

SEELEY COUNTY WATER DISTRICT
1898 West Main Street (P.O. Box 161) Seeley, CA 92273
Telephone: 760.352.6612 Facsimile: 760.352.0589



PRESIDENT: Leslie Hill **VICE PRESIDENT:** Donald Murphy
BOARD OF DIRECTORS: Jason Grima, Esteban Jaramillo, Bianca Vasquez

ADJOURNED REGULAR MEETING

Date: March 30, 2020
Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273
Time: 6:45 PM

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE GENERAL MANAGER AT, (760) 425-0041. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SCWD TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

- A. CALL TO ORDER
 - PLEDGE OF ALLEGIANCE
 - QUORUM – ROLL CALL

- B. DISCUSSION OF AGENDA
 - 1. Items to be pulled from the Action Calendar.
 - 2. Items to be pulled from the Discussion Calendar.
 - 3. Emergency Items to be added.
 - 4. Approval of the agenda.

PUBLIC APPEARANCES

1. Matters not appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item within the BOARD'S jurisdiction, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the BOARD OF DIRECTORS in writing.

2. Matters appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item appearing on the agenda, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes

C. PRESENTATION

- C-1. SUBJECT: RCAC John Van Den Bergh Presentation Capacity Fees
1. Seeley County Water District Fee Summary

D. PUBLIC HEARING

D-1. SUBJECT: PUBLIC HEARING/DISCUSSION/ACTION: PROPOSED ADOPTION OF A CAPACITY FEE, SYSTEM DEVELOPMENT FEE, ANNEXATION FEE AND CONNECTION FEE AS PRESENTED BY (RCAC) RURAL COMMUNITY ASSISTANCE CORPORATION.

1. OPEN PUBLIC HEARING.
2. STAFF REPORT
3. CLOSE PUBLIC HEARING
4. APPROVE RESOLUTION 033020-06 WATER CAPACITY FEES
5. APPROVE RESOLUTION 033020-05 SEWER CAPACITY FEES

E. REPORTS

1. Board Member Comment

F. CONSENT AGENDA

All items appearing under the "Consent Agenda" will be acted upon by the Board by one motion without discussion. Should a Board member or other person request that any item be considered separately that item will then be taken up at the time as determined by the Board President.

1. Approve CPO the purchase of 1" and 2" CTS adaptors for our water service tapping tool. Purchase from Ferguson not to exceed \$372.18
2. Approve CPO the purchase of a replacement pH probe to be used at the WWTP. Probe to be purchased from Hach not to exceed \$771.00 (includes S&H, taxes)

G.**DISCUSSION/ACTION**

G-1. SUBJECT: DISCUSSION/ACTION: ORDINANCE 1 AND ORDINANCE 2 RELATING TO CAPACITY FEES FOR WATER AND SEWER AND OTHER FEES ASSOCIATED WITH CONNECTING TO SEELEY'S SYSTEMS

1. APPROVE ORDINANCE NO. 2020-1 REPEALING ORDINANCE NO. 1 AND 2

G-2. SUBJECT: DISCUSSION/ACTION: RESERVE POLICY

1. APPROVE RESOLUTION 033020-04

G-3. SUBJECT: DISCUSSION/ACTION: FEES FOR REVIEW, PLAN CHECK, INSPECTION, AND RELATED ADMINISTRATIVE AND CONSTRUCTION WORK OF SUBDIVISIONS, DEVELOPMENT PROJECTS, CONNECTIONS, ANNEXATIONS AND PUBLIC IMPROVEMENTS WITHIN THE DISTRICT SERVICE AREA

1. AMEND RESOLUTION 040818-01
2. APPROVE AMENDMENTS TO RESOLUTION TO INCLUDE WORK RELATED TO ANNEXATION AND CONNECTION TO WATER AND SEWER
3. APPROVE RESOLUTION 033020-03

G-4. SUBJECT: DISCUSSION/ACTION: MISCELLANEOUS WATER SERVICE-RELATED FEES AND CHARGES

1. APPROVE RESOLUTION 033020-02 - ESTABLISHING MISCELLANEOUS WATER SERVICE-RELATED CHARGES

G-5. SUBJECT: DISCUSSION/ACTION: ADOPTING A RESIDENTIAL WATER DISCONNECTION POLICY – SENATE BILL 998

1. APPROVE RESOLUTION 033020-01

G-6 SUBJECT: DISCUSSION/ACTION: DECLARING A STATE OF EMERGENCY WITHIN THE DISTRICT RELATED TO THE COVID-19 OUTBREAK - STATE OF EMERGENCY EXECUTIVE ORDER N-25-20

1. DISCUSSION REGARDING CALIFORNIA STATE OF EMERGENCY EXECUTIVE ORDER: N-25-20
2. ADOPTION OF RESOLUTION 033020-00 DECLARING A STATE OF EMERGENCY WITHIN THE DISTRICT RELATED TO THE COVID-19 PANDEMIC

H. CLOSED SESSION:

This is a CLOSED SESSION in which the Board of Directors discuss matters in closed session as opposed to open session. Only those matters authorized by the Brown Act as permissible CLOSED SESSION subjects will be discussed. They are as follows:

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Section: §54956.8)
Property: 1826 W. Park Street, and Parcel Number 051-192-001
Agency Negotiator: District Legal Counsel
Negotiating Parties: County of Imperial, Mr. Tony Rouhotas, and CEO.
Under Negotiation: Price and Terms of Lapsed Lease Agreement and the related issue

J. ANNOUNCEMENTS:

1. Board of Supervisors Public Meetings: **Tuesdays at 9:30 am**
(open session) at 940 W. Main St.
2. CSDA Newsletter: www.csda.net

K. ADJOURNMENT:

NEXT BOARD MEMBER REGULAR MEETING: MONDAY APRIL 13, 2019 at 6:45 P.M.

NOTE: Any documents produced by the SCWD and distributed to a majority of the SCWD Board regarding any item on this agenda will made available at the front counter at Seeley County Water District, located at 1898 W. Main Street, Seeley CA 92273, during normal business hours.

Seeley County Water District Fee Summary

3/27/20

Charge	Capacity	System Development	Connection	Annexation
Purpose	To allow the customer access to the existing system	To build up capital for future expansion	To be reimbursed for all the costs of providing a physical connection	To be reimbursed for all the costs of working with the developer and LAFCO
When the Deposit is paid	N/A	N/A	When the customer informs the district of the project	When the customer informs the district of the project
To be paid in full	Before Building Permit is issued	Before the Parcel Map or Tract Map is recorded	Before the water is turned on	Before LAFCO approves the annexation
Deposit amount	None. To be paid in full.	None. To be paid in full.	The staff has discretion in estimating the work involved ¹	The staff has discretion in estimating the work involved ¹
Amount for Water	¾" or < ¼ acre \$595 1" or ¼ to 2 acres \$992 1 ½" or >2 acres \$1,983 2" \$3,173 4" \$9,916	¾" or < ¼ acre \$4,905 1" or ¼ to 2 acres \$8,175 1 ½" or >2 acres \$16,350	Time & Material, Engineering	Time & Material, Engineering
Per Unit (water)	Per connection, based on meter size	Per parcel, based on meter size, or parcel size is meter size is unknown		
Amount for Sewer	\$1,100	\$1,663	Time & Material, and Engineering	Time & Material, and Engineering
Unit (sewer)	Per EDU if known, other-wise parcel size: < ¼ acre 1 EDU ¼ to 2 acres 1.5 EDUs >2 acres 2 EDUs	Per EDU if known, other-wise parcel size: < ¼ acre 1 EDU ¼ to 2 acres 1.5 EDUs >2 acres 2 EDUs		
Where deposited	Operating bank account (checking)	Expansion bank account (CD or savings account)	Operating bank account (checking)	Operating bank account (checking)
Note	The fee is in addition to System Development Fee. It is paid only once for each parcel. Credit is given for a previously paid fee.	It is paid only once for each parcel. Credit is given for a previously paid fee.	Hourly Rates: GM/Chief Operator: \$70 Operator: \$50 Admin: \$35	Hourly Rates: GM/Chief Operator: \$70 Operator: \$50 Admin: \$35

¹ 1.5% of construction cost for plan review + 2.5% of construction costs for inspection. Small projects \$2,000.

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