

**SEELEY COUNTY WATER DISTRICT**  
1898 West Main Street (P.O. Box 161) Seeley, CA 92273  
Telephone: 760.352.6612 Facsimile: 760.352.0589



**PRESIDENT:** Leslie Hill    **VICE PRESIDENT:** Donald Murphy  
**BOARD OF DIRECTORS:** Jason Grima, Esteban Jaramillo, Bianca Vasquez

**NOTICE OF REGULAR MEETING**

**Date:** January 13, 2020  
**Where:** SCWD Office, 1898 W. Main Street, Seeley CA 92273  
**Time:** 6:45 PM

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE GENERAL MANAGER AT, (760) 425-0041. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SCWD TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

- A. CALL TO ORDER
  - PLEDGE OF ALLEGIANCE
  - QUORUM – ROLL CALL
- B. DISCUSSION OF AGENDA
  - 1. Items to be pulled from the Action Calendar.
  - 2. Items to be pulled from the Discussion Calendar.
  - 3. Emergency Items to be added.
  - 4. Approval of the agenda.

<b>C.</b>	<b>INSTALLATION OF OFFICER</b>
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**C-1. SUBJECT: DISCUSSION/ACTION: INSTALLATION OF OFFICER**

- 1. GENERAL MANAGER ADMINISTERS OATH OF OFFICE TO:
  - a). RE-ELECTED BOARD MEMBER ESTEBAN JARAMILLO

<b>D.</b>	<b>PUBLIC APPEARANCES</b>
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**1. Matters not appearing on the agenda.** If you wish to address the BOARD OF DIRECTORS concerning any item within the BOARD'S jurisdiction, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's

presentation of three (3) minutes. It is requested that longer presentations be submitted to the BOARD OF DIRECTORS in writing.

2. Matters appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item appearing on the agenda, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes.

<b>E.</b>	<b>REPORTS</b>
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1. President and Vice President/or Board Member comments
2. Administrative General Manager and Secretary Report
3. Chief Operators Report – Water & Wastewater Treatment Plant Reports
4. Monthly Expenditures
5. Violations
6. Dumper Station

<b>F.</b>	<b>CONSENT AGENDA</b>
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All items appearing under the "Consent Agenda" will be acted upon by the Board by one motion without discussion. Should a Board member or other person request that any item be considered separately that item will then be taken up at the time as determined by the Board President.

1. Demands (Accounts Payable)
2. Approval of Minutes: A. REGULAR MEETING: December 9, 2020
3. Authorize 4 Administrative days for the President of the Board for the month of *January 2020*.
4. Approve CPO the purchase of Sodium Hypochlorite for Water Treatment Plant from Brenntag Co. for a total cost not to exceed in the amount of \$1,300 (tax and freight included).
5. Approve CPO the purchase of 1 pre-hung solid core noise reduction doors for GM conference room remodel from Calexico Door & Molding. Each door is \$275. Total not to exceed in the amount of \$320 dollars (includes estimated tax and hardware).
6. Approve CPO the purchase of a *SUBMERSIBLE PUMP* for repairs at the Wastewater Treatment Plant Influent Lift Station. Total not to exceed in the amount of \$5,611.46
7. Approve CPO the purchase of primer and paint per specifications for the unit 2 rehabilitation project at the Water Treatment Plant. Price not to exceed \$1,050.69

<b>G.</b>	<b>DISCUSSION/ACTION</b>
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- G-1. SUBJECT: DISCUSSION/ACTION: **FY 2018-19 AUDITED FINANCIAL STATEMENT REPORT**
1. ACCEPT AND FILE THE INDEPENDENT AUDITOR'S REPORT IN REFERENCE TO THE FISCAL YEAR 2018-19 FINANCIAL STATEMENTS – REPRESENTATIVE GEORGE J. WOO, CPA.
- G-2. SUBJECT: DISCUSSION/ACTION: **CONSIDERATION FROM THE BOARD TO FORM AN AD-HOC COMMITTEE FOR THE REVIEW OF THE FY 2018-19 AUDITED FINANCIAL REPORTS**
1. APPROVE AD-HOC COMMITTEE OF ONE OR TWO BOARD MEMBERS TO REVIEW STATEMENTS WITH AUDITOR
- G-3. SUBJECT: DISCUSSION/ACTION: **PERSONAL PROTECTIVE EQUIPMENT (PPE) POLICY**
1. APPROVE PPE POLICY
  2. APPROVE FORM - SAFETY SHOE POLICY AGREEMENT
- G-4. SUBJECT: DISCUSSION/ACTION: **AMEND RESOLUTION AUTHORIZING DIRECTORS & OFFICERS TO TRANSACT BUSINESS AT FIRST FOUNDATION BANK.**
1. APPROVE RESOLUTION No. 011320-01
  2. REPEAL RESOLUTION No. 101419-01
- G-5. SUBJECT: DISCUSSION/ACTION: **2020 SCWD BOARD MEETING CALENDAR**
1. APPROVE THE BOARD OF DIRECTORS 2020 SCWD BOARD MEETING CALENDAR AS PRESENTED.
- G-6. SUBJECT: DISCUSSION/ACTION: **CHANGE LEAD OPERATOR STATUS FROM HOURLY TO SALARY**
1. APPROVE RESOLUTION No. 011320-02
  2. REPEAL RESOLUTION No. 031119-01
- G-7. SUBJECT: DISCUSSION/ACTION: **DUMP STATION - HAULERS**
- G-8. SUBJECT: DISCUSSION/ACTION: **WASTE DISPOSAL SERVICE ACCOUNT AGREEMENT – TERMS AND CONDITIONS**
1. APPROVE THE REVISED WASTE DISPOSAL SERVICE AGREEMENT
- G-9. SUBJECT: DISCUSSION: **DUMP STATION IMPROVEMENT – STATE COMPLIANCE PROJECT**
- G-10. SUBJECT: DISCUSSION/ACTION: **DISADVANTAGE COMMUNITY (DAC) GRANT \$206,800 FOR AMI SYSTEM SMART METERS – OVERBUDGET**
- a). SHALL THE BOARD APPROVE THE GENERAL MANAGER TO SEEK FUNDING THROUGH OUR PROJECT SPONSOR THE IMPERIAL COUNTY IRWM FOR THE NEXT ROUND OF FUNDING FOR DISADVANTAGED COMMUNITIES (DAC).
- OR -
- b). SHALL THE BOARD APPROVE REMOVING THE CUSTOMER PORTAL SYSTEM FROM THE AMI SMART METER SYSTEM PACKAGE.

**H. CLOSED SESSION:**

This is a CLOSED SESSION in which the Board of Directors discuss matters in closed session as opposed to open session. Only those matters authorized by the Brown Act as permissible CLOSED SESSION subjects will be discussed. They are as follows:

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Section: §54956.8)  
Property: 1826 W. Park Street, and Parcel Number 051-192-001  
Agency Negotiator: District Legal Counsel  
Negotiating Parties: County of Imperial, Mr. Tony Rouhotas, and CEO.  
Under Negotiation: Price and Terms of Lapsed Lease Agreement and the related issue
2. CONFERENCE WITH LABOR NEGOTIATORS (Section: §54957.6)  
Agency designated representatives: Ad-Hoc Committee, Directors Hill and Grima  
Employee organization: Teamsters Union Local 542
3. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION  
Pursuant to paragraph (4) of subdivision (d) of Government Code Section § 54956.9 (one potential cases)
4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).) (the performance of an existing employee) Title: General Manager and Secretary of the Board

**I. ANNOUNCEMENTS:**

1. Board of Supervisors Public Meetings: **Tuesdays at 9:30 am**  
(open session) at 940 W. Main St.
2. CSDA Newsletter: [www.csda.net](http://www.csda.net)

**J. ADJOURNMENT:**

**NEXT BOARD MEMBER REGULAR MEETING: MONDAY JANUARY 13, 2019 at 6:45 P.M.**

NOTE: Any documents produced by the SCWD and distributed to a majority of the SCWD Board regarding any item on this agenda will made available at the front counter at Seeley County Water District, located at 1898 W. Main Street, Seeley CA 92273, during normal business hours.