

**SEELEY COUNTY WATER DISTRICT**  
1898 West Main Street (P.O. Box 161) Seeley, CA 92273  
Telephone: 760.352.6612 Facsimile: 760.352.0589



**PRESIDENT:** Leslie Hill    **VICE PRESIDENT:** Donald Murphy  
**BOARD OF DIRECTORS:** Jason Grima, Esteban Jaramillo, Bianca Vasquez

**NOTICE OF REGULAR MEETING**

Date:            October 13, 2020  
Where:         SCWD Office, 1898 W. Main Street, Seeley CA 92273  
Time:           6:00PM

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE GENERAL MANAGER AT, (760) 425-0041. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SCWD TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

A. CALL TO ORDER

PLEDGE OF ALLEGIANCE

QUORUM – ROLL CALL

B. DISCUSSION OF AGENDA

1. Items to be pulled from the Action Calendar.
2. Items to be pulled from the Discussion Calendar.
3. Emergency Items to be added.
4. Approval of the agenda.

**C. PUBLIC APPEARANCES**

1. Matters not appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item within the BOARD'S jurisdiction, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the BOARD OF DIRECTORS in writing.

2. Matters appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item appearing on the agenda, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes

**D.****REPORTS**

1. President and Vice President/or Board Member comments
2. Administrative General Manager and Secretary Report
3. Chief Operators Report

**E.****CONSENT AGENDA**

All items appearing under the "Consent Agenda" will be acted upon by the Board by one motion without discussion. Should a Board member or other person request that any item be considered separately that item will then be taken up at the time as determined by the Board President.

1. Demands (Accounts Payable)
2. Approval of Minutes: A. REGULAR MEETING: September 14, 2020
3. Authorize up to 4 Administrative days for the President of the Board for the month of *October 2020*.
4. Approve CPO the purchase of Sodium Hypochlorite for Water Treatment Plant from Brenntag Co. for a total cost not to exceed in the amount of \$2,600 (tax and freight included).  
acct: GF- operator *supplies - water*
5. Approve CPO the purchase of an ice maker from Amazon.com and a 5-year protection plan for the lab room. To used for water and wastewater sample preservation during transportation. Total not to exceed in the amount of \$437.34 (estimate to repair current icemaker was over \$1000)  
acct: GF- (emergency/discretionary funds) operator *supplies – water/waste*
6. Approve the GM a reimbursement to Nancy Obeso for mileage (trip to: Bank & Bookkeeper). Total not to exceed in the amount of 9.49

**F.****DISCUSSION/ACTION**

- F-1. SUBJECT: **DISCUSSION/ACTION/DIRECTION: WILL SERVE LETTER FOR UNIMPROVED PARCEL TO PROVIDE WATER AND SEWER SERVICES**
1. APPROVE WILL SERVE LETTER FOR APN/PARCEL ID 051-430-009-000
  2. AUTHORIZE THE GENERAL MANAGER AS SECRETARY OF THE BOARD TO SIGN LETTER AS PRESENTED AND MAKE ARRANGEMENTS TO COLLECT NECESSARY FEES

F-2. SUBJECT: DISCUSSION/ACTION: **AMENDING DESIGNATED POSITIONS GOVERNED BY THE CONFLICT OF INTEREST CODE**

1. APPROVE AMENDMENTS TO EXHIBIT A, AND AUTHORIZE GENERAL MANAGER TO SUBMIT DESIGNATED POSITIONS TO THE ELECTIONS DEPARTMENT

**G. CLOSED SESSION:**

This is a CLOSED SESSION in which the Board of Directors discuss matters in closed session as opposed to open session. Only those matters authorized by the Brown Act as permissible CLOSED SESSION subjects will be discussed. They are as follows:

1. CONFERENCE WITH LABOR NEGOTIATORS (Section: §54957.6)  
Agency designated representatives: Ad-Hoc Committee, Directors Hill, and Jaramillo  
Employee organization: Teamsters Union Local 542
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant Exposure to Litigation Pursuant to Government Code Section §54956.9(b).  
(one potential case)
3. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION  
Pursuant to paragraph (4) of subdivision (d) of Government Code Section § 54956.9 (one potential case)
4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).) (the performance of an existing employee) Title: General Manager and Secretary of the Board

**H. ANNOUNCEMENTS:**

1. Board of Supervisors Public Meetings: **Tuesdays in October 9:30 am** (open session) at 940 W. Main St.
2. CSDA Newsletter: [www.csda.net](http://www.csda.net)

**I. ADJOURNMENT:**

**NEXT REGULAR BOARD MEMBER MEETING: November 9, 2020 at 6:00 P.M.**

NOTE: Any documents produced by the SCWD and distributed to a majority of the SCWD Board regarding any item on this agenda will be made available at the front counter at Seeley County Water District, located at 1898 W. Main Street, Seeley CA 92273, during normal business hours.