

SEELEY COUNTY WATER DISTRICT
1898 West Main Street (P.O. Box 161) Seeley, CA 92273
Telephone: 760.352.6612 Facsimile: 760.352.0589



PRESIDENT: Leslie Hill **VICE PRESIDENT:** Donald Murphy
BOARD OF DIRECTORS: Jason Grima, Esteban Jaramillo, Bianca Vasquez

REGULAR MEETING

Date: **December 18, 2024**
Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273
Time: **4:30 PM**

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE GENERAL MANAGER AT, (760) 425-0041. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SCWD TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

- A. CALL TO ORDER
 - PLEDGE OF ALLEGIANCE
 - QUORUM – ROLL CALL

- B. DISCUSSION OF AGENDA
 - 1. Items to be pulled from the Action Calendar.
 - 2. Items to be pulled from the Discussion Calendar.
 - 3. Emergency Items to be added.
 - 4. Approval of the agenda.

C.1	PUBLIC APPEARANCES
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1. Matters not appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item within the BOARD'S jurisdiction, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the BOARD OF DIRECTORS in writing.

2. Matters appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item appearing on the agenda, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes.

C.2	OATH OF OFFICE
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1. SUBJECT: ADMINISTERING THE OATH OF OFFICE TO SEELEY COUNTY WATER DISTRICT BOARD DIRECTORS

Congratulations to Mr. Esteban Jaramillo and Ms. Bianca Vazquez on their appointments as Directors of the Board.

As certified by the Registrar of Voters of Imperial County, both individuals have been issued a **Certificate of Appointment in Lieu of Election**, in accordance with **Election Code §10515**. This certification confirms their appointments as no additional candidates filed for the positions, eliminating the need for an election. Both Mr. Jaramillo and Ms. Vazquez previously submitted a **Declaration of Candidacy** as part of the appointment process.

We welcome them to their roles and look forward to their contributions to the district.

C.3 BOARD REORGANIZATION

1. SUBJECT: DISCUSSION/ACTION/NOMINATION: **NOMINATE AND ELECT A BOARD MEMBER TO THE OFFICE OF PRESIDENT**
2. **NOMINATE AND ELECT BOARD MEMBER TO THE OFFICE OF PRESIDENT FOR THE TERM OF ONE (1) YEAR EFFECTIVE JANUARY 1, 2023 – DECEMBER 31, 2023**
3. SUBJECT: DISCUSSION/ACTION/NOMINATION: **NOMINATE AND ELECT A BOARD MEMBER TO THE OFFICE OF VICE PRESIDENT**
4. **NOMINATE AND ELECT BOARD MEMBER TO THE OFFICE OF PRESIDENT FOR THE TERM OF ONE (1) YEAR EFFECTIVE 1, 2023 – DECEMBER 31, 2023**

D. REPORTS

1. Director's Reports
 - a. Requests for Future Agenda Items.
2. Manager's Report / Operations Report

E. CONSENT AGENDA

All items appearing under the "Consent Agenda" will be acted upon by the Board by one motion without discussion. Should a Board member or other person request that any item be considered separately that item will then be taken up at the time as determined by the Board President.

1. Accounts Payable - December 2024
January 2025 Anticipated Demands for Payment \$40,000
(Includes recurring routine demands)
2. Approval of the Minutes: **REGULAR MEETING:**
 - a. November 20, 2024
3. Authorize up to 4 Administrative days for the President of the Board for the month of December 2024 AND January 2025
4. Respectfully requesting retroactive Board authorization for a Christmas luncheon held on December 13th and approval for the AGMSB to expense up to and not exceed **\$230.00** for the event. The Christmas Luncheon is an annual event hosted by the District, and as part of this tradition, the District covers the cost of the luncheon as an

approved expense.

5. Authorize the AGMSB to reimburse Silvia Velazquez for out-of-pocket expense, for the event "Christmas Luncheon" in the amount not to exceed **\$216.48**

F. ACTION / DISCUSSION

F-1. SUBJECT: DISCUSSION: **UPDATE ON A PRESENTATION OF THE DRAFTED RATES PROPOSED FOR WATER AND WASTEWATER TO THE BOARD OF DIRECTORS FOR REVIEW**

F-2. SUBJECT: DISCUSSION/ACTION: **AUTHORIZE AND APPROVE CONTRACT OPERATOR AGREEMENT FOR JOSE LUIS SERVIN**

1. REQUESTING APPROVAL OF THE CONTRACT OPERATOR AGREEMENT WITH JOSE LUIS SERVIN FOR INTERMITTENT OPERATION OF THE SEELEY COUNTY WATER FACILITIES.

G. CLOSED SESSION:

This is a CLOSED SESSION in which the Board of Directors discuss matters in a closed session as opposed to open session. Only those matters authorized by the Brown Act function as permissible CLOSED SESSION subjects will be discussed. They are as follows:

1. **SUBJECT:** CONFERENCE WITH LABOR NEGOTIATORS (Section: §54957.6) Agency designated representatives

Chief/Lead Negotiator: Teri Brownlee

Legal Counsel/Negotiation Advisor: Mitch Driskill

Employee organization: Teamsters Union Local 542

2. **SUBJECT:** CONFERENCE WITH LEGAL COUNSEL (Section: §54956.9) **48** Delinquent Accounts (November)

H. ANNOUNCEMENTS:

1. Board of Supervisors Public Meetings: **Tuesdays at 9:30 am** (open session) at 940 W. Main St.
2. CSDA Newsletter: www.csda.net

i. ADJOURNMENT:

THE JANUARY 22, 2025, MEETING IS CANCELLED, NEXT REGULAR BOARD MEMBER MEETING: February 22, 2025.

NOTE: Any documents produced by the SCWD and distributed to a majority of the SCWD Board regarding any item on this agenda will be made available at the front counter at Seeley County Water District, located at 1898 W. Main Street, Seeley CA 92273, during regular business hours.