TO THE PUBLIC UNTIL FURTHER NOTICE

G-6. SUBJECT: DISCUSSION/ACTION: **IMPERIAL VALLY PAINT CENTER EQUIPMENT**

1. APPROVE AND AUTHORIZE THE ADMINISTRATIVE GENERAL MANAGER TO PROCESS AN APPROVAL FOR THE OPERATIONS SUPERVISOR TO CARRY OUT THE PURCHASE OF A DEWALT TOOL AND RELATED SUPPLIES
2. TOTAL AMOUNT NOT TO EXCEED IN THE AMOUNT OF \$500.00

**H.**

**CLOSED SESSION:**

This is a CLOSED SESSION in which the Board of Directors discuss matters in closed session as opposed to open session. Only those matters authorized by the Brown Act function as permissible CLOSED SESSION subjects will be discussed. They are as follows:

1. SUBJECT: CONFERENCE WITH LABOR NEGOTIATORS (Section: §54957.6)  
Agency designated representatives:  
Employee organization: Teamsters Union Local 542
2. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant Exposure to Litigation Pursuant to Government Code Section §54956.9(b).  
(One potential case)
3. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION  
Pursuant to paragraph (4) of subdivision (d) of Government Code Section § 54956.9 (one potential case)
4. SUBJECT: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).) (The performance of an existing employee) Title: General Manager and Secretary of the Board

<b>I. ANNOUNCEMENTS:</b>
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1. Board of Supervisors Public Meetings: **Tuesdays at 9:30 am**  
(open session) at 940 W. Main St.
2. CSDA Newsletter: [www.csda.net](http://www.csda.net)

<b>J. ADJOURNMENT:</b>
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**NEXT REGULAR BOARD MEMBER MEETING: APRIL 17, 2023.**

NOTE: Any documents produced by the SCWD and distributed to a majority of the SCWD Board regarding any item on this agenda will be made available at the front counter at Seeley County Water District, located at 1898 W. Main Street, Seeley CA 92273, during normal business hours.