

SEELEY COUNTY WATER DISTRICT
1898 West Main Street (P.O. Box 161) Seeley, CA 92273
Telephone: 760.352.6612 Facsimile: 760.352.0589



PRESIDENT: Leslie Hill **VICE PRESIDENT:** Donald Murphy
BOARD OF DIRECTORS: Jason Grima, Esteban Jaramillo, Bianca Vasquez

NOTICE OF REGULAR MEETING

Date: **May 22, 2024**
Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273
Time: **4:30 PM**

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE GENERAL MANAGER AT, (760) 425-0041. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SCWD TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

- A. CALL TO ORDER
 PLEDGE OF ALLEGIANCE
 QUORUM – ROLL CALL

- B. DISCUSSION OF AGENDA
 - 1. Items to be pulled from the Action Calendar.
 - 2. Items to be pulled from the Discussion Calendar.
 - 3. Emergency Items to be added.
 - 4. Approval of the agenda.

C. PUBLIC APPEARANCES

1. Matters not appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item within the BOARD'S jurisdiction, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the BOARD OF DIRECTORS in writing.

2. Matters appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item appearing on the agenda, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes.

D.**REPORTS**

1. President and Vice President/or Board Member comments
2. Administrative General Manager and Secretary Report

E.**CONSENT AGENDA**

All items appearing under the "Consent Agenda" will be acted upon by the Board by one motion without discussion. Should a Board member or other person request that any item be considered separately that item will then be taken up at the time as determined by the Board President.

1. Accounts Payable - Demands for Payment List
2. Approval of Minutes: REGULAR MEETING:
 - a. April 24, 2024
3. Authorize up to 4 Administrative days for the President of the Board for the month of May 2024
4. Authorize and Approve the General Manager to reimburse Patricia Lopez for Mileage to Heber Public Utility District (HPUD) Training/On Site Visit. Total not to exceed **\$18.76.**
5. Authorize and Approve the Accounts Payable Debt. to reimburse Miriam Rosales for Mileage and Notary Fee. Total not to exceed **\$38.52**

F.**COMMUNITY PLANNING AND ENGAGEMENT**

- F-1. SUBJECT: DISCUSSION **JOHN ROBERT BATES MEMORIAL PARK IMPROVEMENTS**

G.

Direction /and or Discussion:

- G-1. SUBJECT: DISCUSSION **REGISTRAR OF VOTERS CANDIDATES RESPONSIBILITIES**
- a. Calendar of Events
 - b. July 15 to August 9-Candidate Nomination Period – Obtain and file a Declaration of Candidacy and Candidate Statement of Qualifications (Optional) with Registrar of Voters
 - c. July 15 to August 9-Candidate Statement of Qualifications (Optional) to be included in the Voter's Information Guide. Statements must be filed at the same time as Declaration of Candidacy.
 - d. July 15 to August 9-Statement of Economic Interest – Must be filed by all Candidates with the Registrar of Voters.
- G-2. SUBJECT: DISCUSSION **FORM 700 (STATEMENT OF ECONOMIC INTEREST) FILING**
- G-3. SUBJECT: DISCUSSION **RATE STUDY ANALYSIS AND DRAFT RATES**

H.

Action / Discussion

H-1. SUBJECT: DISCUSSION/ACTION: **RESOLUTION 052224-01 APPROVING TO FORMALIZE COLLABORATION AND POLICY ADOPTION FOR UNPAID BALANCE MANAGEMENT AND EXECUTE AGREEMENT BETWEEN SEELEY COUNTY WATER DISTRICT AND HEBER PUBLIC UTILITY**

1. APPROVE RESOLUTION 052224-01 FORMALIZING A COLLABORATIVE POLICY FOR UNPAID BALANCES AND EXECUTE AGREEMENT.

H-2. SUBJECT: DISCUSSION/ACTION: **RESOLUTION 052224-02 APPROVING A TRANSITIONAL LOAN FROM SEWER FUND TO PARKS (GENERAL FUND)**

1. AUTHORIZE AND APPROVE THE TRANSITIONAL LOAN FROM SEWER TO PAY CONTRACTOR A&N QUALITY BUILDERS OUTSTANDING FINAL BILL, ONCE PAID OGALS WILL RELEASE THE REMAINDER OF THE GRANT.
2. AUTHORIZE THE GENERAL MANAGER (AGMSB) TO MAKE ALL NECESSARY MOVEMENTS AND TRANSACTIONS RELATED TO THE UTILIZATION OF THESE FUNDS, SUBJECT TO COMPLIANCE WITH APPLICABLE REGULATIONS AND REPORTING REQUIREMENTS

H-3. SUBJECT: DISCUSSION/ACTION : **MAINTENANCE SUPPORT THROUGH EMPLOYMENT SERVICES**

1. APPROVE TRANSITIONAL MAINTENANCE SUPPORT AT AN ESTIMATED RATE OF \$25-\$26 PER HOUR. ADDITIONALLY, APPROVE THE UTILIZATION OF EMPLOYMENT SERVICES, EITHER THROUGH DIRECT TEMPORARY EMPLOYMENT OR BY CONTRACTING WITH EMPLOYMENT AGENCIES. FURTHERMORE, AUTHORIZE THE AGMSB (ADMIN GENERAL MANAGER FOR SECRETARY OF THE BOARD) TO EXPLORE ALTERNATIVE SOURCES, INCLUDING IV ROP, IF THEY CAN PROVIDE SUITABLE RESOURCES.

I.**CLOSED SESSION:**

This is a CLOSED SESSION in which the Board of Directors discuss matters in closed session as opposed to open session. Only those matters authorized by the Brown Act function as permissible CLOSED SESSION subjects will be discussed. They are as follows:

1. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation Pursuant to Government Code Section §54956.9(b).
(Two potential case)
2. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION
Pursuant to paragraph (4) of subdivision (d) of Government Code Section § 54956.9 (no cases)

3. SUBJECT: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).) (The performance of an existing employee) Title: General Manager and Secretary of the Board

J.

ANNOUNCEMENTS:

1. Board of Supervisors Public Meetings: **Tuesdays at 9:30 am** (open session) at 940 W. Main St.
2. CSDA Newsletter: www.csd.net

K.

ADJOURNMENT:

NEXT REGULAR BOARD MEMBER MEETING: June 19, 2024.

NOTE: Any documents produced by the SCWD and distributed to a majority of the SCWD Board regarding any item on this agenda will be made available at the front counter at Seeley County Water **District**, located at 1898 W. Main Street, Seeley CA 92273, during normal business hours.