

**SEELEY COUNTY WATER DISTRICT**  
1898 West Main Street (P.O. Box 161) Seeley, CA 92273  
Telephone: 760.352.6612 Facsimile: 760.352.0589



**PRESIDENT:** Leslie Hill    **VICE PRESIDENT:** Donald Murphy  
**BOARD OF DIRECTORS:** Jason Grima, Esteban Jaramillo, Bianca Vasquez

### **NOTICE OF REGULAR MEETING**

Date: November 8, 2021  
Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273  
Time: 6:00PM

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE GENERAL MANAGER AT, (760) 425-0041. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SCWD TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

**A. CALL TO ORDER**

PLEDGE OF ALLEGIANCE

QUORUM – ROLL CALL

**B. DISCUSSION OF AGENDA**

1. Items to be pulled from the Action Calendar.
2. Items to be pulled from the Discussion Calendar.
3. Emergency Items to be added.
4. Approval of the agenda.

<b>C. PUBLIC APPEARANCES</b>
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1. Matters not appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item within the BOARD'S jurisdiction, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the BOARD OF DIRECTORS in writing.

2. Matters appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item appearing on the agenda, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes

**D.****REPORTS**

1. President and Vice President/or Board Member comments
2. Administrative General Manager and Secretary Report
3. Operations Report

**E.****CONSENT AGENDA**

All items appearing under the "Consent Agenda" will be acted upon by the Board by one motion without discussion. Should a Board member or other person request that any item be considered separately that item will then be taken up at the time as determined by the Board President.

1. Demands (Accounts Payable)
2. Approval of Minutes: REGULAR MEETING: October 12, 2021
3. Authorize up to 4 Administrative days for the President of the Board for the month of November 2021.
4. Authorize and approve the AGM to reimburse Luis Ayon Volunteer to Operator in Training in the amount of **\$125.00** for OIT Certification Applications fees.
5. Authorize and approve the AGM refund of service deposit to acct. no. 12705 for **\$100**
6. Authorize and approve the AGM reimbursement of mileage to Melanie Baeza in the amount of **\$7.50**
7. Authorize and approve the AGM to refund remaining deposit in the books (total gallons 7230 – rate \$3.96 per 1000 gallons = \$214.16) to Martin Hydroblasting in the amount **\$1785.84**

**F.****PUBLIC MEETING FOR REVIEW OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PROCESS**

The Seeley County Water District meeting is open to the public for review of the California Environmental Quality Act (CEQA) process for the upcoming Wastewater Treatment Plant Upgrades Project No. 8481-110 at 1898 W Main Street, Seeley CA 92273, Conference room . A high-level description of the project will be provided at this time along with an overview of the draft CEQA documents that are under preparation. The draft CEQA documents will be available for public review and comments in Spring 2022.

**F-1 SUBJECT: REVIEW OF THE ENVIRONMENTAL CEQA FOR THE WASTEWATER TREATMENT PLANT IMPROVEMENTS**

**G. HAZEN AND SAWYER : WASTEWATER TREATMENT PLANT IMPROVEMENTS**

**G-1. SUBJECT: UPDATES TO THE WASTEWATER TREATMENT PLANT IMPROVEMENTS AND OTHER PROJECT WORK ORDER NO. R7-2021-0041**

1. ORDER WORK NO. 2021-0041 (\$39,000) -IMPROVEMENT TO THE UV SYSTEM
2. 60% DESIGN AND PROJECT FUNDING
3. NEW DEVELOPMENT – RESIDENTIAL SOUTH OF THE PLANT

**H. DISCUSSION/ACTION**

**H-1. SUBJECT: ACTION/DISCUSSION/DIRECTION: PROPERTY SOUTH OF THE WASTEWATER PLANT APN NO. 051-430-009-000**

1. PROPOSED WATER AND SEWER LINES AND ESTIMATED COST AND FEES

**H-2. SUBJECT: ACTION/DISCUSSION: TEMPORARY STAFFING SERVICES; AUTHORIZE AND APPROVE THE ADMINISTRATIVE GENERAL MANAGER TO ENTER INTO CONTRACT WITH STAFFING AGENCY. CHOOSE FROM OPTION NO. 1, 2 OR 3**

1. APPROVE STAFFING SERVICES NO. 1. \$ 28.13 PER HOUR
2. APPROVE STAFFING SERVICES NO. 2. \$ 23.56 PER HOUR
3. APPROVE STAFFING SERVICES NO. 3. \$ 23.40 PER HOUR

**H-3. SUBJECT: ACTION/DISCUSSION: FINANCIAL MANAGEMENT SYSTEM; AUTHORIZE AND APPROVE THE ADMINISTRATIVE GENERAL MANAGER TO ENTER INTO CONTRACT WITH VENDOR. CHOOSE FROM OPTION NO. 1, 2 OR 3**

1. APPROVE FINANCIAL MANAGEMENT SYSTEM PACKAGE NO. 1 \$73,375.00
2. APPROVE FINANCIAL MANAGEMENT SYSTEM PACKAGE NO. 2. 29,954.00
3. APPROVE FINANCIAL MANAGEMENT SYSTEM PACKAGE NO. 3. 43,425.00

**H-4. SUBJECT: DISCUSSION: RURAL COMMUNITY ASSISTANCE CORPORATION**

1. WATER RATE ANALYSIS FUNDED BY GRANT ASSISTANCE
  - a. FURTHER INFORMATION IS REQUIRED TO ASSESS CALCULATED REVENUE, REPORTED FY 21 (P&L) AND RCAC RATE STUDY FORECAST
  - b. NO ANALYSIS IS NEEDED ON THE WASTEWATER RATES

**I. CLOSED SESSION:**

This is a CLOSED SESSION in which the Board of Directors discuss matters in closed session as opposed to open session. Only those matters authorized by the Brown Act as permissible CLOSED SESSION subjects will be discussed. They are as follows:

1. SUBJECT: CONFERENCE WITH LABOR NEGOTIATORS (Section: §54957.6)  
Agency designated representatives:  
Employee organization: Teamsters Union Local 542
2. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant Exposure to Litigation Pursuant to Government Code Section §54956.9(b).  
(one potential case)
3. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION  
Pursuant to paragraph (4) of subdivision (d) of Government Code Section § 54956.9 (one potential case)
4. SUBJECT: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).) (The performance of an existing employee) Title: General Manager and Secretary of the Board

<b>J.</b>	<b>ANNOUNCEMENTS:</b>
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1. Board of Supervisors Public Meetings: **Tuesdays in September 9:30 am**  
(open session) at 940 W. Main St.
2. CSDA Newsletter: [www.csda.net](http://www.csda.net)

<b>K.</b>	<b>ADJOURNMENT:</b>
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**NEXT REGULAR BOARD MEMBER MEETING: December 13, 2021, at 6:00 P.M.**

NOTE: Any documents produced by the SCWD and distributed to a majority of the SCWD Board regarding any item on this agenda will be made available at the front counter at Seeley County Water District, located at 1898 W. Main Street, Seeley CA 92273, during normal business hours.