

SEELEY COUNTY WATER DISTRICT
1898 West Main Street (P.O. Box 161) Seeley, CA 92273
Telephone: 760.352.6612 Facsimile: 760.352.0589



PRESIDENT: Leslie Hill **VICE PRESIDENT:** Donald Murphy
BOARD OF DIRECTORS: Jason Grima, Esteban Jaramillo, Bianca Vasquez

NOTICE OF REGULAR MEETING

Date: September 19, 2022
Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273
Time: 6:00PM

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE GENERAL MANAGER AT, (760) 425-0041. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SCWD TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

A. CALL TO ORDER

PLEDGE OF ALLEGIANCE

QUORUM – ROLL CALL

B. DISCUSSION OF AGENDA

1. Items to be pulled from the Action Calendar.
2. Items to be pulled from the Discussion Calendar.
3. Emergency Items to be added.
4. Approval of the agenda.

C. PUBLIC APPEARANCES

1. Matters not appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item within the BOARD'S jurisdiction, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the BOARD OF DIRECTORS in writing.

2. Matters appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item appearing on the agenda, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes

D.**REPORTS**

1. President and Vice President/or Board Member comments
2. Administrative General Manager and Secretary Report
3. Operations Report

E.**CONSENT AGENDA**

All items appearing under the "Consent Agenda" will be acted upon by the Board by one motion without discussion. Should a Board member or other person request that any item be considered separately that item will then be taken up at the time as determined by the Board President.

1. Demands (Accounts Payable): September 2022
2. Approval of Minutes: REGULAR MEETING: July 18, 2022
3. Authorize up to 4 Administrative days for the President of the Board for the month of September 2022.
4. Authorize and approve the AGM mileage reimbursement and out of pocket expense in the amount of:
 - a. **\$152.88** to Miriam Rosales (District Business-Notary, County)
5. Authorize and approve the AGM reimbursement of out-of-pocket expense for "steel toe boots", to Ricardo Ruiz in the amount of a not exceeds: **\$150.00**

F.**HAZEN AND SAWYER: WASTEWATER TREATMENT PLANT IMPROVEMENTS****F-1. SUBJECT: DISCUSSION: UPDATES TO THE WASTEWATER TREATMENT PLANT IMPROVEMENTS; PROJECT WORK ORDER NO. R7-2019-0001 & R7-2021-0041**

1. PROJECT NO. 2021-0041 (\$39K) - IMPROVEMENT TO THE UV SYSTEM
 - a). UV System Replacement – Estimated November 2024. This may need to be pushed out if the treatment plant improvements are delayed.
 - b). CP proposal was submitted to Kai Dunn and Maribel Pizano on March 4, 2022. ETA: We have not received any additional feedback from Ms. Maribel Pizano on this proposed project for the UV System. A copy of the CP proposal was also submitted to Gabriel Berzamina, State Water Resources Control Board, Financial Officer.
2. PROJECT NO. 2019-0001 (\$297K) – IMPROVEMENT TO THE WWTP & 60% DESIGN TO 100% PROJECT FUNDING

- a). Where we are in our request to release additional Design and CEQA funds, & amendment to contract -"Technical Management is still processing."
- b). Considering the timelines, the District is up against that are tied to the improvements of the Wastewater Treatment Plant (NPDES Permit Renewal, Septage Receiving Station, and UV System). Gabriel has spoken to the State (Kai Dunn) to address his department's delay in approving the requested amendment to the contract for additional funding.
- c). Gabriel advised that true cost for the project could be submitted prior to the amendment moving into contract, whether cost is (+/-); submitting true cost will **not** require additional amendments, it will be adjusted accordingly.

G.	DISCUSSION/ACTION
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G-1. SUBJECT: ACTION/DISCUSSION: **GRANTING ONLINE USER ACCESS FOR BANKING SERVICES WITH FIRST FOUNDATION BANK (FFB) TO GRACIELA LOPEZ, FINANCE ADVISOR**

- 1. AUTHORIZE AND APPROVE THE CONTRATING OFFICER FOR FFB MIRIAM ROSALES (AGMSB) TO ADD USER TO ONLINE BANKING SERVICES.
 - Web, Phone, or In-Person Inquiries
 - View & Print Bank Statements for account reconciliation
 - View cleared checks for account reconciliation purposes

G-2. SUBJECT: ACTION/DISCUSSION: **AGREEMENT BETWEEN KIMLEY-HORN AND ASSOCIATES AND SEELEY COUNTY WATER DISTRICT FOR JOHN ROBERT BATES MEMORIAL PARK**

- 1. APPROVE THE PRESIDENT AND AGMSB TO SIGN THE CONTRACT AGREEMENT WITH KIMLEY-HORN
- 2. APPROVE SERVICES FOR PHASE TWO (2) OF THE RENOVATIONS TO THE MASTERPLAN IN THE AMOUNT OF \$26,460
- 3. APPROVE AMOUNT TO BE EXPENSED FROM ALLOCATED GRANT MONIES

H.	CLOSED SESSION:
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This is a CLOSED SESSION in which the Board of Directors discuss matters in closed session as opposed to open session. Only those matters authorized by the Brown Act function as permissible CLOSED SESSION subjects will be discussed. They are as follows:

- 1. SUBJECT: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).) (The performance of an existing employee) Title: General Manager and Secretary of the Board
- 2. SUBJECT: CONFERENCE WITH LABOR NEGOTIATORS (Section: §54957.6)
Agency designated representatives: Mitch Driskill and Teri Brownlee
Employee organization: Teamsters Union Local 542

3. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation Pursuant to Government Code Section §54956.9(b).
(one potential case)
4. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION
Pursuant to paragraph (4) of subdivision (d) of Government Code Section § 54956.9 (one potential case)

I. ANNOUNCEMENTS:

1. Board of Supervisors Public Meetings: **Tuesdays in September 9:30 am**
(open session) at 940 W. Main St.
2. CSDA Newsletter: www.csda.net

J. ADJOURNMENT:

NEXT REGULAR BOARD MEMBER MEETING: October 17, 2022, at 6:00 P.M.

NOTE: Any documents produced by the SCWD and distributed to a majority of the SCWD Board regarding any item on this agenda will be made available at the front counter at Seeley County Water District, located at 1898 W. Main Street, Seeley CA 92273, during normal business hours.