

SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Keith Baird

Board Members: Jason Grima, Esteban Jaramillo, Leslie Hill, Donald Murphy

NOTICE OF REGULAR MEETING

Date: September 10, 2018, MONDAY
Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273
Time: 6:45 PM

1. Call to Order
 - a. Pledge of Allegiance
 - b. Quorum - Roll Call
2. Discussion of the Agenda –
 - a. Items to be pulled from the Action Calendar.
 - b. Items to be pulled from the Discussion Calendar.
 - c. Emergency Items to be added.
 - d. Approval of the agenda.
3. Board Member Reports / Announcements.

PUBLIC COMMENT

This is the opportunity for the members of the public to address the board on any matter within the Board's jurisdiction. Any action taken as a result of public comment shall be limited to direction to staff. State your name for the record prior to providing your comments. Please address the board as a whole, through the chairman. Individuals will be given (3) minutes to address the board. Public comments will be limited to a maximum of 21 minutes. The public will be allowed to comment on specific items on the agenda after board discussion.

DISCUSSION CALENDAR SECTION I

4. Engineer's Report: The Holt Group, Jack Holt
5. Administrative General Manager and Secretary Report
 - a. Miscellaneous/Correspondence
 - b. Payroll summary
 - c. Demands

6. Chief Operators Report – Water & Wastewater Treatment Plant Reports
 - a. Accomplished Tasks
 - b. Monthly Expenditures
 - c. Laboratory Results
 - d. Fuel
 - e. Dumper Station
 - f. Violations

CONSENT CALENDAR SECTION I

Any consent item can be removed from the consent list by request of the board or any member of the public for consideration separately.

7. Demands (Accounts Payable)
8. Approval of Minutes:
 - a. REGULAR MEETING August 13, 2018
 - b. SPECIAL MEETING August 27, 2018
9. Authorize 4 Administrative days for the President of the Board for the month of SEPTEMBER 2018.
10. Approval of the purchase of Sodium Hypochlorite for Water Treatment Plant from Brenntag Co. for a total cost not to exceed in the amount of \$1,145.12 (tax and freight included).
11. Approval of purchase of routine office supplies (paper, stamps and cleaning supplies for office (envelopes, copy paper, toner for printers and copier, toilet paper, paper towels, eight rolls of postage stamps, cleaning liquid, trash liners/bags, dish soap, bathroom cleaner, disposable water/coffee cups) not to exceed \$750.00 – office supply expense {Sparkllets drinking water service \$71.91- office expense} [\$400 for stamps alone – postage and freight expenses].
12. Approval of purchase of electric pole saw from Harbor Freight. This expense will be charged to the Supplies Account (wwd). Total \$90

PUBLIC HEARING

13. PUBLIC HEARING: (DISCUSSION/ACTION)

13. A. Subject: Public Hearing/Discussion/Action: DEVELOPMENT PROCESSING FEES

13. B. APPROVAL OF RESOLUTION NO. 091018-01, APPROVING THE ESTABLISHMENT OF DEVELOPMENT PROCESSING FEES

DISCUSSION/ACTION CALENDAR SECTION 1

14. Discussion/Action Movocan Project Presentation, by Angel Fernandez

DISCUSSION/ACTION CALENDAR SECTION 2

15. Discussion/Action to approve the final "Will Serve" letter requested by Marty Coyne, for service availability for the Coyne Ranch Development. Once approved the letter will be submitted to the Imperial County Planning and Development Services Department
16. Discussion/Action the Board of Directors of the Seeley County Water District to approve **RESOLUTION No. 091018-02** the purpose is to update the signatory list and those (Directors and Officers) authorized to sign and transact business at Union Bank. Repeals Resolution 080114-02. (Resolution attached for review)
17. Discussion/Action the Seeley County Water District Board to agree upon a training date and time for a session to meet with District Legal Counsel, Dennis Morita. The Training Topics will include The Brown Act and other topics.
18. Discussion/Action authorize the General Manager to purchase business cards for all board members, including management, expenditure will be charged to the Office Supply account. Total not to exceed in the amount of **\$234** (this is a budgeted item).
19. Discussion/Action to authorize the Chief Plant Operator to purchase a submersible pump. This expenditure will be charged to the Repair/Maintenance account for (water)
Option A. Thermoplastic submersible pump 0.33 HP (\$120/tax 9.90 total **\$129.90**)
Option B. Aluminum submersible pump 0.25 HP (\$99/tax \$8.16 total **\$107.16**)
Option C. Utilitech plastic submersible utility pump (\$42.98/tax **\$46.52**)
20. Discussion/Action to authorize the Chief Plant Operator to purchase 200 gallons of diesel from the SoCo Group, Inc. This expenditure will be charged to the Fuel account for (wwd). Total not to exceed in the amount of **\$744.07**
21. Discussion/Action to authorize the Chief Plant Operator to purchase supplies for the repair & maintenance of the Generator at the Wastewater Treatment Plant. The repairs include: repair the fuel priming pump, replace the engine speed sensor, and labor technical. This expenditure \$427.59 will be charged to the Repair/Maintenance account for (waste) and \$804 to the Contract Labor account (waste). Total repair & Labor cost **\$1231.59**
22. Discussion/Action to authorize the Chief Plant Operator to purchase primary calibration kit for micro total not to exceed in the amount of \$227.95, 2 Replacement Desiccant bag refill micro total \$115.90, 2 Blue-white replacement injection valves \$76.34 from USA Bluebook. Total including shipping and tax not-to-exceed in the amount of **\$477.54**.
23. Discussion/Action to approve the purchase of (2) sections of 3" suction hose (\$215.90) and (3) sections of 3" discharge hose (\$299.85). Cost with estimated tax is **\$515.75** it will be charged to the supply account (wwd). We will be contacted by vendor after placing order with shipping cost.

DISCUSSION/ACTION CALENDAR SECTION 3

24. Discussion/Action 2018-19 Proposed Operating Budget Presentation and approval by the Board of Directors; with budget amendments to expenditures and update on the (ACL) R7-2017-004

CLOSED SESSION:

25. CONFERENCE WITH LEGAL COUNSEL---EXISTING LITIGATION
Paragraph (1) of subdivision (d) of Government Code Section 54956.9
Name of Case: California Regional Water Quality Control Board Colorado River Basin
Region Administrative Civil Liability Complaint R7-2017-004
26. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Government Code section 54957
Title: Assistant Maintenance Manager / Water Treatment / Wastewater Plant Operator
27. PUBLIC EMPLOYMENT Government Code section 54957
Title: Operator 1 Full Time
28. CONFERENCE WITH LABOR NEGOTIATORS (§54957.6)
Agency designated representatives: Ad-Hoc Committee, Directors Hill and Grima
Employee organization: Teamsters Union Local 542
29. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 3.8 Acres Unimproved ground – APN 051-430-009-000
Agency Negotiator: District Legal Counsel
Negotiating Parties: Imperial Valley Desert Museum Society, Inc.
Under Negotiation: Price and Terms for an acquisition.
30. Conference with Real Property Negotiators
Property: 1826 W. Park Street, and Parcel Number 051-192-001
Agency Negotiator: District Legal Counsel
Negotiating Parties: County of Imperial, Mr. Tony Rouhoutas, and CEO.
Under Negotiation: Price and Terms of Lapsed Lease Agreement and the related issue

ANNOUNCEMENTS:

31. A. Board of Supervisors meets Tuesday on September 11th, 18th & 25th at,
at 9:30 am (open session) at 940 W. Main St.
- B. CSDA Newsletter: www.csda.net

OTHER ITEMS

Next Regular Meeting: MONDAY, October 8, 2018 at 6:45 P.M.

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ADMINISTRATIVE GENERAL MANAGER & SECRETARY OF THE BOARD REPORT

FOR SCWD BOARD MEETING

For: *Regular Board Meeting*

Date: *September 10, 2018*

5.a. Miscellaneous/ Email / Correspondence

a.1. Lapsed Park Agreement – Category Street/Town Lights

In the letter dated August 13, 2018, The County Executive Offices, requested supporting documentation, for "Street Lights", the grand total paid by SCWD from January 2009 through June 2018 is \$55,690.44.

a.2 Teamsters – Letter to Meet and Confer

A letter was received August 31, 2018, Teamsters Local Union 542 is requesting to negotiate. Further discussion will continue under closed session item 26

a.3. Local IID Entity Report

Progress Report was requested by the IID and General Manager submitted a request to consider budget schedule revision.

a.4 General Manager's Highlight Report

A short report detailing the District's Highlights in 2017-18 and Goals for 2018-19 This is almost everything the District has accomplished.

Old Business:

a.5 Per Gal Rate Increase

As was noted before, even with the per gallon rate increase, it will not be enough to cover the necessary operating costs at the dump station. As of Friday September 7 we have not received any comments regarding the rate increase from any of the Dumper/Companies. No determination of what positive or negative impact the rate increase had on our dump station business until at least November.

No New Update: DAC Grant for (WWTP Improvement Project).

No New Update: Westerra Carport/Facility Solar Project

No New Update: Ocotillo Wind Project Grant

5a.

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September 6, 2018

County Executive Office
Attention Mr. Tony Rouhotas
940 West Main Street
El Centro, CA 92243

RE: Street Lights

Dear Mr. Rouhotas,

Pursuant to your request, enclosed are copies of the IID general ledger and invoices which substantiate SCWD'S payment for street lights from January 2009 through June of 2018 in the amount of \$55,690.44. It does not include SCWD'S payment of a separate account for park lights nor does it include information concerning payment from the inception of the account, believed to be in or about 1999. Please refer to Attachments.

As we discussed during our meeting in mid-May, the SCWD board is concerned about continuing to devote District resources to a cost which it could not include in a Prop 218 rate study. The Seeley County Water District Board has directed termination of the power account effective October 8th of 2018.

Yours truly,
SEELEY COUNTY WATER DISTRICT

A handwritten signature in blue ink, appearing to read "Miriam Rosales".

MIRIAM ROSALES
Administrative General Manager and
Secretary to the Board

Enclosure

cc: Andrea L. Gonzalez, Administrative Analyst III
David Hernandez, Administrative Analyst II
Keith Baird, President
Leslie Hill, Vice President

5a.

a.1



**TEAMSTERS, CHAUFFEURS,
WAREHOUSEMEN AND HELPERS
LOCAL UNION No. 542**

San Diego and Imperial Counties, California
and the City of Yuma, Arizona

Affiliated with
INTERNATIONAL BROTHERHOOD OF TEAMSTERS



Jaime Vasquez
Secretary-Treasurer
Phillip Farias
President
Cliff Cunningham
Vice-President
Dwayne Garrett
Recording Secretary
Curt Olson
Trustee
Jim Maclean
Trustee
Don Mack
Trustee

August 31, 2018

Mrs. Mariam Rosales
General Manager
Seeley County Water District
PO Box 161
Seeley, Ca. 92273

Re: Request to negotiate

Dear Mrs. Rosales:

This letter serves as an advisement of Teamsters Union Local 542 request to commence negotiations for a new successor Memorandum of Understanding between the Seeley County Water District and Teamsters Union Local 542.

Please advise of your availability for late September 2018 and early October 2018. I would like to block two (2) to three (3) consecutive days at a time. Teamsters is willing to offer to hold negotiations at our El Centro office.

This letter is being sent out to you via electronic mail as well as U.S. mail.

Sincerely,

Mike Morales
Business Representative
Teamsters Union Local 542
Merrill Center Drive
El Centro, Ca. 92243

C/c Mr. Keith Baird, Board President
C/C Mr. Dennis H. Morita, Legal Counsel

SAN DIEGO OFFICE: 4666 MISSION GORGE PLACE, SAN DIEGO, CA 92116 • (619) 582-0522
P.O. BOX 600507 • SAN DIEGO, CA 92160 • FAX (619) 582-0059
EL CENTRO OFFICE: 2298 MERRILL CENTER DRIVE, EL CENTRO, CA 92243 • (603) 352-6371

5a.

a.2

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www.SeeleyWaterDistrict.com



Memo

To: Imperial Irrigation District, acting as the Local Entity
From: Miriam Rosales, Administrative General Manager & Clerk of the Board
Project: Improvements to John Robert Bates Memorial Park
CC: Angelita Topete, Candace Nelson
Date: June 14, 2018
Re: Progress Report No. 1 – Community Outreach Preliminary Masterplan

The Local Entity Funds granted to Seeley County Water District, will be used to complete upgrades to the John Robert Bates Memorial Park. The following timeline begins with the steps taken by Seeley County Water District, to accomplish its goal of finalizing a master plan design and identifying phase one construction.

FEBRUARY

Step 1 – 1. Site Survey of the Park concluded. 2. Kimley-Horn requesting input/information from the Board of Directors. 3. First, are there any planned improvements by the County around the John Robert Bates Park? Kimley does not want to plan and design, and be impacted by future roadway widening and/or extension 3. Kimley-Horn to determine which program elements are to be included in the two concepts.

APRIL

Step 2 – 1. The Board reviewed the two concepts used to explore horizontal relationships and program elements only. 2. Questionnaire provided, for public comment and community involvement, the questionnaire will help to gain additional input on the graphic(s). 3. *First, payment submitted April 9, 2018, \$4896.00.*

MAY

Step 3 - Preliminary Master Plan Design and Survey questionnaire uploaded to the website and survey District Office.

JUNE

Step 4 – 1. Not enough surveys turned in, deadline to be extended from June 22nd, 2018 to July 9th, 2018. 2. After the surveys are completed and turned in, Kimley-Horn will determine which components are desired by the public for inclusion in the first phase of the final masterplan concept design and construction. 3. *Payment June 11, 2018, \$1880.65 4. Payment June 11, 2018, \$2207.20*

5a. a.3

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Memorandum

17 August 2018

To: Imperial Irrigation District, acting as the Local Entity
From: Miriam Rosales, Administrative General Manager & Clerk of the Board *MR*
Project: Improvements to John Robert Bates Memorial Park
CC: Angelita Topete, Candace Nelson
Subject: Request to the Imperial Irrigation District Board to Consider Budget Schedule Revision

Ms. Topete,

Regarding the previous budget for Seeley's Grant Funding for Bates Park, line item #1 'Community Outreach and Preliminary Master Plan' showed an excess budget and subsequent match spending of \$590. In reality, this was an oversight and should have been logged under line item #2 'Final Master Plan'. The additional budget was used to advance the development of the final master plan, based on board and community comments.

In addition, we would like to request that \$1,500 be reallocated from line item #6 'Construction' budget to line item #2 'Final Master Plan' to capture an additional design task we have requested Kimley-Horn to develop. The additional task involves developing perspective renderings of the proposed master plan, which we feel will be critical to gaining public support for the project, as well as, additional future grant funding opportunities.

The proposed reallocation of funds would be as follows:

Task 2 was \$5,980 and is now \$7,480

Task 6 was \$112,500 and is now \$111,000

For the consideration and review of the Imperial Irrigation District Board attachment A is included

Thank you in advance for your consideration.

5a. a.3

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Attachment A.

A.

Grantee: Seeley County Water District

Period Covered to Date

Award: \$150,000.00

from 1/1/18 to 11/18

Budget Line	Budget Item	Drop-down abbreviation	Budgeted Amount	Spent to Date	Amount Remaining	Match Spending	Period 1 from 04/09/18 to 06/11/18
1	Community Outreach, Preliminary Master Plan	Outreach/Preliminary Plan	\$ 8,985	\$ 8,985	\$ -	\$ 590	\$ 8,985
2	Final Master Plan	Final Master Plan	\$ 5,980	\$ -	\$ 5,980	\$ -	\$ -
3	Construction Docs/Specs	Construction Docs/Specs	\$ 15,625	\$ -	\$ 15,625	\$ -	\$ -
4	County Review/Approvals	County Review/Approvals	\$ 4,500	\$ -	\$ 4,500	\$ -	\$ -
5	Bid Process	Bid Process	\$ 3,000	\$ -	\$ 3,000	\$ -	\$ -
6	Construction	Construction	\$ 112,500	\$ -	\$ 112,500	\$ -	\$ -
	Unclassified			\$ -	\$ -		\$ -
	Total		\$ 150,000	\$ 8,985	\$ 141,605	\$ 590	\$ 8,985

5a.

a.3.

General Manager's

Key Highlight Report



2017-18

Highlights

- Rate Study went into effect with an increase to water and sewer base rates.
- We went from a partial board to a full board
- District hired a General Manager
- The District was awarded a grant from the IID's Local Entity for the improvements to Robert Bate Memorial Park and contracted Kimley-Horn for a masterplan which included community involvement.
- Historically the District had a high turnover rate, which cost the District time, productivity and a loss in valuable information and loss of project momentum.
- Retention was another key point to the District, it was our goal to strengthen an employee's engagement and commitment to the District. The District then conducted a benefit & wage survey to offer competitive pay & benefits.
- Since the survey, we have retained and hired licensed and experienced staff, minimizing the need for contract labor.
- The District also promoted from within to an Assistant Maintenance Manager; and a few employees were moved from part time to full time status, an Operator II position was also added by the District.
- The District led by example by changing landscaping from grass to desert scape in an effort to conserve water. Staff became engaged and everyone contributed to the project by purchasing rock, materials or plants. Staff also installed a timed irrigation system in an effort to further the water conservation effort.
- The Board approved a solar project which once complete will save the District thousands of dollars over the life of the project
- The District created the position of a full-time Chief Plant Operator and hired its first in-house Chief Plant Operator by promoting from within.
- The District approved a mission Statement
- The District approved a Website.

5a.

a.4

2018-19

Highlights and Goals

- Make 1 meter read route a drive-by route by replacing all direct read meters with Kamstrup meters and its related technology.
- Facility improvements to the Conference Room.
- District approved automated billing software UBmax and is considering the purchase of meter reading software which works together with UBmax. This initiative is the first step in preparing the District and our residents for the changing laws signed by Governor Jerry Brown (SB606) and (AB1668), two new laws that will require cities and water districts across the state to set permanent water conservation rules, even in non-drought years.
- Successively implement year 1 of compliance project
- Finish raising all sewer manholes up to grade.

5a.

a.4

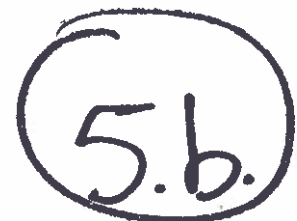
Payroll Summary Report**Aug 10, 2018**

CHECK DATE	NAME	NET AMOUNT	TOTAL HOURS
08/10/2018	Garcia, Jr., Aaron	\$1,927.25	80.00
08/10/2018	Medrano, Jonan	\$702.23	61.08
08/10/2018	Obeso, Nancy. L.	\$1,036.14	80.67
08/10/2018	Pantoja, Gustavo	\$1,384.43	80.00
08/10/2018	Ramirez, Amado	\$1,085.34	81.85
08/10/2018	Rosales, Miriam A.	\$1,548.14	80.00
08/10/2018	Rosas, Nadia	\$634.94	58.22
08/10/2018	Thornburg, Gary L.	\$1,192.92	77.57
Totals		\$9,511.39	599.39

5.b.

Payroll Summary Report**Aug 24, 2018**

CHECK DATE	NAME	NET AMOUNT	TOTAL HOURS
08/24/2018	Garcia, Jr., Aaron	\$1,927.23	80.00
08/24/2018	Medrano, Jonan	\$630.38	54.17
08/24/2018	Obeso, Nancy L.	\$1,043.92	81.10
08/24/2018	Pantoja, Gustavo	\$1,384.42	80.00
08/24/2018	Ramirez, Amado	\$1,076.04	81.33
08/24/2018	Rosales, Miriam A.	\$1,548.14	80.00
08/24/2018	Rosas, Nadia	\$873.54	79.58
08/24/2018	Thornburg, Gary L.	\$1,345.27	85.77
Totals		\$9,828.94	621.95

A handwritten number '5.b.' is circled in a hand-drawn oval.

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9/7/2018

Updates:

- **General**
 - Alleys and fire hydrants continue to be cleaned on an as needed basis
 - Regular office maintenance
- **Water and Water Distribution**
 - Dead ends in distribution system continue to receive weekly flushing
 - Continuing to change-out existing meters with new Kamstrup meters
 - Frozen meters were changed out after meter read day
 - Routine sampling and calibrations
 - Pump and motor greasing at WTP
 - Issues with THM system are still unresolved. Lower than expected gpm flow, THM riser leaks, and one riser with no flow. The Holt Group has been made aware of these issues.
- **Wastewater and Collection system**
 - Ponds receive skimming on an as needed basis
 - Plug between CP #2 and #3 was resolved
 - Generator fixed by Cat-Empire technician

b.a.

Date	Vendor	Amount Spent	Description/ Reason	Fund Source	Book keeping Code	Item #	Demands to be Paid	Invoice/Order #	P.O.	TOTAL	Acc#8195
8.1.2018	Brenntag	\$1,145.12	See note [1]	Board approved	Supplies: W			2935618-00			
8.6.2018	La Brucherle Irrigation Supply	\$17.42	See note [2]	Emergency	MR: WW			162289c	buy #2		
8.7.2018	Ferguson	\$58.00	See note [3]	Emergency	MR:Dist. Syst			8364485			
8.13.2018	O'reilly	\$0.00	See note [4]		MR: Auto			2687-143147	Warranty		
8.15.2018	La Brucherle Irrigation Supply	\$62.98	See note [5]	Emergency	ME:W			162844c	Chlorine Line / wfp		
8.16.2018	Brenntag	\$1,145.12	See note [6]	Board approved	Supplies: W	10					
8.17.2018	Usa Bluebook	\$86.24	See note [7]	Emergency	Supplies: W			180943	8.17.2018 GPdpd		
8.17.2018	Amazon	\$0.00	See note [8]	Emergency	Supplies: W/WW			443-4763859-52	8-17-2018-CPglewes		
8.20.2018	Ferguson	\$28.00	See note [9]	Emergency	Supplies:Dist.syst.			6410066			
8.22.2018	Staples	\$30.56	See note [10]	Emergency	Supplies: W/WW			9790417351-000001			
8.28.2018	Ferguson	\$35.70	See note [11]	Emergency	Supplies: Dist. sys.			6501417			
8.28.18	Ferguson	\$23	See note [12]	Emergency	Supplies: Dist. sys.			6501417			
8.31/18	Brenntag	\$1,145	See note [13]	Board approved	Supplies:w						
8.31.18	Lowe's	\$382	See note [14]	Emergency	Supplies W/WW			3748113			
Total Emergency		\$724.09									
Board approved		\$3,435.36									
Total Spending		\$4,159.45									

6.b

- [1] Extra chlorine delivery for water treatment plant
- [2] Leak repair at the surface line water of waste filter #2
- [3] Meter tail pieces for installation of new meters
- [4] Battery warranty for truck #5, they change it for a new one without charging us because was under the warranty
- [5] Parts to repair the chlorine main line for both filters at the water treatment plant.
- [6] Chlorine For water treatment plant
- [7] DPD powered for chlorine tests
- [8] Order cancelled by Amazon due to hold on credit card
- [9] meters gaskets
- [10] Gloves for water and wastewater treatment plants
- [11] Purchase of 100 3/4" rubber water meter gaskets. Price of \$35.70 does not include tax
- [12] Meters gaskets
- [13] Chlorine delivery for water treatment plant
- [14] tools for the operators

6.b.

INVOICE DATE	INVOICE NUMBE	ANALYSIS PERFO	FACILITY	COST	Totals
7.6.18	18-21157	See note [1]	Water	\$232.00	\$11,715.00 Waste
7.12.18	18-21214	See note [2]	Water	\$72.00	\$594.00 Water
7.16.18	9475	See note [3]	Waste	\$3,916.00	0 Special
7.17.18	9477	See note [4]	Waste	\$7,799	\$12,309.00 Total
7.23.18	18-21311	See note [5]	Water	\$95.00	
7.30.18	18-21360	See note [6]	Water	\$195.00	

6c.

[1] Bacteria Potable
Bacteria Raw
E.coli

[2] Bacteria Potable M30912

[3] 2rd Quarterly Bioassay

[4] 8 E.coli analysis
8 fecal coliform
8 Total coliform
8 Enterococci
24 BOD
24 TSS
2 Bis Phthalate
7 Cyanide
2 Mercury
9 Copper
3 ammonia
3 nitrate as N
3 Nitrite
3 total phosphates
3 Total nitrogen
3 total phosphorus
3 total hardness
3 TDS
3 sulfate
1 selenastrum

[5] Aluminum
Iron

[6] 3 TOC

6.c.

Driver	Vehicle	Date	Cost	Odometer New	Odometer Old	Gallons Purchased	Miles between refuels	Notes
JM		4 8.1.2018	\$107.12	70999	70925	30.969	74	Two 5 gallon containers filled as well
		1 8.6.2018	\$32.49	47481	47359	9.393	122	
GLT		1 8.15.2018	\$39.38	47598	47481	11.483	117	
GLT		5 8.27.2018		14549	14234	35.755	315	One 5 gallon container filled as well
JM		4 8.31.2018	\$67	70999	70999	19.63		
Total Fuel Cost			\$246.30					

6.d.

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Wastewater Treatment Plant Discharge Violations under 2017-2022 NPDES Permit

December 2017

- Copper: 162.1ug/l
 - Daily Maximum: 162.1 ug/l
 - Daily Maximum: 0.338 lbs/day
 - 30 day Average: 162.1 ug/l
 - 30 day Average: 0.338 lbs/day

January 2018

- Copper: 104.2ug/l
 - Daily Maximum: 104 ug/l
 - Daily maximum: 0.217 lbs/day
 - 30 day Average: 104 ug/l
 - 30 day Average: 0.217 lbs/day
- Enterococci: 110 MPN/100 ml

February 2018

- Copper: 71.5ug/l
 - Daily Maximum: 71.5 ug/l
 - Daily Maximum: 0.149 lbs/day
 - 30 day Average: 71.5 ug/l
 - 30 day Average: 0.149 lbs/day

March 2018

- Copper: 89.49ug/l
 - Daily Maximum: 89.49ug/l
 - Daily Maximum: 0.187 lbs/day
 - 30 Day Average: 89.49ug/l
 - 30 Day Average: 0.17 lbs/day
- Cyanide: 8 ug/l

April 2018

- Cyanide: 6 ug/l

May 2018

- No Violations

June 2018

- No Violations

July 2018

- Cyanide: 9 ug/l
 - Maximum Daily: 9 ug/l
 - 30 day Average: 9 ug/l

6.f.

August 2018

- Copper: 44.7 ug/l
- anticipating 3 total copper violations

Legal and Regulatory Considerations

23. Water Code section 13385, subdivision (1)(1), also requires the Colorado River Basin Water Board to assess an MMP of three thousand dollars (\$3,000) for each violation, not counting the first three violations, if the Discharger does any of the following four or more times in a six-month period (hereafter "chronic violation"):

- i. Violates a waste discharge requirement effluent limitation;
- ii. Fails to file a report pursuant to Section 13260;
- iii. Files an incomplete report pursuant to Section 13260; or
- iv. Violates a toxicity effluent limitation contained in the applicable waste discharge requirements where the waste discharge requirements do not contain pollutant-specific effluent limitations for toxic pollutants.

24. Water Code section 13385, subdivision (1)(2) states: For the purpose of this section, a 'period of six consecutive months' mean the period commencing on the date that one of the violations described in this subdivision occurs and ending 180 days after that date.

(e.f.)

September 10, 2018

Posting
Month

VENDOR	AMOUNT	PURPOSE	CLASS	ACCT	Posting Month
Keith Baird	\$575.00	8/13 Regular Board Mtg: \$100; 8/27 Special Mtg \$75; [7/9 Pre-Approved 2 Admin Days @ BM District Business: County Meetings/Angel Hernandez \$200], 8/16 2nd Ad-Hoc Budget mtg \$100; 8/16 Conference Call/Mtg w/Kimley-Horn (re: Bates Park) \$100;	WWWD	Director Fees	
Jason Grima	\$175.00	8/13 Regular Board Meeting: \$100; 8/27 Special Mtg \$75	WWWD	Director Fees	
Esteban Jaramillo	\$175.00	8/13 Regular Board Meeting: \$100; 8/27 Special Mtg \$75	WWWD	Director Fees	
Leslie Hill	\$375.00	8/13 Regular Board Mtg: \$100; 8/27 Special Mtg \$75; 8/16 2nd Ad-Hoc Budget mtg \$100; 8/16 Conference Call/Mtg w/Kimley-Horn (re: Bates Park) \$100;	WWWD	Director Fees	
Donald Murphy	\$175.00	8/13 Regular Board Meeting: \$100; 8/27 Special Mtg \$75	WWWD	Director Fees	
John H. Kemp	\$500.00	Invoice August 2018 (prof. consulting services for Compliance Project)	Sewer	Fines (ACL) R7-2017-0040	
Dennis Morita	\$7,630.00	Invoice 2209 Service: April/May \$4620	WWWD	Legal / Prof. Services	June
		Services: June \$3010	WWWD	Legal / Prof. Services	June
US Postal Service	\$300.00	Four (6) rolls of stamps for Postal Service #AUG (price of stamps rose up to \$.50 from \$.46)	WWWD	Postage	
Brenntag	\$1,279.57	Invoice BPI 871 263 cust. #186694 Chlorine for WTP, Desinfection of water	Water	Supplies: Water Plant	
Brenntag	\$1,279.57	Invoice BPI 866 549 cust. #186694 Chlorine for WTP, Desinfection of water	Water	Supplies: Water Plant	
Dig Alert	\$1.65	Invoice 820180651 Member Code: SEC01 (new ticket charges \$1.65)	Water	Alert Services	
Greg Bentley Electric	\$95.00	Invoice 2018142 journeyman 1 hour-troubleshoot distrib. pump#6 (my notes: w-9 form)	Water	Contract Labor (w-9 form)	
Ferguson Enterprises, Inc	\$140.43	Inv. 6364489, 6410089, 6501417 Customer #18142 [water meter gaskets]	Water	Supplies: Water Plant	
La Brucherie Irrigation Supply	\$80.40	Re: 162289c (Leak repair at the surface line water of waste filter #2) \$17.42	Sewer	Supplies: Sewer	
		Re: 162844c (Parts to repair the chlorine main line for both filters at the water treatment plant.) \$62.98	Water	Supplies: Water	
Lowes	\$408.49	Acct 9800 640995 1 [Operator Tools, maintenance supplies]	WWWD	Supplies: WWWD	
Lori's Sanitation	\$290.00	Invoice 5141 9/1 Rental & service (clean&dry: skid #7 (portapotty waste pick-up @water plant))	Water	Prof./Special Services	
		Rental & service skid #230 (portapotty waste pick-up @ sewer plant)	Sewer	Prof./Special Services	
The Desert Review	\$144.00	Inv. 3723 (2x3 blk&wht printed: Notice of Public Hearing Ad Issues: published 8/21 & 8/28)	Water	Advertising	
The Home Depot	\$85.57	Acct: 6035 3225 3462 4006 [AC ducting supplies for Admin Office repairs]	WWWD	Repair/Maintenance: Office	
USA BlueBook	\$91.81	Inv. 658369 Cust#69946 [gloveDPD powder for free chlorine.]	Water	Supplies: Water	
Union Bank	\$66.38	Account#8195 Statement 7/30-8/29 aten express fuel	WWWD	Fuel	
Union Bank	\$23.99	Account#8373 Statement 7/30-8/29; [7/29 MyFax Services \$10]	WWWD	Dues/Subscriptions	
Verizon	\$905.24	Inv. 981 353 8778 Acct 24206567 (note: this total does not reflect the cancelled mifi)	WWWD	Telephone Expense	
Staples	\$565.74	Acct 6011 1000 2125 037 (various Admin office supplies) \$539.63	WWWD	Supplies: Admin Office	
		(operator office supplies) \$26.11	WWWD	Supplies: Operator Office	
Sharp Sanitation	\$200.65	Inv. 017633 skid unit \$1412 w/1103w \$100.65	Water	Prof./Special Services: water	
Sellers Petroleum	\$620.29	Invoice CL 99511 Acct #6677 [fuel August: total miles 180.586]	Sewer	Prof./Special Service: sewer	
State Compensation Ins. Fund	\$788.83	Policy 255086-18 premium 9/6-10/6 [water companies/clerical office employees] - monthly	WWWD	Work Comp Insurance: Audit	
Miriam Rosales	\$100.66	Reimbursement [Used personal credit card ending in #6395 exp 12/20, because district cc on hold] This is to be charged to dues/subscriptions, but reimbursed to employee \$75.00	WWWD	Reimbursement - Dues/Subscriptions	
		reimbursement/purchase of coffee for employees \$25.66	WWWD	Reimbursement: Office Supplies	
Nancy Obeso	\$9.05	Reimbursement 8/14, 8/17, 8/24, 9/4, 9/7, 9/8 bank & bookkeeper (paid at the rate of 54.5 per mile)	WWWD	Reimbursement: Mileage	

Nailely Montreal	\$100.00	Request for Deposit Refund (Acct 233-04) New Address: 676 Smoketree Drive, El Centro, CA 92243	WWD	Other Current Liabilities
The Receivalbe Management Service		Invoice 520002896991 (PC personnel concepts-compliance posters) my notes: cancellation of services (one time expense) pd routine demand.	WWD	Dues/Subscriptions

Above demands approved by the Board at the SEPTEMBER 10, 2018

\$17,222.32

General Fund

\$900.00

CI / Dumpster Fund

\$12,400.00

Coyne- Engineering Services

Board President

Administrative General Manager & Secretary of the Board

Total **\$30,522.32**

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September 10, 2018

Demands - CI / Dumper #7754

VENDOR	AMOUNT	PURPOSE	ACCT
1 The Holt Group	\$900.00	Inv. 18-06-020 7/1-7/31 Re: Water pipeline improvement project	New project Reserve
2 The Holt Group	\$12,400.00	Inv. 18-07-017 Services: July review of water supply assessment/sewer study & specific plan	Coyne-Engineering Services
3			
4			
5			
6			
7			
8			

Total \$13,300.00

Above demands approved by the Board at the September 10, 2018

Seeley County Water District, President

Administrative General Manager & Secretary of the Board

7

SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Keith Baird

Board Members: Jason Grima, Esteban Jaramillo, Leslie Hill, Donald Murphy

MINUTES OF REGULAR MEETING ADJOURNED TO 6:45 P.M.

Date: August 13, 2018, MONDAY
Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273
Time: 6:30 PM

1. Call to Order
 - a. Pledge of Allegiance

Pledge of Allegiance Led by Director Grima

- b. Quorum - Roll Call

Director 1	Jason Grima
Director 2	Leslie Hill
Director 3	Esteban Jaramillo
Director 4	Donald Murphy
Director 5	Keith Baird

Also Present:

Administrative General Mgr. & Secretary of the Board Miriam Rosales, Assistant Manager Gustavo Pantoja, John Kemp Consultant, General Counsel Dennis Morita.

Other members of the Public:

Marty Coyne, Jack Holt, Juny Marmolejo, Mike Morales Teamsters

2. Discussion of the Agenda
 - a. Items to be pulled from the Action Calendar.
 - b. Items to be pulled from the Discussion Calendar.
 - c. Emergency Items to be added.
 - d. Approval of the agenda.

Director Hill made a motion to accept the Agenda. Seconded by Director Grima. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

3. Board Member Reports / Announcements.
No board announcements

PUBLIC COMMENT

This is the opportunity for the members of the public to address the board on any matter within the Board's jurisdiction. Any action taken as a result of public comment shall be limited to

8a

direction to staff. State your name for the record prior to providing your comments. Please address the board as a whole, through the chairman. Individuals will be given (3) minutes to address the board. Public comments will be limited to a maximum of 21 minutes. The public will be allowed to comment on specific items on the agenda after board discussion.

No Public Comment

DISCUSSION CALENDAR SECTION I

4. Engineer's Report: The Holt Group, Jack Holt
Press Release, Seeley Awarded CDBG 1 million Grant for the Water Pipeline Improvement Project. Waiting on the MOU from the County.

5. Administrative General Manager and Secretary Report
- a. Financial Reports
 - b. Miscellaneous/Correspondence
 - c. Payroll summary

Director Grima accepted the General Manager report a motion accept the General Manager Report. Seconded by Director Hill. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

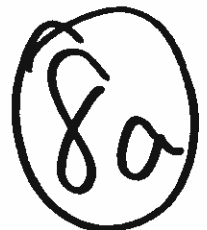
6. Chief Operators Report – Water & Wastewater Treatment Plant Reports
- a. Accomplished Tasks
 - b. Monthly Expenditures
 - c. Laboratory Results
 - d. Dumper Station
 - e. Violations
 - f. Correspondence

Director Hill made a motion approve Chief Operators Report. Seconded by Director Murphy. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

CONSENT CALENDAR SECTION I

Any consent item can be removed from the consent list by request of the board or any member of the public for consideration separately.

7. Demands (Accounts Payable)
8. Approval of Minutes: a. **REGULAR MEETING July 9, 2018**
b. **SPECIAL MEETING WORKSHOP July 16, 2018**
9. Authorize 2 Administrative days for the President of the Board for the month of AUGUST 2018.



10. Approval of the purchase of Sodium Hypochlorite for Water Treatment Plant from Brenntag Co. for a total cost not to exceed in the amount of \$1,145.12 (tax and freight included).

11. Approval of purchase of routine office supplies (paper, stamps and cleaning supplies for office (envelopes, copy paper, toner for printers and copier, toilet paper, paper towels, eight rolls of postage stamps, cleaning liquid, trash liners/bags, dish soap, bathroom cleaner, disposable water/coffee cups) not to exceed \$750.00 {Sparkllets drinking water service \$71.91} [\$400 for stamps alone].

Director Hill made a motion to approve items 7 through 11 as a block. Seconded by Director Grima. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

DISCUSSION/ACTION CALENDAR

12. Discussion/Action it is recommended that the Seeley County Board of Directors approve the letter, after the final review and consideration, the letter provided by The Holt Group for the Coyne Ranch Development Service Availability through Seeley County Water District. The letter is in response to Mr. Coyne's request at the July 16, 2018, special meeting for a "Will Serve" letter.

Director Hill made a motion to approve Mr. Morita, Legal Counsel to work together with The Holt Group to include language in the letter, the letter is approved. Seconded by Director Grima. Discussion of the Board and Public followed. The motion was taken to a roll call vote. AYES: Directors Grima, Jaramillo, Hill, Murphy and Baird NOES: ABSTAINED: The motion carried with all members voting in the affirmative.

Director 1	Jason Grima	YES
Director 2	Keith Baird	YES
Director 3	Esteban Jaramillo	YES
Director 4	Leslie Hill	YES
Director 5	Donald Murphy	YES

13. Discussion/Action to approve RESOLUTION 081318-01, amending the per gallon rate, it will increase from \$.09 per gallon to \$.12 per gallon, recent federal and state mandates will necessitate an increase in rates to cover the necessary costs which have increased to treat basic wastewater which carries a high-pollutant load. The Terms and Condition or Contract for the Hauled Waste for Treatment will be amended and presented to Board of Directors at a later time.

Director Jaramillo made a motion to approve RESOLUTION 081318-01. Seconded by Director Murphy. Discussion of the Board and Public followed. Seconded by Director Grima. Discussion of the Board and Public followed. AYES: Directors Grima, Jaramillo, Hill, Murphy and Baird NOES: ABSTAINED: The motion carried with all members voting in the affirmative. The motion carried with all members voting in the affirmative.

Director 1	Jason Grima
Director 2	Keith Baird
Director 3	Esteban Jaramillo
Director 4	Leslie Hill
Director 5	Donald Murphy



14. Discussion/Action seeking approval from the Board to change Services for porta Potty at the water and waste station, the District will change from Lori's Sanitation \$220 to Sharp Sanitation \$200, the purpose of the change is to take advantage of the yearly savings with Sharp in the amount of \$240.

Director Hill made a motion to approve switching services from Lori's to Sharp. Seconded by Director Murphy. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

15. Discussion/Action seeking approval from the Board for the purchase of a Commercial Steel Door to replace the broken door in the conference room, which is currently sealed, and is considered an emergency exit. This expense is considered a capital improvement.

Option 1 Fire rated steel prehung commercial door /frame w/panic bar and hardware \$679.00 plus tax \$60.09 Total not to exceed in the amount of \$739.09

Option 2 Metal Steel Commercial Door w/frame w/panic bar \$1594.38 installation \$300 Total door with installation not to exceed in the amount of \$1894.38

Director Hill made a motion to approve option 1. Seconded by Director Murphy. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

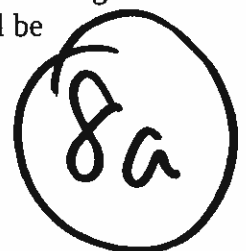
16. Discussion/Action seeking approval from the Board for the purchase of materials to support and properly install emergency door (item 15), materials include 2x4's or 2x6's, shims, caulking, and sheet of drywall. This is a rough cost estimate of materials needed, this expense ties in with the emergency door and is considered part of capital improvement. Total estimate of material cost \$100

Director Hill made a motion to approve option 1. Seconded by Director Grima. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

17. Discussion/Action seeking approval from the Board for the purchase of preprinted deposit bank books, this is a onetime expense in July this purchase will not be needed until the next fiscal year, and it's a budgeted item to be charged to the general fund "supply-office expense" category. Total not to exceed in the amount of \$462.00

Director Hill made a motion to approve purchase of deposit bank books. Seconded by Director Murphy. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

18. Discussion a proposal to switch from jet-pack to iPhone with mobile Hot Spot, the purpose of this item is to determine if having access to internally is a viable option to switch. Our average monthly bill averages \$800, with iPhone for all Board Members the monthly cost will be approximately \$1100. Direction to place on the next agenda, August 27th.



19 Discussion/Action after the board's review of the surplus supplies and equipment list, to the board to approve in the manner in which each item will be processed. (Please see list attached)

Director Hill made a motion to approve equipment list for proper disposal. Seconded by Director Baird. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

20. Discussion/Action approving **RESOLUTION No. 081318-02** of the Seeley County Water District to change board of director regular meeting time. Repeals Resolution 011017-01

Director Hill made a motion to approve RESOLUTION No. 081318-02 Seconded by Director Jaramillo. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

CLOSED SESSION:

20. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 3.8 Acres Unimproved ground – APN 051-430-009-000

Agency Negotiator: District Legal Counsel

Negotiating Parties: Imperial Valley Desert Museum Society, Inc.

Under Negotiation: Price and Terms for an acquisition.

21. CONFERENCE WITH LEGAL COUNSEL---EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Government Code Section 54956.9

Name of Case: California Regional Water Quality Control Board Colorado River Basin

Region Administrative Civil Liability Complaint R7-2017-004

22. Conference with Real Property Negotiators

Property: 1826 W. Park Street, and Parcel Number 051-192-001

Agency Negotiator: District Legal Counsel

Negotiating Parties: County of Imperial, Mr. Tony Rouhoutas, and CEO.

Under Negotiation: Price and Terms of Lapsed Lease Agreement and the related issue

8a

OTHER ITEMS

No reportable action taken in closed session.

Director Hill made a motion to adjourn. Seconded by Director Grima. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

Next Special Meeting: MONDAY, August 27, 2018 at 6:45 P.M.

Next Regular Meeting: MONDAY, September 10, 2018 at 6:45 P.M.

Meeting Adjourned at 9:11 p.m.

President, SCWD Board

Administrative General Manager & Secretary of the Board

A handwritten signature, appearing to be 'Sa', is enclosed within a hand-drawn circle.

SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Keith Baird

Board Members: Jason Grima, Esteban Jaramillo, Leslie Hill, Donald Murphy

NOTICE OF SPECIAL MEETING

Date: August 27, 2018, MONDAY

Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273

Time: 6:45 PM

1. Call to Order
 - a. Pledge of Allegiance

Pledge of Allegiance Led by Director Hill

- b. Quorum - Roll Call

2. Discussion of the Agenda
 - a. Items to be pulled from the Action Calendar.

Add to item 5 preliminary budget draft to be approved with amendments

- b. Items to be pulled from the Discussion Calendar.
 - c. Emergency Items to be added.
 - d. Approval of the agenda.

Director Hill made a motion to approve language "preliminary budget" and approve. Seconded by Director Murphy. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

3. Board Member Reports / Announcements.

Director Grima reported on the Cannabis Dispensary, is recommending a Sheriff SubStation Director Baird, attended meeting, mentioned fire flow and if survey was conducted. Spoke to Public Relations Rep for the Cannabis Facility and would like to meet Tuesday, August 28 2018

PUBLIC COMMENT

This is the opportunity for the members of the public to address the board on any matter within the Board's jurisdiction. Any action taken as a result of public comment shall be limited to direction to staff. State your name for the record prior to providing your comments. Please address the board as a whole, through the chairman. Individuals will be given (3) minutes to address the board. Public comments will be limited to a maximum of 21 minutes. The public will be allowed to comment on specific items on the agenda after board discussion.

No Public G

DISCUSSION CALENDAR SECTION I

8.b.

4. Administrative General Manager and Secretary Report

b. Miscellaneous/Correspondence

County Library wishes to have a forum at Seeley County Water District from 2:00 PM to 4:00 PM

Westermorland wished to visit Seeley and see how we do our accounting the date is set for Sept 5 of 2018

All supporting documentation requested from the County for town lights is ready to be submitted.

DISCUSSION/ACTION CALENDAR SECTION

5. Discussion/Action the Seeley County Water District to adopt a budget for the fiscal year 2018-19.

Director Hill made a motion to approve language "preliminary budget" and approve the amendment. Seconded by Director Baird. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

**Director Hill made a motion to not approve the budget with changes noted . Seconded by Director Murphy. Discussion of the Board and Public followed. The motion was taken to a roll call vote. The motion carried with all members voting in the affirmative. AYES: Director Grima, Baird, Jaramillo, Hill, Murphy
NOES: ABSTAINED: ABSENT:**

Director 1	Jason Grima	YES
Director 2	Keith Baird	YES
Director 3	Esteban Jaramillo	YES
Director 4	Leslie Hill	YES
Director 5	Donald Murphy	YES

6. Discussion/Action the Seeley County Water District received a letter from the County Executive Office dated August 13, 2018. The County would like to revisit the possibility of a transfer of ownership or the purchase of the Seeley Fire Station and the "John Robert Bates Memorial Park"

Director Hill made a motion to not approve the sale of the park or the fire station. Seconded by Director Baird. Discussion of the Board and Public followed. The motion was taken to a roll call vote. The motion carried with all members voting in the affirmative. AYES: Director Grima, Baird, Jaramillo, Hill NOES: ABSTAINED: ABSENT:

Director 1	Jason Grima	YES
Director 2	Keith Baird	YES
Director 3	Esteban Jaramillo	YES
Director 4	Leslie Hill	YES
Director 5	Donald Murphy	YES

8.b.

7. Discussion/Action to appoint an Ad-Hoc Committee of two board members to meet and confer with the Teamsters Union 542, the current MOU in place expires in January of 2019.

**Director Murphy made a motion to approve the Ad-Hoc Committee of Director Grima and Director Hill. Seconded by Director Murphy. Discussion of the Board and Public followed. The motion was taken to a roll call vote. The motion carried with all members voting in the affirmative. AYES:
NOES: ABSTAINED: ABSENT:**

Director 1	Jason Grima	YES
Director 2	Keith Baird	YES
Director 3	Esteban Jaramillo	YES
Director 4	Leslie Hill	YES
Director 5	Donald Murphy	YES

8. Discussion Board of Supervisor calendar

CLOSED SESSION:

9. Conference with Real Property Negotiators

Property: Directly South of District Office 3.8 Acres

Agency Negotiator: Administrative General Manager, Miriam Rosales

Negotiating Parties: Imperial Valley Desert Museum Society

Under Negotiation: Price and Terms for an acquisition.

Nothing to report out of closed session

ANNOUNCEMENTS:

10. A. Board of Supervisors meets Tuesday on September 11th, 18th & 25th at,
at 9:30 am (open session) at 940 W. Main St.

B. CSDA newsletter www.csda.net

OTHER ITEMS

Next Regular Meeting: MONDAY, Septebmer 10, 2018 at 6:45 P.M.

Director Hill made a motion to adjourn the meeting at 8:28 PM. Seconded by Director Baird.

President, SCWD Board

Administrative General Manager & Secretary of the Board

8b.

SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Keith Baird

Board Members: Jason Grima, Esteban Jaramillo, Leslie Hill, Donald Murphy

NOTICE OF SPECIAL MEETING

Date: August 27, 2018, MONDAY
Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273
Time: 6:45 PM

1. Call to Order
 - a. Pledge of Allegiance

Pledge of Allegiance Led by Director Hill

- b. Quorum - Roll Call

2. Discussion of the Agenda
 - a. Items to be pulled from the Action Calendar.

Amend item 5 to include language preliminary budget

- b. Items to be pulled from the Discussion Calendar.
 - c. Emergency Items to be added.
 - d. Approval of the agenda.

Director Hill made a motion to approve amendment to item 5 and approve the agenda. Seconded by Director Murphy. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

3. Board Member Reports / Announcements.

Director Grima reported on the Cannabis Dispensary, is recommending a Sheriff Substation Director Baird, attended meeting, and mentioned fire flow and if survey was conducted. Spoke to Public Relations Rep for the Cannabis Facility and would like to meet Tuesday, August 28 2018.

PUBLIC COMMENT

This is the opportunity for the members of the public to address the board on any matter within the Board's jurisdiction. Any action taken as a result of public comment shall be limited to direction to staff. State your name for the record prior to providing your comments. Please address the board as a whole, through the chairman. Individuals will be given (3) minutes to address the board. Public comments will be limited to a maximum of 21 minutes. The public will be allowed to comment on specific items on the agenda after board discussion.

No Public Comment

DISCUSSION CALENDAR SECTION I

8b.

4. Administrative General Manager and Secretary Report
b. Miscellaneous/Correspondence

County Library wishes to have a forum at Seeley County Water District from 2:00 PM to 4:00 PM

Westmorland wished to visit Seeley and see how we do our accounting the date is set for Sept 5 of 2018

All supporting documentation requested from the County for town lights is ready to be submitted.

DISCUSSION/ACTION CALENDAR SECTION

5. Discussion/Action the Seeley County Water District to adopt a budget for the fiscal year 2018-19.

Director Hill made a motion to approve amended item 5. Seconded by Director Baird. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

Director Hill made a motion to approve the preliminary budget with changes noted final budget to be placed for approval Sept 10, 2018 Board Meeting. Seconded by Director Murphy. Discussion of the Board and Public followed. The motion was taken to a roll call vote. The motion carried with all members voting in the affirmative. AYES: Director Grima, Baird, Jaramillo, Hill, Murphy
NOES: ABSTAINED: ABSENT:

Director 1	Jason Grima	YES
Director 2	Keith Baird	YES
Director 3	Esteban Jaramillo	YES
Director 4	Leslie Hill	YES
Director 5	Donald Murphy	YES

6. Discussion/Action the Seeley County Water District received a letter from the County Executive Office dated August 13, 2018. The County would like to revisit the possibility of a transfer of ownership or the purchase of the Seeley Fire Station and the "John Robert Bates Memorial Park"

Director Hill made a motion to not approve the sale of the park or the fire station. Seconded by Director Baird. Discussion of the Board and Public followed. The motion was taken to a roll call vote. The motion carried with all members voting in the affirmative. AYES: Director Grima, Baird, Jaramillo, and Hill NOES: ABSTAINED: ABSENT:

Director 1	Jason Grima	YES
Director 2	Keith Baird	YES
Director 3	Esteban Jaramillo	YES
Director 4	Leslie Hill	YES
Director 5	Donald Murphy	YES

86.

7. Discussion/Action to appoint an Ad-Hoc Committee of two board members to meet and confer with the Teamsters Union 542, the current MOU in place expires in January of 2019.

Director Baird made a motion to approve the Ad-Hoc Committee of Director Grima and Director Hill. Seconded by Director Murphy. Discussion of the Board and Public followed. The motion was taken to a roll call vote. The motion carried with all members voting in the affirmative. AYES:
NOES: ABSTAINED: ABSENT:

Director 1	Jason Grima	YES
Director 2	Keith Baird	YES
Director 3	Esteban Jaramillo	YES
Director 4	Leslie Hill	YES
Director 5	Donald Murphy	YES

8. Discussion Board of Supervisor calendar
Mr. Baird to attend the meeting with list of questions from the board

Going into Closed Session: 8:14 pm.

CLOSED SESSION:

9. Conference with Real Property Negotiators
Property: Directly South of District Office 3.8 Acres
Agency Negotiator: Administrative General Manager, Miriam Rosales
Negotiating Parties: Imperial Valley Desert Museum Society
Under Negotiation: Price and Terms for an acquisition.

ANNOUNCEMENTS:

10. A. Board of Supervisors meets Tuesday on September 11th, 18th & 25th,
at 9:30 am (open session) at 940 W. Main St.
- B. CSDA newsletter www.csda.net

OTHER ITEMS

Nothing to report out of closed session Closed Session Ended: 8:28

Director Hill made a motion to adjourn the meeting at 8:29 PM. Seconded by Director Baird. The motion carried with all members voting in the affirmative.

Next Regular Meeting: MONDAY, September 10, 2018 at 6:45 P.M.

President, SCWD Board

Administrative General Manager & Secretary of the Board

86.

SEELEY COUNTY WATER DISTRICT
1898 West Main Street (P.O. Box 161) Seeley, CA92273
Telephone: 760.352.6612
Facsimile: 760.352.0589



ORDINANCE NO. 4

**AN ORDINANCE OF THE SEELEY COUNTY WATER
DISTRICT ESTABLISHING COMPENSATION FOR
THE BOARD OF DIRECTORS**

BE IT ORDAINED BY THE BOARD OF DIRECTORS OF SEELEY COUNTY WATER
DISTRICT AS FOLLOWS:

Section 1. Authority.

California Water Code Sections 30507 and 20200 et seq. provide the authority and procedure for establishing compensation for members of the board of directors of the District. Section 30507 stipulates that a director can receive not to exceed one hundred dollars (\$100.00) for each day's attendance at meetings or for each day's service rendered as a director by request of the board, not exceeding a total of six days in any calendar month. Section 30507 also allows for reimbursement of expenses incurred in the performance of his or her duties required or authorized by the board.

Section 2. Compensation.

- | | |
|---|-----------------------|
| a) Regular Board meetings: | \$100.00 per meeting. |
| b) Special Board Meetings: | \$ 75.00 per meeting. |
| c) Emergency Board Meetings: | \$ 75.00 per meeting. |
| d) Attendance at meetings/rendering of services | \$100.00 per day. |

approved in advance by the Board.

The total number of days' compensated as set forth herein shall not exceed six days in any calendar month.

#12

HARBOR FREIGHT
QUALITY TOOLS AT RIDICULOUSLY LOW PRICES

Shop 900 Stores Nationwide or Call to Order 1-800-423-2567

9.5 In. 7 Amp Electric Pole Saw **PORTLAND**

Portland® Item#62896

★★★★★ (3570) Write A Review

Trim hard-to-reach branches with this electric pole saw.



Only: \$79.99

Compare to \$99.98, Worx WG309



Description

PORTLAND

This long-reach electric pole saw provides a quick and safe option for trimming high tree branches. The telescoping fiberglass pole extends from 6 ft. to 8 ft. 10 in.. Low kickback design for additional safety.

- Extends from 6 ft. to 8 ft. 10 in.
- 9-1/2 in. bar with 3/8 in. pitch Oregon® chain & automatic chain oiler
- Safety features include reduced kickback design and hand guard
- Easy chain adjustment

Specifications

Name	9.5 In. 7 Amp Electric Pole Saw
SKU	62896
Brand	Portland®
Amperage (amps)	7
Bar Length	9-1/2 in.
Certification	CSA
Horsepower (hp)	1.5

CUSTOMER REVIEWS

4.5

Out of 5

Based on 3570 Reviews

95%

of Customers Would Recommend This Item

Write a Review Share your experience to help others

Filter By:

Sort By:



SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Keith Baird

Board Members: Jason Grima, Esteban Jaramillo, Leslie Hill, Donald Murphy

PUBLIC HEARING

PROPOSED DEVELOPMENT PROCESSING FEES

STAFF REPORT

For: Regular Board Meeting

Date: September 10, 2018

PUBLIC HEARING

Agenda Item: 13

Notice of Public Hearing was published twice in the month of August through the Desert Review and posted at the District Office, Postal Office and Webpage.

The District is proposing establishing fees for development processing.

Before any work is performed the Developer may be required to make a deposit in order to pay for the cost of the review and District administrative expenses.

The minimum deposit for reviews shall be 1.5 percent of the estimated infrastructure construction cost. The deposit for the construction inspection cost shall be 2.5 percent of the approved estimated construction cost.

An administrative fee of 15 percent of the consultant engineering and/or planning fee shall be included as part of the initial deposit. The Administrative General Manager may require additional deposits as may be called for by expenses incurred. The Administrative General Manager shall be responsible for maintaining a record of deposits and deductions from the deposits.

Administrative General Manager Recommendation: Adopt Resolution

13.A.

SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589

www.seeleywaterdistrict.com



RESOLUTION NO. 091018-01

RESOLUTION OF THE BOARD OF THE SEELEY COUNTY WATER DISTRICT, COUNTY OF IMPERIAL, STATE OF CALIFORNIA, ESTABLISHING FEES FOR REVIEW, PLAN CHECK, INSPECTION, AND RELATED ADMINISTRATIVE WORK OF SUBDIVISIONS, DEVELOPMENT PROJECTS AND PUBLIC IMPROVEMENTS WITHIN THE DISTRICT SERVICE AREA.

September 10, 2018

WHEREAS, Seeley County Water District ("SCWD") is informed that a residential development project ("Project") is contemplated to be constructed within the unincorporated area of the County of Imperial and within the service area of SCWD; and

WHEREAS, SCWD anticipates it will be called upon to provide potable water and wastewater service to the Project; and

WHEREAS, SCWD further anticipates it will be necessary for SCWD to perform various functions to determine the viability of SCWD to provide water and wastewater service to a given project; including, but not limited to project review, plan checks, inspections, attendance at meetings and associated administrative activity; and

WHEREAS, SCWD will require that it retain the services of, for example, a consulting engineer and planner to assist it with such matters related to its water and wastewater treatment plants, delivery and collection facilities, pump stations, park and other public improvements which may, from time to time, be approved by SCWD and including planning documents and studies; and

WHEREAS, the board of directors of SCWD finds that costs and expenses associated with the above referenced activities should be borne by the persons or entities proposing to connect to the SCWD facilities and not by current SCWD rate payers;

13.B

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SEELEY COUNTY WATER DISTRICT, COUNTY OF IMPERIAL, STATE OF CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The recitals set forth above are true and correct and are incorporated herein by this reference.

2. The Hourly Rate Fees and Reimbursable Expenses for project review, plan checks, inspections and related administrative services shall be charged to a developer's pre-service entitlement or pre-service commitment and/or connection to projects in the Seeley County Water District per the yearly adjusted Hourly Rate Schedule of the SCWD Consultant Engineer and Planner. SCWD's Administrative, Legal, and Staff costs shall also be charged to the developer in addition to the Engineering and Planning review, plan check, inspection and related administrative services cost.

3. Before any work is performed by or on behalf of SCWD, the developer shall forward an initial deposit to SCWD for engineering, planning, legal, staff and administrative services. The deposit for project reviews including, but not limited to, water assessment studies, sewer assessment studies, specific plans, CEQA, Tentative Map, Improvement Plan reviews, or any other project reviews shall be established by the Seeley County Water District Administrative General Manager after an initial review of the project is completed. The Administrative General Manager may request such information she deems reasonably necessary from the developer in order to assist her in establishing the initial deposit. The minimum deposit for Civil Improvement Plan reviews shall be 1.5 percent of the estimated infrastructure construction cost. The deposit for the construction inspection cost shall be 2.5 percent of the approved estimated construction cost. The estimated construction cost shall be prepared by the developer's engineer and reviewed and approved by the SCWD consultant engineer. In addition, the SCWD administrative fee to coordinate, invoice and manage project reviews, plan checks, inspections, and administrative related items shall be 15 percent of the consultant engineering and/or planning fee.

4. The SCWD consultant engineer and/or planner shall complete project reviews, plan checks, inspection and related administrative services. The engineering and planning services provided, including the SCWD administrative and other services, shall be deducted from the initial deposit. The SCWD Administrative General Manager may require a supplemental deposit or deposits in such amounts she deems necessary to defray SCWD expenses. The SCWD Administrative General Manager may direct that all work on a project shall cease in the event she determines the review fees may exceed the deposit amount. The developer shall forward the supplemental deposit to the SCWD in the amount established by the Administrative General Manager. In the event the review fees are less than the total deposited then the difference between the total deposited amount and the review fee shall be refunded to the developer.

13.B

PASSED, APPROVED AND ADOPTED on the 10th day of September, 2018.

Name
President
Seeley County Water District

STATE OF CALIFORNIA } COUNTY
OF IMPERIAL } ss.
SEELEY COUNTY WATER DISTRICT }

I, MIRIAM ROSALES, Secretary to the Clerk of the Board of the Seeley County Water District, County of Imperial, State of California, DO HEREBY CERTIFY that the foregoing resolution was duly passed, approved and adopted at a special meeting of the Seeley County Water District held on the 10th day of September, 2018, by the following roll call vote:

AYES: -

NOES: -

ABSENT: -

Miriam Rosales
Secretary to the Board of Directors of the
Seeley County Water District

13.B.

SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Keith Baird

Board Members: Jason Grima, Esteban Jaramillo, Leslie Hill, Donald Murphy

September 10, 2018

Mr. Jim Minnick, Director

Imperial County Planning and Development Services Department

801 Main Street

El Centro, California 92243

RE: Coyne Ranch Development Service Availability through the Seeley County Water District

Dear Mr. Minnick:

This letter is in response to a request from Coyne Ranch dated July 26, 2018 for a "Will Serve" letter from Seeley County Water District ("SCWD") for a proposed residential development that may accommodate up to 573 dwelling units with phasing to be determined at a future date ("Project"). The Project is currently being processed through your department. The Project is located in an unincorporated area of Imperial County and within the SCWD service area. This Project will also be required to annex to the District through LAFCO.

SCWD currently has water treatment plant capacity to accommodate the Project. SCWD has sufficient sewer plant capacity to accommodate up to 317 dwelling units. Improvements to the sewer and water treatment plants will be required to serve the Project. Water distribution system pipeline improvements and sanitary sewer collection system improvements will be required to serve the Project. The developer shall be required to pay all costs associated with water treatment/distribution and sewer treatment/collection improvements to serve this Project without burden to other SCWD customers and including SCWD administrative, engineering review and processing fees. The developer is also responsible to obtain easements and permits necessary to complete the improvements. In addition, the developer shall be responsible to pay for water and sewer capacity fees in such amounts as may be in force at the time of permit issuance.

Once the County approves the project, the Developer shall prepare fully engineered technical studies for the required water and sewer improvements. The Technical Studies will be reviewed and approved to the satisfaction of the SCWD prior to any service agreement being entered into between the Developer and SCWD, prior to the payment of capacity fees and prior to improvement plans being prepared for review by SCWD.

SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



We request that the County make this a condition of the Tract Map to assure there is no misunderstanding. Although unlikely at this juncture, the Sunbeam Lakes Estates tentative map could impact SCWD's capacity as service is provided on a "first come/first served" basis.

Thank you for the opportunity to comment on this very important project for the Seeley community. The SCWD is very supportive of this project and welcomes as well as needs new development in the town of Seeley, so we will work with the Developer to make this a successful venture for both. Please consider this a conditional will serve letter. If you have any questions regarding this communication, you may contact me at (760) 425-0041.

SEELEY COUNTY WATER DISTRICT

By: Miriam Rosales, Administrative General Manager
and Secretary to the Board

SEELEY COUNTY WATER DISTRICT
1898 West Main Street (P.O. Box 161) Seeley, CA92273
Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Keith Baird

Board Members: Jason Grima, Leslie Hill, Esteban Jaramillo, Leslie Hill, Donald Murphy

Resolution No. 091018-02

**A Resolution of the Seeley County Water District of California Authorizing
Directors and Officers to Transact Business at Union Bank**

WHEREAS, the signatory list and those authorized to sign at Union Bank needs to be updated, the Board of Directors hereby authorize the following directors and officers to transact business at Union Bank:

1. Keith Baird
2. Leslie Hill
3. Jason Grima
4. Esteban Jaramillo
5. Donald Murphy
6. Miriam Rosales

RESOLVED, the Board of Directors of Seeley County Water District authorize the above to transact financial business at Union Bank effective immediately.

Motion made by: Director: _____

Motion seconded by: Director: _____

Keith Baird	Yes	No
Leslie Hill	Yes	No
Jason Grima	Yes	No
Esteban Jaramillo	Yes	No
Donald Murphy	Yes	No

Date: September 10, 2018

KEITH BAIRD
President of the Board

A T T E S T:

MIRIAM ROSALES
Secretary of the Board

16.

#18



Open until 10PM!
El Centro Lowe's

Prices, promotions, styles, and availability may vary. Our local stores do not honor online pricing. Prices and availability of products and services are subject to change without notice. Errors will be corrected where discovered, and Lowe's reserves the right to revoke any stated offer and to correct any errors, inaccuracies or omissions including after an order has been submitted.

Item # 94086 Model # PU33

Utilitech 0.33-HP Thermoplastic Submersible Utility Pump

86 Ratings



4.5 Average

87%

Recommend
this
product



Community
Q&A
[View Now](#)



\$120.00

- Utilitech 1/3 HP submersible utility pump is designed for temporary surface level...
- 25-GPM water flow moves water forcibly to different locations
- Thermoplastic material ensures durability



**FREE Store
Pickup**

- ✖ Unavailable for
Pickup at El
Centro Lowe's



**Shipping &
Delivery**

- ✔ Available!

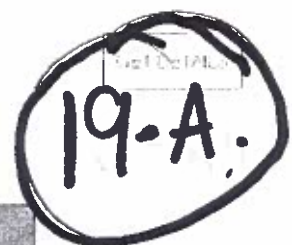


5% OFF* or up to 24 Months Special Financing*

*Credit offers cannot be combined. Valid 8/30/18 - 9/5/18.



CHAT WITH LOWE'S



#18



Open until 10PM!
El Centro Lowe's

Prices, promotions, styles, and availability may vary. Our local stores do not honor online pricing. Prices and availability of products and services are subject to change without notice. Errors will be corrected where discovered, and Lowe's reserves the right to revoke any stated offer and to correct any errors, inaccuracies or omissions including after an order has been submitted.

Item # 694929 Model #
FPSC1725X-03

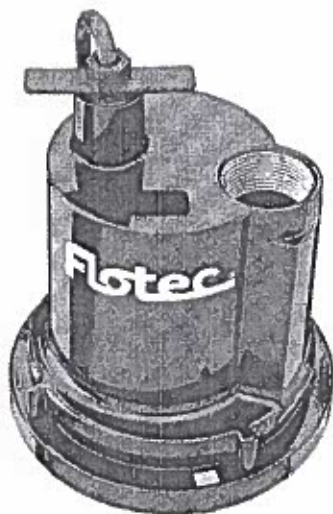
Flotec 0.25-HP Aluminum Submersible Utility Pump

No Reviews



Have an
opinion?
Help others
decide.
[Write a
Review](#)

Community
Q&A
[View Now](#)



\$99.00

- Epoxy-coated, cast aluminum construction
- Draws water down to 1/8-in
- Includes garden hose adapter for easy setup



**Ships to Store
FREE**

- ✓ Ready for pickup:
Estimated by
09/09/2018



Delivery

- ✓ Ready for delivery:
Estimated on
09/09/2018



5% OFF* or up to 24 Months Special Financing*

*Credit offers cannot be combined. Valid 8/30/18 - 9/5/18.

CHAT WITH LOWE'S

SEE DETAILS

19.B

#18



Open until 10PM!
El Centro Lowe's

Prices, promotions, styles, and availability may vary. Our local stores do not honor online pricing. Prices and availability of products and services are subject to change without notice. Errors will be corrected where discovered, and Lowe's reserves the right to revoke any stated offer and to correct any errors, inaccuracies or omissions including after an order has been submitted.

Item # 435146 Model #
PPWB

Utilitech Plastic Submersible Utility Pump

\$42.98

36 Ratings
★★★★☆
2.5 Average

39%
Recommend
this
product

Community
Q&A
[View Now](#)



- Utilitech submersible utility pump drains water from boats, kayaks, pool covers,....
- Pumps up to 3-GPM with a 36-in lift to transfer water to and from locations
- Includes 36-in garden hose adapter, providing an extended hose

**FREE Store
Pickup**

Unavailable for
Pickup at El
Centro Lowe's

**Shipping &
Delivery**

Available!



5% OFF* or up to 24 Months Special Financing*

*Credit offers cannot be combined. Valid 8/30/18 - 9/5/18.

19.C.

#19



QUOTE

gfv

Page: 1

Remit to:
The SoCo Group, Inc.
5962 Priestly Dr
Carlsbad, CA 92008

Quote Number 0575564
Order Date: 9/5/2018
Customer Number: 03-0350479
Customer Ship To: 1002
ROM:
Customer Conf #:

"Superior Service is Our Ultimate Product"
~Serving Southern California, Arizona and more~
1.800.394.7626

Sold To:
SEELEY COUNTY WATER DISTRICT
P.O. BOX 161
SEELEY, CA 92273

Ship To:
SEELEY COUNTY WATER DISTRICT - SEELEY COUNTY WATER
DISTRICT-B
TBD,
SEELEY, CA 92273-X
(760) 352-6612

PO NUMBER	SALESPERSON		TERMS		DUE DATE
	Imperial House	(800) 394-7626	Net 15 days		
DELIVERY DATE	DRIVER	TRUCK NUMBER	TIME IN	TIME OUT	BILL OF LADING
12/31/5999					

BULK OR PKG. SIZE	PRODUCT DELIVERED	ORDERED	DELIVERED	PRICE	AMOUNT
GAL	DYED CARB ULS DIESEL (RED) NA 1993, DIESEL FUEL, 3 PG III / 1 CARGO TANK DYED DIESEL FUEL, NON TAXABLE USE ONLY, PENALTY FOR TAXABLE USE, 15 PPM OR LESS SULFUR, MAY CONTAIN UP TO 5% BIODIESEL	200.00		3.3900	678.00
	Beg Stick _____ End Stick _____				
	Federal Lust			0.00100	0.20
	Federal Oil Spill - DSL			0.00214	0.43
	CA - AB 32 - DSL			0.00704	1.41
				3.40018	680.04
	Bobtail Haz Mat Fee				10.50

Approved By: _____

Printed Name: _____

Signature: _____

Date: _____

Sales Tax: _____ 53.53

Quote Total: _____ 744.07

FOR PRODUCT EMERGENCY * SPILL, LEAK, EXPOSURE OR ACCIDENT CALL PERS DAY OR NIGHT 1-800-728-2482

- IN THE EVENT THAT THE ABOVE CHARGES ARE NOT PAID WHEN DUE, THE SoCo GROUP, INC. RESERVES THE RIGHT TO REFUSE FURTHER CHARGES TO THE ACCOUNT. A SERVICE CHARGE OF 1.5% PER MONTH (A P R. 18%) WILL APPLY TO ALL PAST DUE INVOICES.

- ERRORS IN PRICE, EXTENSION AND ADDITION SUBJECT TO CORRECTION: It is the purchaser's responsibility to verify that all applicable taxes are being charged in accordance with federal and state laws.

- Prices shown on this invoice reflect discounts received for Payment by Cash, Check, or Electronic Funds Transfer (EFT). Payment by other means is subject to a 3% convenience fee

20



SAFETY • RESPECT • INTEGRITY • TEAMWORK
EXCELLENCE • STEWARDSHIP • ASTONISHMENT

ESTIMATE NUMBER	42790 A
CLIENT ORDER	
CLIENT NUMBER	2201753
DATE	08/07/2018
AGMT/PSO/WO #	
EXPIRATION DATE	09/06/2018
REVISION TITLE	

SOLD TO

SEELEY COUNTY WATER DISTRICT
PO BOX 161 1898 WEST MAIN STREET
SEELEY CA 92273-0161

SHIP TO

MAKE	MODEL	SERIAL #	EQUIP #	METER READING	ID NUMBER
CATERPILLAR	D125-6	0N6D01296		85	E108200
QUANTITY	ITEM	DESCRIPTION			

WE APPRECIATE THE OPPORTUNITY TO PROVIDE YOU WITH
THIS PRICING.

PRICE INCLUDES WORK PERFORMED DURING NORMAL
BUSINESS HOURS (M-F 7AM - 4PM). PLEASE REQUEST
UPDATED PRICING FOR AFTER-HOUR SERVICE.

IF YOU HAVE ANY QUESTIONS ABOUT THIS PROPOSAL,
PLEASE CONTACT TAYLOR GALL AT 602-333-5647 OR
EMAIL ME AT TAYLOR.GALL@EMPIRE-CAT.COM

****TAXES MAY VARY ON ACTUAL INVOICE****
ROC#267407

00 TRAVEL TO FROM JOB SITE
1898 W MAIN ST SEELEY CA 92273

TRAVEL INCLUDES TRIP FOR INITIAL TROUBLESHOOT, AND
THE RETURN TRIP FOR REPAIR.

TOTAL PARTS	0
TOTAL LABOR	268
TOTAL MISC	165
SEGMENT 00 TOTAL	433

08 TROUBLE SHOOT ENGINE

THIS SEGMENT INCLUDES THE TIME DEDICATED TO THE
INITIAL TROUBLESHOOT OF THE ENGINE.

TOTAL PARTS	0
TOTAL LABOR	268
TOTAL MISC	0
SEGMENT 08 TOTAL	268

10 REPLACE FUEL PRIMING PUMP
REPLACE FUEL PRIMING PUMP.

21



SAFETY • RESPECT • INTEGRITY • TEAMWORK
EXCELLENCE • STEWARDSHIP • ASTONISHMENT

ESTIMATE NUMBER	42790 A
CLIENT ORDER	
CLIENT NUMBER	2201753
DATE	08/07/2018
AGMT/PSO/WO #	
EXPIRATION DATE	09/06/2018
REVISION TITLE	

MAKE	MODEL	SERIAL #	EQUIP #	METER READING	ID NUMBER
CATERPILLAR	D125-6	0N6D01296		85	E108200
QUANTITY	ITEM	DESCRIPTION			

TOTAL PARTS	134
TOTAL LABOR	134
TOTAL MISC	0
SEGMENT 10 TOTAL	268

12 REPLACE ENGINE SPEED SENSOR
REPLACE ENGINE SPEED SENSOR.

TOTAL PARTS	87
TOTAL LABOR	134
TOTAL MISC	0
SEGMENT 12 TOTAL	221

ENVIRON. FEE	25
STATE/COUNTY TAX	14

TOTAL ESTIMATE	1,231
EXPIRATION DATE	09/06/2018

Client Approval:

Signature

Date

TERMS:

CLIENT ACKNOWLEDGES THAT THIS QUOTATION IS SUBJECT TO PRICE CHANGES AND AVAILABILITY OF GOODS. MACHINE SALES PAYMENTS ARE DUE NET 10; ALL OTHERS NET 30. UNLESS OTHERWISE AGREED IN WRITING BY A VICE PRESIDENT OF EMPIRE SOUTHWEST, LLC ("EMPIRE"), THE PURCHASE OF GOODS (INCLUDING, BUT NOT LIMITED TO, NEW & USED EQUIPMENT, ATTACHMENTS, PARTS AND TECHNOLOGY) OR SERVICES FROM EMPIRE WILL BE GOVERNED SOLELY BY EMPIRE'S TERMS AND CONDITIONS OF SALES AND SERVICE (THE "SALES AND SERVICE TERMS"), WHICH ARE AVAILABLE AT WWW.EMPIRE-CAT.COM/SALESSERVICE/TERMS, AND THE RENTAL OF EQUIPMENT FROM EMPIRE WILL BE GOVERNED SOLELY BY EMPIRE'S RENTAL TERMS AND CONDITIONS (THE "RENTAL TERMS"), WHICH ARE AVAILABLE AT WWW.EMPIRE-CAT.COM/RENTAL/TERMS, OR SUCH OTHER SUCCESSOR WEBSITES AT WHICH EMPIRE POSTS ITS SALES AND SERVICE TERMS AND ITS RENTAL TERMS (COLLECTIVELY, THE "TERMS") FROM TIME TO TIME. A HARD COPY OF TERMS IS AVAILABLE UPON WRITTEN REQUEST TO TERMS.CONDITIONS@EMPIRE-CAT.COM. EMPIRE'S TERMS ARE HEREBY INCORPORATED BY REFERENCE INTO THIS DOCUMENT AND ALL OTHER DOCUMENTS RELATED TO YOUR PURCHASE OF GOODS OR SERVICES FROM EMPIRE OR THE RENTAL OF EQUIPMENT FROM EMPIRE. BY PURCHASING GOODS OR SERVICES FROM EMPIRE, DELIVERING EQUIPMENT TO EMPIRE FOR SERVICE, OR RENTING EQUIPMENT FROM EMPIRE, YOU AGREE TO BE BOUND BY EMPIRE'S TERMS EXACTLY AS WRITTEN. UNLESS OTHERWISE AGREED IN WRITING BY A VICE PRESIDENT OF EMPIRE, CLIENT IS RESPONSIBLE FOR ALL DISASSEMBLY AND REASSEMBLY CHARGES. BECAUSE IT IS IMPOSSIBLE TO DETERMINE THE EXTENT OF WEAR ON INTERNAL COMPONENTS, ADDITIONAL LABOR AND PARTS MAY BE REQUIRED FOLLOWING DISASSEMBLY.

Now In: Payment Information

Credit Card



☒ Purchase Order

Please enter your purchase order number below.

*PO Number:

*I agree to terms and conditions below (required to purchase)

Taxes and shipping, if applicable, are only estimated prices. Actual shipping charges may differ from this estimate based on actual packaging of final shipment.

Hazmat items incur special package and handling fees in addition to the standard shipping estimates provided. I also agree I have read and understood USABlueBook's Terms of Sale.

[Continue Checkout](#)

Order Notes

Enter any special instructions or notes about this order:

[Update Notes](#)

Order Summary

[To edit your order, click here](#)

Product	Quantity	SubTotal
Primary Calibration Kit For MicroTOL 1,2,4 .02,10,1000 NTU Item: 41285	1	\$227.95
Replacement Desiccant Bag Refill Only, for MicroTOL 1,2,3 Item: 41483	2	\$115.90
Blue-White® FLEXFLO® A-100N Replacement Injection Valve Assembly (Polypropylene / FKM), 3/8" OD Tube Conn., A-014N-6A Item: 25953	2	\$76.34

Sub Total: \$420.19
Estimated Shipping: (UPS Ground) \$23.00
Estimated Tax: \$34.35
Estimated Total: \$477.54

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Resources: [Terms & Conditions](#) | [Return Policy](#) | [Se habla español](#) | [World Service](#)

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Now In: Shipping Options

3 SHIPPING OPTIONS 4 PAYMENT INFO 5 ORDER CONFIRMATION 6 ORDER COMPLETED

Select Shipping Address: Seeley County Water District - 1898 W Main St Seeley CA 92273 United States ▼

Please select the desired shipping method below:

- USABlueBook will contact you with shipping charges. Thank you for choosing USABlueBook.

Continue Checkout

Order Summary

To edit your order, click here

Product	Quantity	SubTotal
PVC Suction Hose 3" x 20' M & F Quick Alum Item: 44120	2	\$215.90
Blue PVC Discharge Hose, 3" x 50' M & F NPSM Item: 44192	3	\$299.85

Sub Total: \$515.75

Order Notes

Enter any special instructions or notes about this order:

Submit Notes

Our Business: Home | About Us | Careers | Catalog Request | Contact Us | Site Map

Resources: Terms & Conditions | Return Policy | Se habla español | World Service

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RECOMMENDED BUDGET

FISCAL YEAR

2018-19

**Seeley County Water District
1898 W. Main Street
PO Box 161
Seeley, CA 92273**

Keith Baird, President

Leslie Hill, Vice President

Jason Grima, Director

Esteban Jaramillo, Director

Leslie Hill, Director



Prepared By:

Ad-Hoc Budget Committee
& Administration

24

FISCAL BUDGET 2018-2019
ADOPTED SEPTEMBER 10, 2018



FINAL

		<u>2017/2018</u>	<u>2018/2019 Proposed</u>
	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
GENERAL FUND INCOME			
9 Income			
10 Billable Expense Income	28.50		28
11 Charges for services	7.50	275.00	300
12 Homeowners General Op 35%	22.68	14.00	30
13 Other Income - Water	331.00		500
14 Property Taxes - Curr Sec.	2,517.13	1,150.00	3880
15 Property Taxes - Curr Unsec.	-10.24		10
16 Property Taxes - Suppl Assmt.	17.11		20
17 Dividend Income	617.60	413.00	850
18 Total General Fund Income	\$ 3,531.28	\$ 1,852.00	\$ 5,618.00
19 Interest income	1,088.14	1,185.00	1200
20 Sales	12,988.03	7,190.00	15000
21 Sewer Charges Base - Commercial	78,403.68	77,500.00	82000
22 Sewer Charges Base - Residential	271,451.35	288,000.00	285000
23 Unapplied Cash Payment Income	0.00	2,400.00	
24 Uncategorized Income	9,509.38		4190
25 Water Charges - Base - Commercial	67,259.07	110,500.00	69,000
26 Water Charges Base - Residential	189,160.56	196,000.00	198000
27 Water Charges Commercial Metered Usage	8,586.06	18,500.00	13000
28 Water Charges Residential Metered Usage	89,668.52	92,000.00	98000
29 Water/Sewer Fees	2,063.79	2,000.00	2200
30 Town Lights (County Reimbursement)	0.00	0.00	
31 Total Income	\$ 733,709.86	\$ 797,127.00	\$ 773,208.00
32 Gross Profit	\$ 733,709.86	\$ 797,127.00	\$ 773,208.00
33 Expenses			
34 Admin - other	534.95		500
35 Advertising	2,111.85	3,000.00	700
36 Alert Services Expense	204.05	37.00	150
37 Bank Charges/Late Fees/Overlimit Fees	852.72	880.00	500
38 Business Insurance	11,639.00	15,000.00	11700
39 Capital Improvements		45,000.00	
40 Contract Labor	4,015.44	40,000.00	2500
41 Director Fees	12,472.93	11,000.00	12300
42 Drug Testing	25.00	200.00	75
43 Dues and subscriptions	5,469.09	7,000.00	6000
44 Employee Insurance			
45 Dental/Life/Vision	1,465.00	2,000.00	4188
46 Medical Insurance	23,989.39	12,000.00	31000
47 Workers Compensation Insurance	11,013.20	17,000.00	14830
48 Total Employee Insurance	\$ 36,467.59	\$ 31,000.00	\$ 50,018.00

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FISCAL BUDGET 2018-2019
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49	Employee Relations	249.40	535.00	250
50	Employee Retirement & Benefits	-117.00		0
51	Fees - Permits/Certifications	6,493.50	15,000.00	6500
52	Fines; Fines -(ACL) R7-2017-0040	0.00	0.00	54600
53	Fuel	7,547.45	5,000.00	6200
54	General Fund Expenses			
55	Park Lights	372.08		380
56	Town Lights	5,433.61	4,200.00	5500
57	Total General Fund Expenses	\$ 5,805.69	\$ 4,200.00	\$ 5,880.00
58	Interest Expense	48.69	8,000.00	30
59	Lab Testing	52,560.00	42,000.00	46,000
60	Legal and Professional Fees			
61	Bookkeeping Services	19,600.00	21,600.00	19600
62	CPA	7,000.00	7,000.00	7000
63	Legal Fees	12,165.00	7,000.00	12500
64	Total Legal and Professional Fees	\$ 38,765.00	\$ 35,600.00	\$ 39,100.00
65	Mileage Reimbursement	349.36		400
66	Office Expense	3,212.89	5,000.00	3000
67	Payroll Expenses			
68	Taxes	23,271.92	38,000.00	23868
69	Wages	304,208.33	268,000.00	317000
70	Total Payroll Expenses	\$ 327,480.25	\$ 306,000.00	\$ 340,868.00
71	Permit Fees - Burn/Air Pollution	558.00	200.00	600
72	Postage and Freight	2,589.58	3,500.00	2250
73	Professional & special services	55,140.68	68,500.00	15100
74	Public Relations	3,286.06		1450
75	Repair & Maintenance			
76	Dumper	660.01	300.00	500
77	Auto	2,475.05	3,000.00	900
78	Operator - Office	362.41		300
79	Sewer-maintenance	5,129.25	13,000.00	5100
80	Water Maintenance	13,769.02	20,000.00	13800
81	Total Repair & Maintenance	\$ 22,395.74	\$ 36,000.00	\$ 20,600.00
82	Security System Expense	313.69	500.00	570
83	Source-Purchased Water	10,445.33	2,000.00	10500
84	Supplies (dumper 20%)	2,493.98		2495
85	Office Supplies	5,111.10	6,000.00	5500
86	Wastewater Treatment Supplies	11,456.72	12,000.00	12000
87	Water Treatment Supplies	30,244.78	34,000.00	31000
88	Total Supplies	\$ 49,306.58	\$ 52,000.00	\$ 50,995.00
89	Telephone Expense	12,114.86	6,600.00	8500
90	Transport & Travel	608.28	1,000.00	0
91	Tuition	2,886.29	900.00	500
92	Uniforms	5,726.46	6,000.00	3200
93	Utilities	453.72		460
94	Utilities - Sewer	28,189.36	37,000.00	28190
95	Utilities - Water	35,588.10	38,000.00	36000
96	Total Utilities	\$ 64,231.18	\$ 75,000.00	\$ 64,650.00
97	Total Expenses	\$ 745,790.58	\$ 826,652.00	\$ 766,186.00
98	Net Operating Income	-\$ 12,080.72	-\$ 29,525.00	\$ 7,022.00
99	Other Income			
100	Bates Park Project.	75,000.00	0.00	75000

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FISCAL BUDGET 2018-2019
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101	Capital Improvement - Off Site	152,220.72	158,000.00	193,842.67
102	Coyne - Engineering Services.	15,000.00	0.00	15000
103	Federal-USDA (TTHM Project)	333,798.99	0.00	333,798.99
104	Total Other Income	\$ 576,019.71	\$ 158,000.00	\$ 617,641.66
105	Other Expenses			
106	Bates Park Project	8,983.85	0.00	75000
107	Capital Improvement - off-site	0.00	45,000.00	122,308.67
108	Equipment replacement reserve	4,992.17	0.00	15000
109	New Project Reserve	8,630.97	0.00	56534
110	Total Capital Improvement - off-site	\$ 22,606.99	\$ 45,000.00	\$ 268,842.67
111	Federal - USDA (TTHM Project)	333,798.99	0.00	333,798.99
112	Reconciliation Discrepancies	-0.02	0.00	0
113	Total Other Expenses	\$ 356,405.98	\$ 45,000.00	\$ 602,641.66
114	Net Other Income	\$ 219,613.73	\$ 113,000.00	\$ 15,000.00
115	Net Income	\$ 207,533.01	\$ 83,475.00	\$ 22,022.00

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