

SEELEY COUNTY WATER DISTRICT
1898 West Main Street (P.O. Box 161) Seeley, CA 92273
Telephone: 760.352.6612 Facsimile: 760.352.0589



PRESIDENT: Leslie Hill **VICE PRESIDENT:** Donald Murphy
BOARD OF DIRECTORS: Jason Grima, Esteban Jaramillo, Bianca Vasquez

NOTICE OF REGULAR MEETING

Date: April 12, 2021
Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273
Time: 6:00PM

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE GENERAL MANAGER AT, (760) 425-0041. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SCWD TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

A. CALL TO ORDER

PLEDGE OF ALLEGIANCE

QUORUM – ROLL CALL

B. DISCUSSION OF AGENDA

1. Items to be pulled from the Action Calendar.
2. Items to be pulled from the Discussion Calendar.
3. Emergency Items to be added.
4. Approval of the agenda.

PRESENTATION

IMPERIAL COUNTY REGISTRAR OF VOTERS – LINSEY DALE

C.

PUBLIC APPEARANCES

1. Matters not appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item within the BOARD'S jurisdiction, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the BOARD OF DIRECTORS in writing.
2. Matters appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item appearing on the agenda, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address

for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes

D.	REPORTS
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1. President and Vice President/or Board Member comments
2. Administrative General Manager and Secretary Report
3. Chief Operators Report

E.	CONSENT AGENDA
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All items appearing under the "Consent Agenda" will be acted upon by the Board by one motion without discussion. Should a Board member or other person request that any item be considered separately that item will then be taken up at the time as determined by the Board President.

1. Demands (Accounts Payable)
2. Approval of Minutes: A. REGULAR MEETING: March 8, 2021
3. Authorize up to 4 Administrative days for the President of the Board for the month of April 2021.
4. Authorize the AGM to reimbursement Aaron Garcia for Grade D3 license certification. Total not to exceed in the amount of \$90.00.

F.	DISCUSSION/ACTION
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F-1. SUBJECT: DISCUSSION/ACTION: AMENDMENT #1 TO PROFESSIONAL SERVICES AGREEMENT BETWEEN SEELEY COUNTY WATER DISTRICT AND HAZEN AND SAWYER

1. APPROVE AMENDMENT No. 1 FOR CURRENT WORK ENGAGED FOR THE WASTEWATER TREATMENT PLANT IMPROVEMENT – PRELIMINARY ENGINEERING REPORT AND 60 % DESIGN SERVICES.
2. MAY THE BOARD DIRECT THE AGM TO SUBMIT WRITTEN APPROVAL GRANTING AN EXTENSION TO THE PROFESSIONAL SERVICES AGREEMENT TO HELP WITH U.S. DEPT OF AGRICULTURE (USDA) FUNDING; EXTENSION IF GRANTED IS THROUGH DECEMBER 31, 2021

F-2. SUBJECT: DISCUSSION/ACTION: LAPTOP (REPLACEMENT)

1. AUTHORIZE AND APPROVE THE AGM TO PURCHASE A REPLACEMENT LAPTOP FROM ONE OF THE 3 PROVIDERS BELOW:

OPTION 1. DELL LATITUDE & KEYBOARD 7210 GOVERNMENT PROGRAM - TOTAL NOT TO EXCEED IN THE AMOUNT OF \$1,422.24 (INSTALLMENT AGREEMENT)

OPTION 2. DELL LATITUDE 3410 GOVERNMENT PROGRAM - TOTAL NOT TO EXCEED IN THE AMOUNT OF \$783.25

OPTION 3. MICROSOFT SURFACE PRO 7 - TOTAL NOT TO EXCEED IN THE AMOUNT OF \$799.00

F-3. SUBJECT: DISCUSSION/ACTION: CRANE AND CRANE OPERATOR SERVICES

1. AUTHORIZE AND APPROVE THE CPO TO PROCURE CRANE AND CRANE OPERATOR RENTAL SERVICES OUT OF EL CENTRO FOR ONE OF THE TWO SERVICE PROVIDERS BELOW:

OPTION 1. TOTAL NOT TO EXCEED IN THE AMOUNT OF \$1,250 (5-HOURS AT A RATE OF \$250/HOUR)."

OPTION 2. TOTAL NOT TO EXCEED IN THE AMOUNT OF \$2,250 (5-HOURS AT A RATE OF \$450/HOUR).

F-4. SUBJECT: DISCUSSION/ACTION: WATER SERVICE OWNERSHIP/ RESPONSIBILITY TO MAINTAIN – CLARIFICATION

1. THE BOARD SHALL DIRECT STAFF

G. CLOSED SESSION:

This is a CLOSED SESSION in which the Board of Directors discuss matters in closed session as opposed to open session. Only those matters authorized by the Brown Act as permissible CLOSED SESSION subjects will be discussed. They are as follows:

1. CONFERENCE WITH LABOR NEGOTIATORS (Section: §54957.6)
Agency designated representatives: Ad-Hoc Committee, Directors Hill, and Jaramillo
Employee organization: Teamsters Union Local 542

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation Pursuant to Government Code Section §54956.9(b).
(one potential case)
3. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION
Pursuant to paragraph (4) of subdivision (d) of Government Code Section § 54956.9 (one potential case)
4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).) (the performance of an existing employee) Title: General Manager and Secretary of the Board

H. ANNOUNCEMENTS:

1. Board of Supervisors Public Meetings: Tuesdays in February 9:30 am
(open session) at 940 W. Main St.
2. CSDA Newsletter: www.csda.net

I. ADJOURNMENT:

NEXT REGULAR BOARD MEMBER MEETING: May 10, 2021 at 6:00 P.M.

NOTE: Any documents produced by the SCWD and distributed to a majority of the SCWD Board regarding any item on this agenda will made available at the front counter at Seeley County Water District, located at 1898 W. Main Street, Seeley CA 92273, during normal business hours.