

# SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Keith Baird

Board Members: Jason Grima, Esteban Jaramillo, Leslie Hill, Donald Murphy

## NOTICE OF REGULAR MEETING

Date: October 8, 2018, MONDAY

Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273

Time: 6:45 PM

1. Call to Order
  - a. Pledge of Allegiance
  - b. Quorum - Roll Call
  
2. Discussion of the Agenda
  - a. Items to be pulled from the Action Calendar.
  - b. Items to be pulled from the Discussion Calendar.
  - c. Emergency Items to be added.
  - d. Approval of the agenda.
  
3. Board Member Reports and/or Announcements.

### **PUBLIC COMMENT**

This is the opportunity for the members of the public to address the board on any matter within the Board's jurisdiction. Any action taken as a result of public comment shall be limited to direction to staff. State your name for the record prior to providing your comments. Please address the board as a whole, through the chairman. Individuals will be given (3) minutes to address the board. Public comments will be limited to a maximum of 21 minutes. The public will be allowed to comment on specific items on the agenda after board discussion.

### **DISCUSSION CALENDAR SECTION I**

4. Engineer's Report: The Holt Group, Jack Holt
  
5. Administrative General Manager and Secretary Report
  - a. Miscellaneous/Correspondence
  - b. Payroll summary
  - c. Financials – *unavailable until signatory card updated.*

6. Chief Operators Report – Water & Wastewater Treatment Plant Reports
  - a. Accomplished Tasks
  - b. Monthly Expenditures
  - c. Laboratory Results
  - d. Fuel
  - e. Dumper Station
  - f. Violations

<b>CONSENT CALENDAR SECTION I</b>
-----------------------------------

Any consent item can be removed from the consent list by request of the board or any member of the public for consideration separately.

7. Demands (Accounts Payable)
8. Approval of Minutes:
  - a. REGULAR MEETING September 10, 2018
  - b. SPECIAL MEETING September 27, 2018
9. Authorize 4 Administrative days for the President of the Board for the month of OCTOBER 2018.
10. Approval of the purchase of Sodium Hypochlorite for Water Treatment Plant from Brenntag Co. for a total cost not to exceed in the amount of **\$1,145.12** (tax and freight included).
11. Approval of purchase of routine office supplies (paper, stamps and cleaning supplies for office (envelopes, copy paper, toner for printers and copier, toilet paper, paper towels, eight rolls of postage stamps, cleaning liquid, trash liners/bags, dish soap, bathroom cleaner, disposable water/coffee cups) not to exceed **\$750.00** – office supply expense {Sparkllets drinking water service **\$71.91**- office expense} [**\$400 for stamps alone – postage and freight expenses**].
12. Approval of Purchase of 1 Hach Pocket pH probe (\$211.35) and 1 Hach Pocket DO meter (\$355). Total not to exceed **\$610.25** (includes cost of est. tax and est. shipping). **This purchase will be posted towards satisfying the ACLC penalties and is included in the ACLC.**
13. Approval of Purchase of 1 Frigidaire 4.5 cu ft. refrigerator (\$199.00) with a 2 year extended protection plan (\$24.97) for storing ACLC waste samples while waiting for transport to laboratory. Total not to exceed **\$239.39** (includes cost of est. tax). **This purchase will be posted towards satisfying the ACLC penalties and is included in the ACLC.**
14. Approval of Purchase of 25 kamstrup water meters, we had a total of 29 Sensus direct read meters stop working. Total including tax and shipping not to exceed **\$5003.50** (***This is a budgeted expense to be charged to the***)

<b>PRESENTATION / DISCUSSION</b>
----------------------------------

15. COUNTY – Tony Rouhotas, CEO: **(DISCUSSION)**

**PUBLIC HEARING**

**16. PUBLIC HEARING: (DISCUSSION/ACTION)**

16. A. **Subject: Public Hearing/Discussion/Action: DEVELOPMENT PROCESSING FEES**

16. B. **APPROVAL OF RESOLUTION NO. 091018-01, APPROVING THE ESTABLISHMENT OF DEVELOPMENT PROCESSING FEES**

**DISCUSSION/ACTION CALENDAR SECTION 1**

17. Discussion/Action approve phase (1) improvements “perimeter sidewalk” **\$111,000** and final master plan graphic with modifications (community garden). And approve the estimated cost for “full park build out” in the amount estimated at **\$4,905,153.89** million.

18. Discussion/Action authorize the final State Compliance Proposal ACL R7-2017-004 completed by Aaron Garcia, CPO. To be submitted to the (CRWQCB) Colorado River Basin with signature from President, CPO and GM.

19. Discussion/Action Coffee with a Cop hosted by the Imperial County Sheriff’s Office. Authorize the Administrative General Manger to submit a one-time letter detailing concern that impact our community to Sergeant Fowler. Letter to be submitted by Oct 31, 2018

20. Discussion/Action the board authorized the Administrative General Manager to execute a professional service agreement between the District and Stone Tree Consultants. Consultant services include, but not limited to review of current policies, meet and confer process and other related tasks as requested by Client. Not to exceed in the amount of **\$6000** within (1) year.

21. Discussion of the sign project with D’Marcos Fencing and Iron Works.

22. Discussion/Action to authorize the Administrative General Manager to include the “travel pass” for service in Mexico, \$5 per day with unlimited usage.

23. Discussion/Action the Seeley County Water District Board to adjourn regular meeting to October 15, 2018 at 6:45 p.m.

**CLOSED SESSION:**

**24. Conference with Real Property Negotiators**

Property: 1826 W. Park Street, and Parcel Number 051-192-001

Agency Negotiator: District Legal Counsel

Negotiating Parties: County of Imperial, Mr. Tony Rouhoutas, and CEO.

Under Negotiation: Price and Terms of Lapsed Lease Agreement and the related issue

25. CONFERENCE WITH LEGAL COUNSEL---EXISTING LITIGATION  
Paragraph (1) of subdivision (d) of Government Code Section 54956.9  
Name of Case: California Regional Water Quality Control Board Colorado River Basin  
Region Administrative Civil Liability Complaint R7-2017-004
26. CONFERENCE WITH LABOR NEGOTIATORS (§54957.6)  
Agency designated representatives: Ad-Hoc Committee, Directors Hill and Grima  
Employee organization: Teamsters Union Local 542

**ANNOUNCEMENTS:**

27. A. Board of Supervisors meets Tuesday on October 9<sup>th</sup>, 16<sup>th</sup>, & 23<sup>rd</sup>, at 9:30 am  
(open session) at 940 W. Main St.
- B. CSDA Newsletter: [www.csdanet.net](http://www.csdanet.net)

**OTHER ITEMS**

**Next Regular Meeting: MONDAY, October 8, 2018 at 6:45 P.M.**

---

President, SCWD Board

---

Administrative General Manager & Secretary of the Board

# SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Keith Baird

Board Members: Jason Grima, Esteban Jaramillo, Leslie Hill, Donald Murphy

## ADMINISTRATIVE GENERAL MANAGER & SECRETARY OF THE BOARD REPORT

FOR SCWD BOARD MEETING

*For: Regular Board Meeting*

*Date: October 8, 2018*

### ***5.a. Miscellaneous/ Email / Correspondence***

#### ***5. UBmax***

We initially thought that we would begin using the new billing software with the new water bill format beginning October 1<sup>st</sup>. Unfortunately we are unable to go ahead with this change in line with the original time schedule due to ongoing office staff training under the new system. Date of Implementation November 5, 2018

#### ***16. Developer Fees***

The 15% administrative cost is for SCWD staff time to coordinate professional services from consultants (whether legal, civil, or other), account for and invoice developer associated costs tied to review of plans and/or studies, coordination and attendance of developer requested/initiated meetings, respond to inquiries (such as these), maintaining project files and similar administrative tasks that should not be borne to rate payers. The fee is a flat fee of 15% of whatever our consultants charge for the review and/or service extended on the developer's project

*\*This is what is currently applied at the HPUD, and given their financial stability we wanted to apply a similar fee structure.*

#### ***17. Robert Bates Memorial Park Improvements Source of IID's Local***

Based on community input, it is recommended to use (task 6) to construct perimeter path, which also includes mobilization / demobilization, demolition, earthwork, and most of the perimeter sidewalk and design fees. The funding source for the 111,000 is the Imperial Irrigation District's Local Entity. The itemized cost of \$4.9 million is an estimate designed to allow SCWD to carve off small projects and apply for future grant funding to help complete Seeley's overall long term vision of the park, in years (2, 3, 4 and 5)

*Other notes: Construction cost in Imperial County are escalating very quickly. For example Plank Park in El Centro, which is a small park with a playground, grass area and some pathways came in at \$1.3 million for phase 1 and phase 2 improvement. Kimley also worked on the Alyce Geraux Park Renovation in Brawley.*

#### ***18. State Compliance Proposal***

The proposal is ready to be submitted to the California Regional Water Quality Control Board (CRWQCB) final signature required.

# SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Keith Baird

Board Members: Jason Grima, Esteban Jaramillo, Leslie Hill, Donald Murphy

***19. Coffee with a Cop Oct 3<sup>rd</sup>.***

Coffee with a Cop was hosted by the (ICSO) Imperial County Sheriff's Office.

***20. Stone Consulting Services***

***22. Verizon Services Upgrade***

Current monthly governmental service \$51 month, by adding the "travel pass" it would be an additional \$5 a day everyday service in used in Mexico.

**No New Update:** Westerra Carport/Facility Solar Project

**No New Update:** Ocotillo Wind Project Grant – Robert Bates Memorial Park

**Old Business:**

***a.5 Per Gal Rate Increase***

As was noted before, even with the per gallon rate increase, it will not be enough to cover the necessary operating costs at the dump station. As of Friday September 7 we have not received any comments regarding the rate increase from any of the Dumper/Companies. No determination of what positive or negative impact the rate increase had on our dump station business until at least November.

5.a.

## Payroll Summary Report

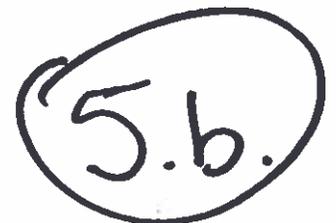
Sep 21, 2018

CHECK DATE	NAME	NET AMOUNT	TOTAL HOURS
09/21/2018	Garcia, Jr., Aaron	\$1,927.24	80.00
09/21/2018	Medrano, Jonan	\$428.60	34.45
09/21/2018	Medrano, Jonan	\$316.21	26.25
09/21/2018	Obeso, Nancy L.	\$1,031.60	80.43
09/21/2018	Pantoja, Gustavo	\$1,384.43	80.00
09/21/2018	Ramirez, Amado	\$1,061.58	80.37
09/21/2018	Rosales, Miriam A.	\$1,548.14	80.00
09/21/2018	Rosas, Nadia	\$889.06	80.67
09/21/2018	Thornburg, Gary L.	\$1,231.57	80.35
	<b>Totals</b>	<b>\$9,818.43</b>	<b>622.52</b>

A handwritten signature "S.b." is enclosed within a hand-drawn circle in the bottom right corner of the page.

**Payroll Summary Report****Oct 05, 2018**

CHECK DATE	NAME	NET AMOUNT	TOTAL HOURS
10/05/2018	Garcia, Jr., Aaron	\$1,927.24	80.00
10/05/2018	Medrano, Jonan	\$830.38	72.26
10/05/2018	Obeso, Nancy. L.	\$1,043.99	81.04
10/05/2018	Pantoja, Gustavo	\$1,384.42	80.00
10/05/2018	Ramirez, Amado	\$1,069.64	80.97
10/05/2018	Rosales, Miriam A.	\$1,548.13	80.00
10/05/2018	Rosas, Nadia	\$907.58	81.77
10/05/2018	Thornburg, Gary L.	\$1,246.71	81.13
	<b>Totals</b>	<b>\$9,958.09</b>	<b>637.17</b>

A handwritten signature consisting of the letters 'S.b.' enclosed within a hand-drawn circle.

**C. Financials –**

Unavailable after update of Union Bank signatory card has been submitted

5c.

# SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



**Board President:** Keith Baird

**Board Members:** Leslie Hill, Jason Grima, Esteban Jaramillo, Donald Murphy

10/3/2018

## Updates:

- **General**

- Alleys and fire hydrants continue to be cleaned on an as needed basis
- Regular office maintenance
- Received safety door for conference room. Installation to begin week of 10/8/2018
- First of three letters to customers regarding backflow testing has been sent out. Backflow testing deadline is 12/21/2018

- **Water and Water Distribution**

- Routine sampling and analyzer calibrations
- THM system failed on 9/27/2018. Staff inspected problem with guidance from pump supplier. THG was made aware of the issue and had Supreme Electric come on site and inspect/repair. THM system was back online on 9/28/2018.
- Leaks on THM system are still unresolved. The issue with the lower than expected gpm flow was addressed by the pump supplier, though not fully. Their suggestion was to increase the system pressure setpoint to system max of 65 psi. Still not at expected gpm flow.
- Dead ends in distribution system continue to receive weekly flushing
- Meter on park irrigation line installed. Meter box installation still pending.
- 28 meters were found to be frozen during the September meter read cycle. These are being removed and cleaned internally.
- 13 Kamstrup meter installs pending. 6 of those meters are earmarked for the 1720 block of Alamo St.

- **Wastewater and Collection system**

- Ponds receive skimming on an as needed basis
- Issues with air in effluent line that interfered with stable UV levels was resolved.
- Float valve on the backwash well failed on 9/22/2018. Fully repaired on 9/25/2018.
- Effluent meter failed. In the process of replacing. Will use existing mechanical meter to replace failed mag meter.

(6.a.)

- [1] 1 gallon of Muriatic Acid for cleaning of equipment at WTP Purchase of solenoid for main office automatic sprinkler system
- [2] 2 Desiccant bags for Micro toI NTU analyzer  
Kit of calibration for micro toI NTU analyzers
- 2 Check valves for injection point of chlorine.
- [3] Electric pole saw
- [4] 2 Buckets of 5 gallons \$4.99 each  
1 10inch steel pipe wrench \$5.99  
1 hard cap knee pads \$3.99  
1 pipe tap set \$14.99  
1 hedge shears \$12.99  
1 18" machete \$5.99  
1 year of replacement plan for the electric pole saw \$ 13.99  
40pc of hose clamps \$5.99
- [5] 200 gallons of Diesel for wastewater plant and water plant Generators.
- [6] 5 Wire clamps for oxidation pond aerators
- [7] Emergency door for conference room.
- [8] Chlorine delivered to the water plant.
- [9] Meters gaskets
- [10] irrigation system for the office.
- [11] Float valve for backwash well

6.6.

Date	Vendor	Amount Spent	Description/Reason	Fund Source	Book keeping Code	Item #	Demands to be Paid	Invoice/Order #	P.O.	TOTAL	Acci#8195
9.04.2018	Lowe's	\$20.55	See Note [1]	Sept. E				9345			
9.12.2018	Usa Blue Book	\$477.54	See note [2]	Board approved	Supplies: W/MR: Office			185421	9.12.18 GP calibration kit		
9.13.2018	Harbor Freight Tools	\$90.00	See Note [3]	Board approved	MR: W/WWW	#12 Sept meeting		2368435			
9.13.2018	Harbor Freight Tools	\$75.43	See Note [4]	Sept. E	MR: W/WWW			2368435			
9.13.2018	Soco Group inc	Inv/pend	See Note [5]	Board Approved	MR: W/WWW	#20 Sept meeting		578534			
9.18.2018	Wymore Inc.	\$5.14	See Note [6]	Sept. E	MR: W			1199561			
9.20.2018	Home Depot	\$735.02	See Note [7]	Board Approved	MR: Office	#15 August meeting		WA34534923			
9.20.2018	Brenntag	\$1,145.12	See Note [8]	Board Approved	Supplies: W	#10 sept. meeting		2952552-00			
9.20.2018	Ferguson	\$54.12	See Note [9]	Sept. E	Supplies: Dist. syst.			6563753			
9.24.2018	Lowe's	\$20.72	see note [10]	Sept. E	MR: Office			2815973			
9.25.2018	LaBrucherie	\$61.40	See note [11]	Sept. E	MR: WW			165114c			
	Total Spending	\$2,685.04									
	Emergency Funds	\$237.36									
	Board Approved	\$2,447.68									

6.b

[1] Aluminum/Iron

[2] 3x TOC: Canal, Raw, Dist

[3] 3x Bacti, 2x raw bacti, 2x e. coli

[4] 2 bis 2ethylhexyl-phthalate)

8 Cyanide

10 Copper

2 Mercury

20 BOD

20 TSS

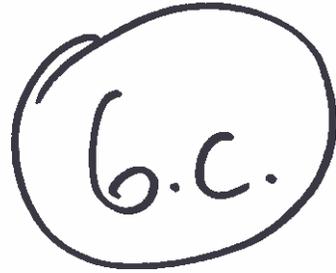
6 E Coli

6 Fecal Coliform

6 Total Coliform

6 Enterococci

Samples taken 7-10,16,18,25,30,31-2018  
8-01,06,15,20-2018

A handwritten note consisting of the letters '6.C.' enclosed within a hand-drawn circle.

6.C.

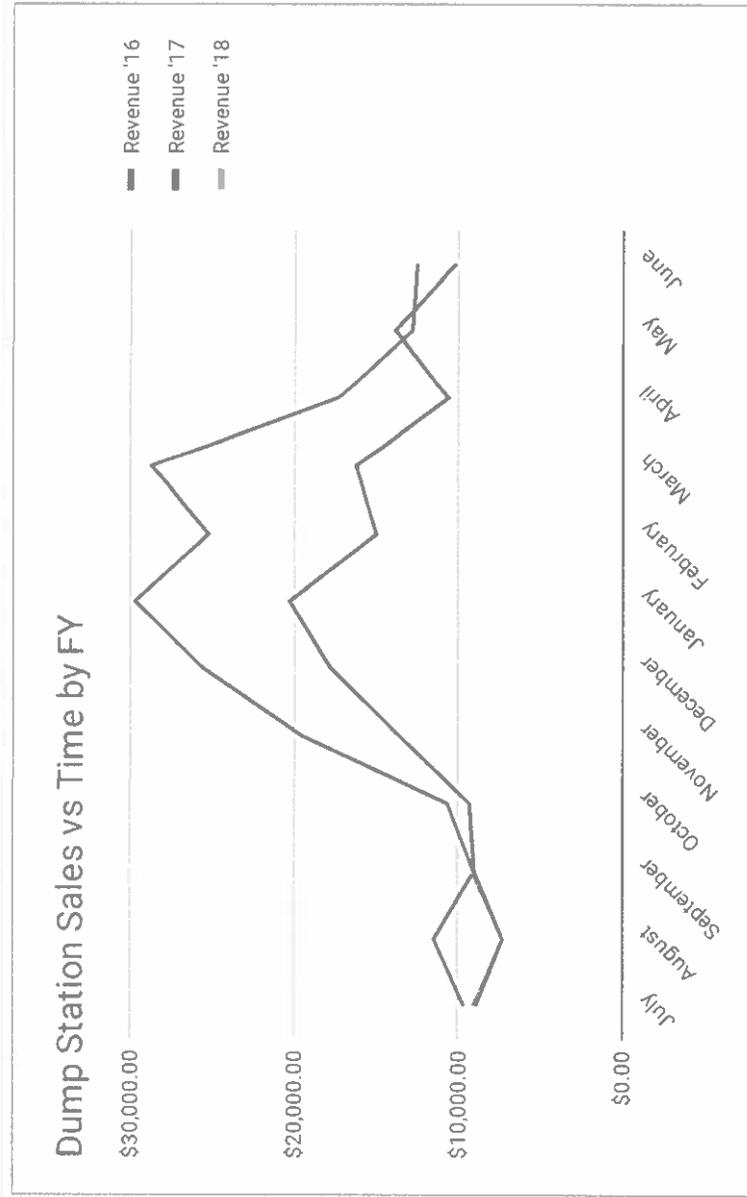
INVOICE DATE	INVOICE NUMBER	ANALYSIS PERFORMED	FACILITY	COST	Totals
8.07.2018	18-3183	See Note [1]	Water	\$95	
8.07.2018	18-3149	See Note [2]	Water	\$195	
8.13.2018	18-3033	See Note [3]	Water	\$232	
8.28.2018	9539	See Note [4]	Waste	\$4,704	

Driver	Vehicle	Date	Cost	Odometer New	Odometer Old	Gallons Purchased	Miles between refuels	Notes
AR	1	9.04.2018	20.23	47832	47598	5.899	234	
GLT	3	9.5.2018	67	2648	2448.8	19.538	199.2	
AR	1	9.14.2018	\$21.95	47922	47832	6.458	90	
JM	4	9.17.2018	\$46.11	70999	70999	13.566	x	filled up a 5 gallon can
GLT	5	9.18.2018	\$62.94	14784	14549	18.518	235	

6.d.

Date	Revenue '16	Gallons (rounded)
July	\$9,624.15	106,935
August	\$11,459.25	127,325
September	\$9,048.60	100,540
October	\$10,636.20	118,180
November	\$19,506.15	216,735
December	\$25,536.60	283,740
January	\$29,681.10	329,790
February	\$25,199.10	279,990
March	\$28,684.80	318,720
April	\$17,284.50	192,050
May	\$12,811.50	142,350
June	\$12,518.35	139,093
Date	Revenue '17	Gallons (rounded)
July	\$8,918.10	99,090
August	\$7,296.30	81,070
September	\$9,016.60	100,184
October	\$9,292.00	103,244
November	\$13,583.00	150,922
December	\$17,753.40	197,260
January	\$20,275.20	225,280
February	\$14,997.60	166,640
March	\$16,221.15	180,235
April	\$10,605.60	117,840
May	\$13,844.25	153,825
June	\$10,155.60	112,840
Date	Revenue '18	Gallons (rounded)
July	\$9,092.70	101,030
August	\$7,319.70	81,330
September 2018	\$9,153.60	76,280

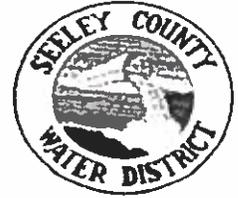
2018



6.e.

# SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273  
Telephone: 760.352.6612 Facsimile: 760.352.0589



**Board President:** Keith Baird

**Board Members:** Jason Grima, Esteban Jaramillo, Leslie Hill, Donald Murphy

## Wastewater Treatment Plant Discharge Violations under 2017-2022 NPDES Permit

December 2017

- Copper: 162.1ug/l
  - Daily Maximum: 162.1 ug/l
  - Daily Maximum: 0.338 lbs/day
  - 30 day Average: 162.1 ug/l
  - 30 day Average: 0.338 lbs/day

January 2018

- Copper: 104.2ug/l
  - Daily Maximum: 104 ug/l
  - Daily maximum: 0.217 lbs/day
  - 30 day Average: 104 ug/l
  - 30 day Average: 0.217 lbs/day
- Enterococci: 110 MPN/100 ml

February 2018

- Copper: 71.5ug/l
  - Daily Maximum: 71.5 ug/l
  - Daily Maximum: 0.149 lbs/day
  - 30 day Average: 71.5 ug/l
  - 30 day Average: 0.149 lbs/day

March 2018

- Copper: 89.49ug/l
  - Daily Maximum: 89.49ug/l
  - Daily Maximum: 0.187 lbs/day
  - 30 Day Average: 89.49ug/l
  - 30 Day Average: 0.17 lbs/day
- Cyanide: 8 ug/l

April 2018

- Cyanide: 6 ug/l

May 2018

- No Violations

June 2018

- No Violations

July 2018

- Cyanide: 9 ug/l
  - Maximum Daily: 9 ug/l
  - 30 day Average: 9 ug/l

6 f.

August 2018

- Copper: 44.7 ug/l  
-anticipating 3 total copper violations

Legal and Regulatory Considerations

23. Water Code section 13385, subdivision (i)(1), also requires the Colorado River Basin Water Board to assess an MMP of three thousand dollars (\$3,000) for each violation, not counting the first three violations, if the Discharger does any of the following four or more times in a six-month period (hereafter "chronic violation"):

- Violates a waste discharge requirement effluent limitation;
- Fails to file a report pursuant to Section 13260;
- Files an incomplete report pursuant to Section 13260; or
- Violates a toxicity effluent limitation contained in the applicable waste discharge requirements where the waste discharge requirements do not contain pollutant-specific effluent limitations for toxic pollutants.

24. Water Code section 13385, subdivision (i)(2) states: For the purpose of this section, a 'period of six consecutive months' mean the period commencing on the date that one of the violations described in this subdivision occurs and ending 180 days after that date.

6.f

DEMANDS #1020

September 10, 2018

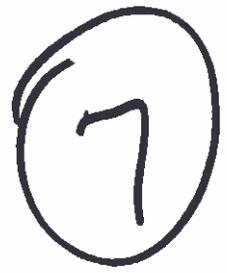
Posting Month

VENDOR	AMOUNT	PURPOSE	CLASS	ACCT	Posting Month
Keith Baird	\$475.00	9/10 Regular Board Mtg: \$100; 9/24 Special Mtg \$75; [9/10 Pre-Approved 4 Admin Days @ BM District Business: County Meetings/Angel Hernandez/SignChecks \$300; Mtg with County CEO-counteroffer]	WWD	Director Fees	
Jason Grima	\$175.00	9/10 Regular Board Meeting: \$100; 9/24 Special Mtg \$75	WWD	Director Fees	
Esteban Jaramillo	\$175.00	9/10 Regular Board Meeting: \$100; 9/24 Special Mtg \$75	WWD	Director Fees	
Leslie Hill	\$275.00	9/10 Regular Board Mtg: \$100; 9/24 Special Mtg \$75; Mtg with County CEO-counteroffer]	WWD	Director Fees	
Donald Murphy	\$175.00	9/10 Regular Board Meeting: \$100; 9/24 Special Mtg \$75	WWD	Director Fees	
Dennis H. Morita	\$5,595.00	Invoice 2212 Date: 10/1/18 Services 7/2/2018 thru 8/30/2018	WWD	Legal/Prof Fees:	July
John H. Kemp	\$500.00	Invoice Sept 2018 (prof. consulting services for Compliance Project)		Fines (ACL) R7-2017-0040	
US Postal Service	\$300.00	Four (6) rolls of stamps for Postal Service #AUG (price of stamps rose up to \$.50 from \$.46)	WWD	Postage	
ATS Laboratories	\$522.00	Inv 3139 \$195, Inv 3033 \$232, Inv 3183 \$95	Water	Lab	
ATS Laboratories	18-3353	Inv. 18-3353, aluminum, iron	Water	Lab	
ATS Laboratories	18-3289	Inv. 18-3289, bac raw, e coli	Water	Lab	
Dig Alert	\$6.60	Inv. 920180645 Member Code: SEC01 (new ticket charges \$6.60)	Water	Alert Services	
Ferguson Enterprises, Inc	\$70.37	Inv. 6563753 Customer #18142 [3/4 neop 1/16 mtr gskt]	Water	Supplies: Water Plant	
Imperial Printers	\$461.95	Inv. 18-3321, official receipts	WWD	Office Supplies	
Imperial Valley Environmental Lab	\$3,916.00	Inv. 9475, effluent toxicity	Waste	Lab	
Imperial Valley Environmental Lab	\$7,799.00	Inv. 9477, eColi	Waste	Lab	
Imperial Valley Environmental Lab	\$4,707.00	Inv. 9539, cyanide	Waste	Lab	
USA BlueBook	\$481.42	Inv. 681064 Cust#69946 [gloveDPD powder for free chlorine.]	Water	Supplies: Water	
Staples	\$264.58	Acct 6011 1000 2125 037 (various Admin office supplies) \$234.02 (operator office supplies) \$30.56	WWD	Supplies: Admin Office	
360 Business Products	\$19.36	Inv. OE-39638-1 Acct 60089 front office supplies	WWD	Supplies: Operator Office	
<b>General Fund</b>	<b>\$25,918.28</b>				

Above demands approved by the Board at the SEPTEMBER 10, 2018

Board President Administrative General Manager & Secretary of the Board

Total \$25,918.28



# SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Keith Baird

Board Members: Jason Grima, Esteban Jaramillo, Leslie Hill, Donald Murphy

## MINUTES OF REGULAR MEETING

Date: September 10, 2018, MONDAY

Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273

Time: 6:45 PM

1. Call to Order
  - a. Pledge of Allegiance

**Pledge of Allegiance Led by Director Grima**

- b. Quorum - Roll Call

<b>Director 1</b>	<b>Jason Grima</b>
<b>Director 2</b>	<b>Leslie Hill</b>
<b>Director 3</b>	<b>Esteban Jaramillo</b>
<b>Director 4</b>	<b>Donald Murphy</b>
<b>Director 5</b>	<b>Keith Baird</b>

**Administrative General Mgr. & Secretary of the Board Miriam Rosales, Assistant Manager Gustavo Pantoja, John Kemp Consultant, General Counsel Dennis Morita.**

Other members of the Public:

**Marty Coyne, Juny Marmolejo, Mike Morales Teamsters, Nancy Obeso, Nadia Rosas, Joseph Rosales, Angel Hernandez and guest**

2. Discussion of the Agenda
  - a. Items to be pulled from the Action Calendar.
  - b. Items to be pulled from the Discussion Calendar.
  - c. Emergency Items to be added.
  - d. Approval of the agenda.

**Director Hill made a motion to accept the Agenda. Seconded by Director Murphy. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.**

3. Board Member Reports and/or Announcements.

**Director Hill reported on the possibility of using the conference room for Agencies to utilize the facility after hours. Agencies like, clinicas de salud and/or other agencies offering services to the community.**

**Director Grima met with Ray Castillo, Michael Kelly opposing the Cannabis Facility.**

8a.

## PUBLIC COMMENT

This is the opportunity for the members of the public to address the board on any matter within the Board's jurisdiction. Any action taken as a result of public comment shall be limited to direction to staff. State your name for the record prior to providing your comments. Please address the board as a whole, through the chairman. Individuals will be given (3) minutes to address the board. Public comments will be limited to a maximum of 21 minutes. The public will be allowed to comment on specific items on the agenda after board discussion.

**Mr. Jackson, presented to the board some projects he would like to volunteer on-community garden.**

## DISCUSSION CALENDAR SECTION I

4. Engineer's Report: The Holt Group, Jack Holt  
**Waiting for the CDBG, possible approval in either September/October.**
5. Administrative General Manager and Secretary Report
  - a. Miscellaneous/Correspondence
  - b. Payroll summary
6. Chief Operators Report – Water & Wastewater Treatment Plant Reports
  - a. Accomplished Tasks
  - b. Monthly Expenditures
  - c. Laboratory Results
  - d. Fuel
  - e. Dumper Station
  - f. Violations

**Director Hill made a motion accept Chief Operators Report. Seconded by Director Murphy. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.**

## CONSENT CALENDAR SECTION I

Any consent item can be removed from the consent list by request of the board or any member of the public for consideration separately.

7. Demands (Accounts Payable)
8. Approval of Minutes:
  - a. REGULAR MEETING August 13, 2018
  - b. SPECIAL MEETING August 27, 2018
9. Authorize 4 Administrative days for the President of the Board for the month of SEPTEMBER 2018.
10. Approval of the purchase of Sodium Hypochlorite for Water Treatment Plant from Brenntag Co. for a total cost not to exceed in the amount of \$1,145.12 (tax and freight included).
11. Approval of purchase of routine office supplies (paper, stamps and cleaning supplies for office (envelopes, copy paper, toner for printers and copier, toilet paper, paper towels, eight rolls of postage stamps, cleaning liquid, trash liners/bags, dish soap, bathroom cleaner, disposable

*Ja.*

water/coffee cups) not to exceed **\$750.00** – office supply expense {Sparkllets drinking water service \$71.91- office expense} [**\$400** for stamps alone – postage and freight expenses].

12. Approval of purchase of electric pole saw from Harbor Freight. This expense will be charged to the Supplies Account (wwd). Total **\$90**  
**Director Hill made a motion to approve items 7 through 12 as a block with correction to Item No. 7. Seconded by Director Grima. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.**

**PUBLIC HEARING**

**13. PUBLIC HEARING: (DISCUSSION/ACTION)**

13. A. **Subject: Public Hearing/Discussion/Action: DEVELOPMENT PROCESSING FEES**

13. B. **APPROVAL OF RESOLUTION NO. 091018-01, APPROVING THE ESTABLISHMENT OF DEVELOPMENT PROCESSING FEES**

**Director Baird made a motion to continue the Public Open Hearing to the next Regular Meeting October 9, 2018. Seconded by Director Murphy. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.**

**Director Hill made a motion to rescind previous motion and correct the date of continuance of Public Hearing to October 8 and direct staff to meet with Mr. Coyne regarding his fee question. Seconded by Director Baird. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.**

**DISCUSSION/ACTION CALENDAR SECTION 1**

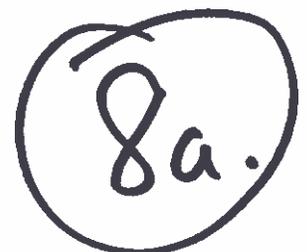
14. Discussion/Action Movocan Project Presentation, by Angel Fernandez

**DISCUSSION/ACTION CALENDAR SECTION 2**

15. Discussion/Action to approve the final “Will Serve” letter requested by Marty Coyne, for service availability for the Coyne Ranch Development. Once approved the letter will be submitted to the Imperial County Planning and Development Services Department

**Director Grima made a motion to approve the final “Will Serve” letter to Mr, Coyne, and Coyne Ranch Development. Seconded by Director Hill. Discussion of the Board and Public followed. The motion was taken to a roll call vote, the motion carried with all members voting in the affirmative. AYES: DIRECTORS: Grima, Hill, Murphy, Jaramillo and Baird NOES: ABSTAINED:**

- Director 1 Jason Grima**
- Director 2 Leslie Hill**
- Director 3 Esteban Jaramillo**
- Director 4 Donald Murphy**
- Director 5 Keith Baird**



16. Discussion/Action the Board of Directors of the Seeley County Water District to approve **RESOLUTION No. 091018-02** the purpose is to update the signatory list and those (Directors and Officers) authorized to sign and transact business at Union Bank. Repeals Resolution 080114-02. (Resolution attached for review)

**Director Hill made a motion to approve Resolution No. 091018-02. Seconded by Director Murphy. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.**

**Director Hill made a motion to rescind previous motion and approve resolution as amended to include "repeals resolution 080114-02 & recitals" on the resolution. Seconded by Director Jaramillo Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.**

17. Discussion/Action the Seeley County Water District Board to agree upon a training date and time for a session to meet with District Legal Counsel, Dennis Morita. The Training Topics will include The Brown Act and other topics.

**Discussion: At the October 8 Regular meeting Training on the Topic of the Brown Act, will be adjourned to October 15, 2018 at 6:45 p.m.**

18. Discussion/Action authorize the General Manager to purchase business cards for all board members, including management, expenditure will be charged to the Office Supply account. Total not to exceed in the amount of **\$234** (this is a budgeted item).

**Director Baird made a motion to approve General Manager to approve the purchase of business cards with district email. Seconded by Director Grima. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.**

19. Discussion/Action to authorize the Chief Plant Operator to purchase a submersible pump. This expenditure will be charged to the Repair/Maintenance account for (water)

Option A. Thermoplastic submersible pump 0.33 HP (\$120/tax 9.90 total **\$129.90**)

Option B. Aluminum submersible pump 0.25 HP (\$99/tax \$8.16 total **\$107.16**)

Option C. Utilitech plastic submersible utility pump (\$42.98/tax **\$46.52**)

**Director Hill made a motion to approve option A. Seconded by Director Murphy. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative**

20. Discussion/Action to authorize the Chief Plant Operator to purchase 200 gallons of diesel from the SoCo Group, Inc. This expenditure will be charged to the Fuel account for (wwd). Total not to exceed in the amount of **\$744.07**

**Director Hill made a motion to approve option A. Seconded by Director Murphy. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative**

21. Discussion/Action to authorize the Chief Plant Operator to purchase supplies for the repair & maintenance of the Generator at the Wastewater Treatment Plant. The repairs include: repair the fuel priming pump, replace the engine speed sensor, and labor technical. This expenditure \$427.59 will be charged to the Repair/Maintenance account for (waste) and \$804 to the Contract Labor account (waste). Total repair & Labor cost **\$1231.59.**

**Director Murphy made a motion to approve option A. Seconded by Director Hill.**

8a.

**Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative**

22. Discussion/Action to authorize the Chief Plant Operator to purchase primary calibration kit for micro total not to exceed in the amount of \$227.95, 2 Replacement Desiccant bag refill micro total \$115.90, 2 Blue-white replacement injection valves \$76.34 from USA Bluebook. Total including shipping and tax not-to-exceed in the amount of \$477.54.

**Director Hill made a motion to approve option A. Seconded by Director Murphy.**

**Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative**

23. Discussion/Action to approve the purchase of (2) sections of 3" suction hose (\$215.90) and (3) sections of 3" discharge hose (\$299.85). Cost with estimated tax is \$515.75 it will be charged to the supply account (wwd). We will be contacted by vendor after placing order with shipping cost.

**Director Hill made a motion to approve the purchase in the amount of \$515.75. Seconded by Director Murphy. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative**

**DISCUSSION/ACTION CALENDAR SECTION 3**

24. Discussion/Action 2018-19 Proposed Operating Budget Presentation and approval by the Board of Directors; with budget amendments to expenditures and update on the (ACL) R7-2017-004

**Director Hill made a motion to approve the proposed Operating Budget for the fiscal year 2018-19 with amendment to expenditures and (ACL). Seconded by Director Grima.**

**Discussion of the Board and Public followed. The motion was taken to a roll call vote, the motion carried with all members voting in the affirmative. AYES: DIRECTORS: Grima, Hill, Murphy, Jaramillo and Baird NOES: ABSTAINED:**

**Director 1 Jason Grima  
Director 2 Leslie Hill  
Director 3 Esteban Jaramillo  
Director 4 Donald Murphy  
Director 5 Keith Baird**

**CLOSED SESSION:**

25. CONFERENCE WITH LEGAL COUNSEL---EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Government Code Section 54956.9

Name of Case: California Regional Water Quality Control Board Colorado River Basin Region Administrative Civil Liability Complaint R7-2017-004

26. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Government Code section 54957

Title: Assistant Maintenance Manager / Water Treatment / Wastewater Plant Operator

27. PUBLIC EMPLOYMENT Government Code section 54957

Title: Operator 1 Full Time

28. CONFERENCE WITH LABOR NEGOTIATORS (§54957.6)

Agency designated representatives: Ad-Hoc Committee, Directors Hill and Grima

Employee organization: Teamsters Union Local 542



**29. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Property: 3.8 Acres Unimproved ground – APN 051-430-009-000  
Agency Negotiator: District Legal Counsel  
Negotiating Parties: Imperial Valley Desert Museum Society, Inc.  
Under Negotiation: Price and Terms for an acquisition.

**30. Conference with Real Property Negotiators**

Property: 1826 W. Park Street, and Parcel Number 051-192-001  
Agency Negotiator: District Legal Counsel  
Negotiating Parties: County of Imperial, Mr. Tony Rouhoutas, and CEO.  
Under Negotiation: Price and Terms of Lapsed Lease Agreement and the related issue

**End of Closed Session: 10:11 p.m.**

**ANNOUNCEMENTS:**

31. A. Board of Supervisors meets Tuesday on September 11<sup>th</sup>, 18<sup>th</sup> & 25<sup>th</sup> at, 9:30 am (open session) at 940 W. Main St.

B. CSDA Newsletter: [www.csda.net](http://www.csda.net)

**OTHER ITEMS**

**Director Hill made a motion to approve the promotion/movement of Jonan Medrano from the OIT / Maintenance II part time position to the Operator 1 position full time, effective September 11, 2018. Seconded by Director Murphy. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative**

**Director Hill made a motion to adjourn. Seconded by Director Baird. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.**

**Meeting Adjourned: 10:11 p.m.**

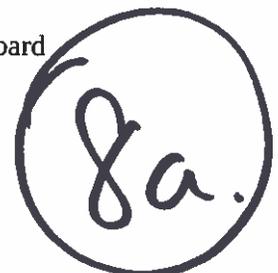
**Next Regular Meeting: MONDAY, October 8, 2018 at 6:45 P.M.**

---

President, SCWD Board

---

Administrative General Manager & Secretary of the Board



# SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Keith Baird

Board Members: Jason Grima, Esteban Jaramillo, Leslie Hill, Donald Murphy

## NOTICE OF SPECIAL MEETING

Date: September 24, 2018, MONDAY  
Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273  
Time: 6:45 PM

1. Call to Order
  - a. Pledge of Allegiance

### **Pledge of Allegiance Led by Director Baird**

#### **B. Quorum - Roll Call**

<b>Director 1</b>	<b>Jason Grima</b>
<b>Director 2</b>	<b>Leslie Hill</b>
<b>Director 3</b>	<b>Esteban Jaramillo</b>
<b>Director 4</b>	<b>Donald Murphy</b>
<b>Director 5</b>	<b>Keith Baird</b>

2. Discussion of the Agenda –
  - a. Items to be pulled from the Action Calendar.
  - b. Items to be pulled from the Discussion Calendar.
  - c. Emergency Items to be added.
  - d. Approval of the agenda.

**Director Hill made a motion to accept the Agenda. Seconded by Director Jaramillo. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.**

**Administrative General Mgr. & Secretary of the Board Miriam Rosales, Assistant Manager Gustavo Pantoja, Aaron Garcia, CPO, General Counsel Dennis Morita.**

Other members of the Public:

**Nancy Obeso, Nadia Rosas, Angel Fernandez, various other public members in attendance**

3. Board Member Reports / Announcements.

### **No Board Member Announcements**

#### **PUBLIC COMMENT**

This is the opportunity for the members of the public to address the board on any matter within the Board's jurisdiction. Any action taken as a result of public comment shall be limited to direction to staff. State your name for the record prior to providing your comments.

8.b.

Please address the board as a whole, through the chairman. Individuals will be given (3) minutes to address the board. Public comments will be limited to a maximum of 21 minutes. The public will be allowed to comment on specific items on the agenda after board discussion. **Public concern and announcements made by our constituents regarding the Imperial County's proposed medicinal cannabis dispensary within the SCWD boundaries. The "will serve" letter is stating that SCWD has availability of water and sewer services and makes no endorsement of the proposed use of the facility. The final decision to approve or disapprove falls under the jurisdiction of the County of Imperial Board of Supervisors.**

**DISCUSSION CALENDAR SECTION I**

- 4. Administrative General Manager and Secretary Report
  - a. Miscellaneous
    - a. Delay in UbMax billing software, due to scheduling conflicts, it will go live in October.

**DISCUSSION/ACTION CALENDAR SECTION 1**

5. Discussion/Action to review and approve the drafted "Will Serve" letter requested by Movocan Corporation, for service availability at the Medicinal Dispensary that will be located 1702 Evan Hewes Hwy. Once approved the letter will be submitted to the Imperial County Planning and Development Services Department.

**Director Hill made a motion to approve the "will serve" letter with that change from service area to boundaries, the letter says we have enough water and sewer availability only. Seconded by Director Murphy. Discussion of the Board and Public followed. The motion was taken to a roll call vote. AYES: Director Jaramillo, Hill, Murphy, Grima and Baird, NOES: ABSENT: carried with all members voting in the affirmative.**

<b>Director 1</b>	<b>Jason Grima</b>	<b>Yes</b>
<b>Director 2</b>	<b>Leslie Hill</b>	<b>Yes</b>
<b>Director 3</b>	<b>Esteban Jaramillo</b>	<b>Yes</b>
<b>Director 4</b>	<b>Donald Murphy</b>	<b>Yes</b>
<b>Director 5</b>	<b>Keith Baird</b>	<b>Yes</b>

6. Discussion/Action the Board of Directors of the Seeley County Water District to approve **RESOLUTION No. 092418-01** the purpose is to establish a policy by adding, Chief Plant Operator and Assistant Maintenance Manager Operator as alternate signers for check signing in the absence of the Secretary of the board. Repeals Resolution 011017-03. Written confirmation of Baird

**Director Hill made a motion to approve Resolution No 092418-01 and signatory card subject to written confirmation from Union Bank that it will honor the "unique signing requirement" which has "signing instructions" that checks will only be honored by one (1) signature by Group A-Board Members & one (1) Group B-Management. Seconded by Director Baird. Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.**

8.b.

**ANNOUNCEMENTS:**

13. A. Board of Supervisors meets Tuesday on September 25<sup>th</sup> at, 9:30 am  
(Open session) at 940 W. Main St.
- B. CSDA Newsletter: [www.csda.net](http://www.csda.net)
- C. Seeley Post Office - Coffee & Cops: October 3, 2018 8 a.m. to 10 a.m.

**OTHER ITEMS**

**Nothing to report out of closed session 9:12 p.m.**

**Meeting Adjourned at 9:13 p.m.**

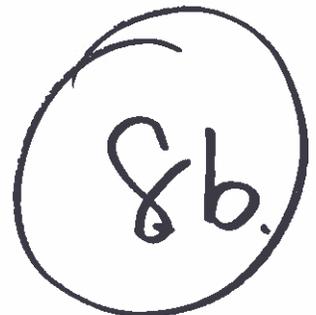
**Next Regular Meeting: MONDAY, October 8, 2018 at 6:45 P.M.**

---

President, SCWD Board

---

Administrative General Manager & Secretary of the Board





**Quote (Submitted)**

**Web Quote Number:** 54980400772  
**Account Number:** 104631      **Quote Source:** Web  
**Updated On:** 10/02/2018      **Login Name:** agarcia@seeleywaterdistrict.com  
**Entered/Placed On:** 10/02/2018      **Expiration Date:** 12/01/2018  
**Quote Reference Number:**

**Quote List**

Line #	Product # / Item	Quantity	Unit Price	Total Price
1	9532800 Pocket Pro+ Multi 2 Tester for pH/Cond/TDS/ Salinity with Replaceable Sensor	1	\$211.35	\$211.35
2	2968800 Pocket Dissolved Oxygen (DO) Meter	1	\$355.00	\$355.00
<b>Total (before taxes, shipping and handling):</b>				\$566.35
<b>Estimated Tax(es):</b>				\$43.90
<b>Total (before shipping) (Incl. Taxes):</b>				\$610.25

**Shipping, Billing and Payment Details**

**Contact Information**

**Aaron Garcia**  
 (760) 332-9059  
 agarcia@seeleywaterdistrict.com

**Billing Address**

**Seeley County Water District**  
 Aaron Garcia  
 PO Box 161  
 1898 West Main Street  
 Seeley, California 92273  
 USA  
 (760) 332-9059

12



Open until 10PM!  
El Centro Lowe's

Prices, promotions, styles, and availability may vary. Our local stores do not honor online pricing. Prices and availability of products and services are subject to change without notice. Errors will be corrected where discovered, and Lowe's reserves the right to revoke any stated offer and to correct any errors, inaccuracies or omissions including after an order has been submitted.

# Shopping Cart

Lowe's Of El Centro, CA | [Change Store >](#)

2053 North Imperial Avenue, El Centro, CA 92243

Print

Products in Cart	Select a Delivery Method	Quantity	Unit Price	Total
 <p>Frigidaire 4.5-cu ft Freestanding Compact Refrigerator with Freezer Compartment (Silver Mist) ENERGY STAR Item #:591035   Model #:FFPE45L2QM</p>	<p><b>Store Pickup</b> Available for pickup today.</p>	1	\$199.00	\$199.00
	<p><b>Lowe's Truck Delivery</b> You'll be contacted to arrange your delivery</p>			
	<p><b>Parcel Shipping</b> Sent by carriers like UPS, FedEx, USPS, etc.</p>			
	<p><b>Lowe's Protection Plan</b> Item #:731825</p>	<p><b>1yr Extended Protection Plan</b> (\$19.97)</p> <p><b>2yr Extended Protection Plan</b> (\$24.97)</p> <p>No Thanks</p>	1	\$24.97

## Cart Summary

**5% EVERY OFF\* DAY**

OR

**6 MONTHS SPECIAL FINANCING\*\***  
\$299 minimum purchase required.

\*\* Cannot be combined with other credit offers. Exclusions apply.

[Get Details >](#)

Promotion Code

Subtotal	\$223.97
Estimated Sales Tax	\$15.42
<b>Estimated Total</b>	<b>\$239.39</b>

Items may remain in your cart for up to 30 days.



# SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589



Board President: Keith Baird

Board Members: Jason Grima, Esteban Jaramillo, Leslie Hill, Donald Murphy

## PUBLIC HEARING

### PROPOSED DEVELOPMENT PROCESSING FEES

#### STAFF REPORT

AGENDA ITEM NO.  
13 B

**TO:** *Directors of the Seeley County Water District & Public*  
**FROM:** *Administrative General Manager*  
**DATE:** *September 10, 2018*  
**SUBJECT:** *Continuance of Public Hearing on Proposed Development Processing Fees*

#### Background and Analysis:

On September 10 of 2018 the ("SCWD") Seeley County Water District noticed a public hearing regarding the adoption of a Resolution establishing development processing fees, due to further public inquiry into the fees, the SCWD requested that the Public Hearing be continued until October 8, 2018, at its Regular Board Meeting.

Before any work is performed the Developer may be required to make a deposit in order to pay for the cost of the review.

The minimum deposit for reviews shall be 1.5 percent of the estimated infrastructure construction cost.

The deposit for the construction inspection cost shall be prepared 2.5 percent of the approved estimated construction cost.

It will also include an administrative fee of 15 percent by SCWD established by the Administrative General Manager.

#### Recommendation:

Administrative General Manager/Secretary to the Board: Adopt Resolution

16.A.

# SEELEY COUNTY WATER DISTRICT

1898 West Main Street (P.O. Box 161) Seeley, CA 92273

Telephone: 760.352.6612 Facsimile: 760.352.0589

www.seeleywaterdistrict.com



## RESOLUTION NO. 100818-01

**RESOLUTION OF THE BOARD OF THE SEELEY COUNTY WATER DISTRICT, COUNTY OF IMPERIAL, STATE OF CALIFORNIA, ESTABLISHING FEES FOR REVIEW, PLAN CHECK, INSPECTION, AND RELATED ADMINISTRATIVE WORK OF SUBDIVISIONS, DEVELOPMENT PROJECTS AND PUBLIC IMPROVEMENTS WITHIN THE DISTRICT SERVICE AREA.**

October 8, 2018

**WHEREAS**, Seeley County Water District ("SCWD") is informed that a residential development project ("Project") is contemplated to be constructed within the unincorporated area of the County of Imperial and within the service area of SCWD; and

**WHEREAS**, SCWD anticipates it will be called upon to provide potable water and wastewater service to the Project; and

**WHEREAS**, SCWD further anticipates it will be necessary for SCWD to perform various functions to determine the viability of SCWD to provide water and wastewater service to a given project; including, but not limited to project review, plan checks, inspections, attendance at meetings and associated administrative activity; and

**WHEREAS**, SCWD will require that it retain the services of, for example, a consulting engineer and planner to assist it with such matters related to its water and wastewater treatment plants, delivery and collection facilities, pump stations, park and other public improvements which may, from time to time, be approved by SCWD and including planning documents and studies; and

**WHEREAS**, the board of directors of SCWD finds that costs and expenses associated with the above referenced activities should be borne by the persons or entities proposing to connect to the SCWD facilities and not by current SCWD rate payers;

16.B.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SEELEY COUNTY WATER DISTRICT, COUNTY OF IMPERIAL, STATE OF CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The recitals set forth above are true and correct and are incorporated herein by this reference.

2. The Hourly Rate Fees and Reimbursable Expenses for project review, plan checks, inspections and related administrative services shall be charged to a developer's pre-service entitlement or pre-service commitment and/or connection to projects in the Seeley County Water District per the yearly adjusted Hourly Rate Schedule of the SCWD Consultant Engineer and Planner. SCWD's Administrative, Legal, and Staff costs shall also be charged to the developer in addition to the Engineering and Planning review, plan check, inspection and related administrative services cost.

3. Before any work is performed by or on behalf of SCWD, the developer shall forward an initial deposit to SCWD for engineering, planning, legal, staff and administrative services. The deposit for project reviews including, but not limited to, water assessment studies, sewer assessment studies, specific plans, CEQA, Tentative Map, Improvement Plan reviews, or any other project reviews shall be established by the Seeley County Water District Administrative General Manager after an initial review of the project is completed. The Administrative General Manager may request such information she deems reasonably necessary from the developer in order to assist her in establishing the initial deposit. The minimum deposit for Civil Improvement Plan reviews shall be 1.5 percent of the estimated infrastructure construction cost. The deposit for the construction inspection cost shall be 2.5 percent of the approved estimated construction cost. The estimated construction cost shall be prepared by the developer's engineer and reviewed and approved by the SCWD consultant engineer. In addition, the SCWD administrative fee to coordinate, invoice and manage project reviews, plan checks, inspections, and administrative related items shall be 15 percent of the consultant engineering and/or planning fee.

4. The SCWD consultant engineer and/or planner shall complete project reviews, plan checks, inspection and related administrative services. The engineering and planning services provided, including the SCWD administrative and other services, shall be deducted from the initial deposit. The SCWD Administrative General Manager may require a supplemental deposit or deposits in such amounts she deems necessary to defray SCWD expenses. The SCWD Administrative General Manager may direct that all work on a project shall cease in the event she determines the review fees may exceed the deposit amount. The developer shall forward the supplemental deposit to the SCWD in the amount established by the Administrative General Manager. In the event the review fees are less than the total deposited then the difference between the total deposited amount and the review fee shall be refunded to the developer.

16.B

PASSED, APPROVED AND ADOPTED on the 8th day of October, 2018.

\_\_\_\_\_  
Name  
President  
Seeley County Water District

STATE OF CALIFORNIA        } COUNTY  
OF IMPERIAL                } ss.  
SEELEY COUNTY WATER DISTRICT}

I, MIRIAM ROSALES, Secretary to the Clerk of the Board of the Seeley County Water District, County of Imperial, State of California, DO HEREBY CERTIFY that the foregoing resolution was duly passed, approved and adopted at a special meeting of the Seeley County Water District held on the 8th day of October, 2018, by the following roll call vote:

AYES:        -

NOES:        -

ABSENT:      -

\_\_\_\_\_  
Miriam Rosales  
Secretary to the Board of Directors of the  
Seeley County Water District

16.B

**Bates Memorial Park - Seeley, California**

Opinion of Probable Construction Cost - Final Master Plan

10/4/2018

DESCRIPTION	EST QTY	UNIT	UNIT PRICE	TOTAL
<b>SITE PREPARATION</b>				
Mobilization, Demobilization	1	LS	\$ 257,000.00	\$ 257,000.00
Construction Surveys, Including As-Built Plan Documents	1	LS	\$ 40,000.00	\$ 40,000.00
Stormwater Pollution Prevention Plan, Permits, & Maintenance	1	LS	\$ 20,000.00	\$ 20,000.00
Temporary Construction Fence	1,535	LF	\$ 8.50	\$ 13,047.50
Permitting	1	LS	\$ 10,000.00	\$ 10,000.00
		Sub Total		\$ 340,047.50

<b>RECREATION/SALVAGE</b>				
Basketball Goals	2	EA	\$ 500.00	\$ 1,000.00
Cleaning and Grubbing	1	LS	\$ 3,000.00	\$ 3,000.00
Drinking Fountain	1	EA	\$ 500.00	\$ 500.00
Fencing	1,535	LF	\$ 5.00	\$ 7,675.00
Field Backstop	1	LS	\$ 7,500.00	\$ 7,500.00
Field Bleachers	2	EA	\$ 200.00	\$ 400.00
Parking Lot	1	LS	\$ 10,000.00	\$ 10,000.00
Trees	5	EA	\$ 500.00	\$ 2,500.00
Maintenance Shed	1	EA	\$ 500.00	\$ 500.00
Site Lighting	1	LS	\$ 15,000.00	\$ 15,000.00
Salvage and Relocate Existing Memorial and Flagpole	1	LS	\$ 25,000.00	\$ 25,000.00
Salvage, Paint, and Reinstall Existing NASA Shade Structures	3	EA	\$ 5,000.00	\$ 15,000.00
				\$ 88,075.00

<b>WET UTILITIES</b>				
Potable Water Service for Drinking Fountain	1	EA	\$ 1,500.00	\$ 1,500.00
Potable Water Service for Restroom Building (Excludes Fees)	1	EA	\$ 8,000.00	\$ 8,000.00
Potable Water Service for Splash Pad (Excludes Fees)	1	EA	\$ 10,000.00	\$ 10,000.00
Sanitary Sewer Service for Restroom Building (Excludes Fees)	1	EA	\$ 9,500.00	\$ 9,500.00
Sanitary Sewer Service for Splash Pad (Excludes Fees)	1	EA	\$ 9,500.00	\$ 9,500.00
		Sub Total		\$ 38,500.00

<b>PAVING AND GRADING</b>				
6" Concrete Sidewalk (4" Thick)	13,224	SF	\$ 15.00	\$ 198,360.00
Stormwater BMPs	14,106	SF	\$ 15.00	\$ 211,590.00
Unclassified Excavation	2,400	CY	\$ 30.00	\$ 72,000.00
Fine Grading (Turf Area)	133,315	SF	\$ 0.50	\$ 66,657.50
		Sub Total		\$ 548,607.50

<b>AMENITIES</b>				
Benches	12	EA	\$ 1,500.00	\$ 18,000.00
Basketball Court (Surfacing, Goals, etc.)	1	LS	\$ 75,000.00	\$ 75,000.00
Bike Racks	1	EA	\$ 1,200.00	\$ 1,200.00
Community Garden (Includes Raised Beds, Decomposed Granite)	1	LS	\$ 20,000.00	\$ 20,000.00
Community Garden Fencing	120	LF	\$ 55.00	\$ 6,600.00
Community Garden Maintenance Shed and Concrete Pad	1	EA	\$ 10,000.00	\$ 10,000.00
Drinking Fountain (Chilled)	1	EA	\$ 6,500.00	\$ 6,500.00
Exercise Stations (Includes shade structure and surfacing)	1	LS	\$ 100,000.00	\$ 100,000.00
Multi-Use Tennis Court (Surfacing, Nets, Fencing etc.)	1	EA	\$ 125,000.00	\$ 125,000.00
Picnic Tables	15	EA	\$ 1,500.00	\$ 22,500.00
Maintenance Shed (Field Equipment Storage)	1	EA	\$ 5,000.00	\$ 5,000.00
Shade Ramadas (30' x 30')	2	EA	\$ 40,000.00	\$ 80,000.00
Shade Structure (For Existing Playground)	1	EA	\$ 30,000.00	\$ 30,000.00
Soccer Field (Goals, Flags, etc.)	1	LS	\$ 10,000.00	\$ 10,000.00
Softball Field (Backstop, Fencing, dugout Benches, In-Field Mx)	1	LS	\$ 75,000.00	\$ 75,000.00
Splash Pad and MEP System	1	LS	\$ 500,000.00	\$ 500,000.00
Swing Set (Concrete Header, Wood Fiber, etc.)	1	LS	\$ 20,000.00	\$ 20,000.00
Trash Receptacles	8	EA	\$ 1,300.00	\$ 10,400.00
Volleyball Court (Posts, Nets, Rops, Foundations, etc.)	1	LS	\$ 7,500.00	\$ 7,500.00
		Sub Total		\$ 1,122,700.00

<b>LANDSCAPE AND IRRIGATION</b>				
120 Day Maintenance Period	1	LS	\$ 25,000.00	\$ 25,000.00
Turf Grass Hydroseed (Including Preparation and Establishment)	99,999	SF	\$ 0.75	\$ 75,000.00
Shrubs and Groundcover (Including DG Mulch, Boulders, etc.)	33,316	SF	\$ 5.00	\$ 166,580.00
Trees (2" Cal)	80	EA	\$ 1,000.00	\$ 80,000.00
Irrigation System (Potable Automatic Overhead for Turf and Drip Automatic Irrigation System for Shrubs/Trees)	1	LS	\$ 342,000.00	\$ 342,000.00
		Sub Total		\$ 688,580.00

<b>IDENTITY</b>				
Signage (Entry Sign/Monumentation)	1	LS	\$ 35,000.00	\$ 35,000.00
Signage (Interpretive/Historical)	5	EA	\$ 3,500.00	\$ 17,500.00
		Sub Total		\$ 52,500.00

<b>ELECTRICAL</b>				
Lighting - Pedestrian (LED)	1	EA	\$ 150,000.00	\$ 150,000.00
Lighting - Field (LED)	1	EA	\$ 300,000.00	\$ 300,000.00
Lighting - Sport Courts (LED)	1	EA	\$ 100,000.00	\$ 100,000.00
		Sub Total		\$ 550,000.00

<b>ARCHITECTURE</b>				
Restroom Building on Concrete Pad (Including Building and DEH Permits)	1	LS	\$ 250,000.00	\$ 250,000.00
Splashpad MEP Building	1	LS	\$ 150,000.00	\$ 150,000.00
		Sub Total		\$ 400,000.00

<b>DRIFTS IMPROVEMENTS (WITHIN RIGHTS OF WAY)</b>				
Asphalt Parking Lot (East)	365	SY	\$ 60.00	\$ 21,900.00
Traffic Control	1	LS	\$ 7,500.00	\$ 7,500.00
6" Concrete Sidewalk (4" Thick)	12,120	SF	\$ 5.50	\$ 66,660.00
Asphalt Parking Lot (South)	150	SY	\$ 60.00	\$ 9,000.00
12" Depth Crushed Aggregate Base (Beneath Asphalt Parking)	172	CY	\$ 170.00	\$ 29,240.00
Curb and Gutter (Includes 6" Concrete on 4" Class II Base)	2,015	LF	\$ 45.00	\$ 90,675.00
Unclassified Excavation	675	CY	\$ 5.00	\$ 3,375.00
Curb Ramp	10	EA	\$ 3,000.00	\$ 30,000.00
		Sub Total		\$ 258,615.24

SubTotal All Sections \$ 4,087,628.24

Construction Contingency 12% \$ 490,515.39

Consultant Design Fee 8% \$ 327,010.26

Grand Project Total \$ 4,905,153.89

**Opinion of Probable Cost Assumptions:**

This Opinion of probable cost has been derived from the Final Master Plan. Due to the preliminary nature of the design, assumptions on line items and unit quantities have been made. Additional line items and adjustments to the unit quantities are likely as the design progresses. Unit costs are based on current pricing and have been derived from projects of similar type and size. Those on the design team are not cost estimators and the unit costs are only impressions of the current market cost. If a cost estimate is needed, it is suggested that the District hire an objective, third party professional cost estimator for exact current market conditions.



Seeley County Water District  
ACLO R7-2018-0029

74. **Effective Date:** This Stipulated Order shall be effective and binding on the Parties upon the date the Colorado River Basin Water Board, or its delegate, enters the Order incorporating the terms of this Stipulated Order.

**IT IS SO STIPULATED.**

**CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD, COLORADO RIVER BASIN**

  
\_\_\_\_\_  
Frank Gonzalez  
Assistant Executive Officer

9/28/18  
Date

**SEELEY COUNTY WATER DISTRICT**

\_\_\_\_\_  
Keith Baird  
Board President

\_\_\_\_\_  
Date

